



Zoning Board of Adjustment Application for Variance

Date Filed: _____
Rec'd by: _____
Case No.: _____
App. Fee: \$ _____
Notification Fee: \$ _____
Publication Fee: \$50.00
Total Fees: \$ _____

Name of Applicant: _____

Mailing Address: _____

Phone: _____ E-mail: _____

Owner (If same as applicant, write "same"): _____

Mailing Address: _____

Phone: _____ E-mail: _____

Tax Map/ Lot # (s): _____ Zoning District (s): _____

Street Address: _____

OWNER AUTHORIZATIONS & STATEMENTS OF ASSURANCE:

1. I/we do hereby authorize _____ to file this application with the Zoning Board of Adjustment, to appear before the Board and to act on my/our behalf; and
2. I/we do hereby authorize members of the Zoning Board of Adjustment and/or staff to enter upon the property for purposes of reviewing this application; and
3. I/we have read the Notice and Instructions to Applicants; and
4. To the best of my/our knowledge the information contained in this application is complete and accurate.

Owner(s) Signature(s): _____ Date: _____

_____ Date: _____

_____ Date: _____

NOTE: This application is not acceptable unless all required statements have been made. Additional information may be supplied on a separate sheet if the space provided is inadequate.

A variance is requested from article _____ section _____
of the Zoning Ordinance to permit _____

Facts in support of granting the variance:

1. Granting the variance would not be contrary to the public interest because:

2. If the variance were granted, the spirit of the ordinance would be observed because:

3. Granting the variance would do substantial justice because:

4. If the variance were granted, the values of the surrounding properties would not be diminished because:

5. Unnecessary Hardship

a. Owing to special conditions of the property that distinguish it from other properties in the area, denial of the variance would result in unnecessary hardship because:

i. No fair and substantial relationship exists between the general public purposes of the ordinance provision and the specific application of that provision to the property because:

-and-

ii. The proposed use is a reasonable one because:

b. If the criteria in subparagraph (a) are not established, an unnecessary hardship will be deemed to exist if, and only if, owing to special conditions of the property that distinguish it from other properties in the area, the property cannot be reasonably used in strict conformance with the ordinance, and a variance is therefore necessary to enable a reasonable use of it.

VARIANCE APPLICATION CHECKLIST

REQUIRED ITEMS	APPLICANT	STAFF
1. Completed Application, signed by the owner		
2. Completed Notification List		
3. Payment of Application and Notification Fees		
4. One (1) 11' X 17" copy of the plan Three (3) 22" x 34" or larger copies of the plan		
5. Elevation drawings for all proposed structures including critical dimensions		
6. An accurate, scaled plan		
Plan Checklist:		
a. Date of plan		
b. Name and signature of the preparer		
c. Plan prepared by a NH Licensed Surveyor when any dimensional relief is requested, include professional seal		
d. Owner(s) of record		
e. Scale		
f. North Arrow		
g. Tax Map and Lot No.		
h. Street Address		
i. Zoning District (s)		
j. Lot lines with dimensions		
k. Lot line setbacks as per the Zoning District		
l. Location and dimensions of all existing and proposed structures		
m. Dimensions for all existing and proposed setback encroachments including overhangs		
n. Indication of the direction(s) of proposed surface runoff where earth disturbance is proposed		
o. Computed existing and proposed lot coverage including % lot area		
p. Other site features as may be present including but not limited to utilities, septic system, well, driveways, existing easements, streams, wetlands, buffer zones, exposed ledge, accessory structures, parking areas.		

NOTE: The Zoning Board of Adjustment reserves the right to require additional information as it determines necessary to make an informed decision.



Town of Meredith Application Notification List

Applicant: _____ **Tax Map/ Lot #:** _____

Address: _____

The following information shall be submitted as part of all applications to the Zoning Board of Adjustment or Planning Board. Your application cannot be processed without a completed, legible Notification List. The list shall include all of the following:

1. The name and mailing address of the **owner(s)** of the subject property if other than the applicant; and
2. The name and mailing address of the owners of all **abutting properties**, vacant or improved. The name and mailing address shall be from the Town Assessor's records not more than 5 days before the filing of the application. "Abutter" for purposes of notification means any person whose property adjoins or is directly across the street or stream from the land under consideration. See RSA 672:3 for reference; and
3. The name and business mailing address of all **professionals** whose seal appears on any plan submitted to the board as part of the application.
4. The name and mailing address of all parties holding conservation, preservation, or agricultural preservation **restrictions on the property**. See RSA 477:45 for reference.

Tax Map & Lot No.	Name	Address	City, State

