

MEREDITH PLANNING BOARD
APPLICATION FOR SUBDIVISION APPROVAL

App.	_____
Abutter	_____
Publ.	_____
Town Rec.	_____
B.C.R.	_____
Total	\$ _____

Applicant: _____ Phone: _____ Fax: _____

Mailing Address: _____ Email: _____

Owner: _____ Phone: _____ Fax: _____

Mailing Address: _____ Email: _____

If different than applicant, _____

Agent: _____ Phone: _____ Fax: _____

Mailing Address: _____ Email: _____

Subdivision Name: _____ Tax Map: _____ Lot #: _____

Location: _____

Total Acreage: _____ Total Lots Proposed: _____ Zoning District: _____

Check all that apply to subdivision: ☐ New Street ☐ Town Water ☐ Town Sewer ☐ Well
☐ Septic System ☐ ZBA Special Exception or Variance ☐ Waiver Request to Planning Board

AUTHORIZATION FOR REPRESENTATION:

I hereby authorize _____ to act as my representative in connection with this application to the Town of Meredith for the subject property. I understand as the property owner, I will be held responsible for all conditions provided in the Notice of Decision issued by the Meredith Planning Board. I also understand that the Notice of Decision and associated conditions run with the land in perpetuity. I authorize the Planning Board Members and their staff to access my property for the purpose of this review.

Owner(s) Signature: _____ Date: _____

_____ Date: _____

Printed Name (s): _____ Date: _____

_____ Date: _____

DECLARATION:

I hereby certify to the best of my knowledge this application and information submitted as part of this application is correct and accurately represented.

Signature: _____ Date: _____

Printed Name: _____ Date: _____

(Person Preparing Application)

SUBDIVISION APPLICATION CHECKLIST

The following checklist items are required for an application to be accepted as complete by the Board.

Provide all items below or insert a "W" if requesting a waiver. Include rationale for each waiver item. The Meredith Planning Board reserves the right to request additional information necessary for making an informed decision. Questions regarding the application and/or plan requirements should be directed to staff at 603-677-4216.

Tax Map: _____ Lot #: _____

- | | Applicant | Staff | |
|----|-----------|-------|--|
| 1. | _____ | _____ | Completed application form and owner's signature. |
| 2. | _____ | _____ | Abutters list. |
| 3. | _____ | _____ | Fees: application, abutter and recording (see Planning Board Fee Schedule). |
| 4. | _____ | _____ | Soil profile & percolation rate, date of field inspection and seal with signature of certified septic designer.* |
| 5. | _____ | _____ | Soils and slopes calculation |
| 6. | _____ | _____ | Engineering plan for new roads and utility main extensions.* |
| 7. | _____ | _____ | Easements and deed restrictions, existing and proposed. |

Subdivision Plan, 7 copies to include the following items:

- | | | | |
|-----|-------|-------|--|
| 8. | _____ | _____ | Map scale and north arrow. |
| 9. | _____ | _____ | Tax map and lot number. |
| 10. | _____ | _____ | Locus. |
| 11. | _____ | _____ | Zoning district. |
| 12. | _____ | _____ | Plan and revision dates. |
| 13. | _____ | _____ | Owner of record. |
| 14. | _____ | _____ | Lot lines including lines to be discontinued and setbacks. |
| 15. | _____ | _____ | Lot area(s). |
| 16. | _____ | _____ | Topography 2' intervals. |
| 17. | _____ | _____ | Abutter names with tax map & lot number. |
| 18. | _____ | _____ | Surveyor name, seal and signature. |
| 19. | _____ | _____ | Easement locations, existing and proposed. |
| 20. | _____ | _____ | Roads and driveways, existing and proposed. |
| 21. | _____ | _____ | Overhead utilities with pole locations and numbers. |
| 22. | _____ | _____ | Municipal water and sewer or well and septic locations, existing and proposed. |
| 23. | _____ | _____ | Buildings, structures, cemeteries and rock walls. |
| 24. | _____ | _____ | Drainage elements, existing and proposed. |

25. ☐ ☐ Wetlands:
- ☐ ☐ a. Wetland scientist name, certification number, stamp and signature.
 - ☐ ☐ b. Date field work was performed.
 - ☐ ☐ c. Mapping standards applied to delineation.
 - ☐ ☐ d. Applicable permit history.
 - ☐ ☐ e. Identification of water resource, buffer and setbacks (see Zoning Ordinance).
26. ☐ ☐ Planning Board signature block.
27. ☐ ☐ Layout requirements per Belknap County Registry.

*May not apply to every subdivision.

NOTIFICATION LIST

Applicant: _____ Tax Map: _____
Address: _____ Lot #: _____

In accordance with RSA 676:4 1(d), the **Planning Board** shall notify the abutters, the applicant, subject property owner, holders of conservation restrictions, and the engineer, architect, land surveyor, wetland scientist or soil scientist whose professional seal appears on any plat submitted. An **abutter** is any person whose property or conservation easement adjoins or is directly across the street or stream from the land under consideration by the Planning Board. Use additional paper if necessary.

1.	Name	Tax Map	Lot #
	Address		
2.	Name	Tax Map	Lot #
	Address		
3.	Name	Tax Map	Lot #
	Address		
4.	Name	Tax Map	Lot #
	Address		
5.	Name	Tax Map	Lot #
	Address		
6.	Name	Tax Map	Lot #
	Address		
7.	Name	Tax Map	Lot #
	Address		
8.	Name	Tax Map	Lot #
	Address		
9.	Name	Tax Map	Lot #
	Address		

This office is not responsible for the information supplied above. Information can be obtained from the Tax Maps and Book in the Assessor's office and Community Development Department.