MEREDITH PARKS & RECREATION OUTDOOR FACILITY USE PERMIT
MEREDITH COMMUNITY CENTER
ONE CIRCLE DRIVE, MEREDITH, NH 03253

Telephone: (603) 279-8197   Email: parksnrec@meredithnh.gov   www.meredithnh.gov

NAME OF PERSON/ORGANIZATION: _____

EMAIL ADDRESS: _____

MAILING ADDRESS: _____

DATES REQUESTED: _____   TIME: _____

BEACHES & PARKS

___ Waukewan Highlands

___ Swasey Park

____ Hamlin Recreation Area

___ Leavitt Beach

___ Waukewan Beach

___ Childs Park

___ Circle Drive Park

LOWER PRESCOTT PARK (map on back)

___ Ball Field #1 (Little League, with fence)

___ Ball Field #2 (Little League, without fence)

___ Ball Field #3 (90' bases, next to batting cage)

___ Soccer Field A (Next to basketball court)

___ Soccer Field B (Next to dirt road)

___ Skate Park   ___ Ice Skating Rink

___ Basketball Court   ___ Batting Cage

UPPER PRESCOTT PARK (map on back)

Parking for Upper Prescott Park is located at ILES & ILHS - fields can be accessed by the North & South Trails.

___ Ball Field #4

___ Soccer Field C (Regulation Size) ___ Tennis Courts ☐1 ☐2 ☐3 ☐4 ☐5 ☐6 (Check off applicable courts)

___ Soccer field D (Youth Size)   ___ Pickleball Courts ☐1 ☐2 ☐3 ☐4 ☐5 ☐6 ☐7 ☐8 ☐9 ☐10 ☐11 ☐12

PROGRAM DESCRIPTION: _____

Number of people expected: _____   Approximate number of cars to be parked: _____

Will it be open to the public? _____   Are participants/spectators charged admission? _____

Do you request to place any of the following items on site? ___ ☐ sign - size _____ ☐ banner - size_____
     ☐ booth-size_____ ☐ trailer-size_____ ☐ tent – size_____ ☐ other_____

Note: Signs may not be hung for more than 7 days. All requested items listed above must be removed the day after your event unless specified otherwise. We reserve the right to charge for the removal of any of the above-mentioned items that are not removed by the specified dale on this permit.

Do you request the use of any of the following? ☐ water   ☐electricity ☐ restrooms(if available)   ☐other_____
Note: a fee may be charged for exceptional utility usage.

SCHEDULING PRIORITIES BY TYPE OF ORGANIZATION (PLEASE CHECK ONE):

___ **#1 Town of Meredith**   ___ **#4 Meredith For Profit**   ___ **#6 Non-Meredith Non-Profit**
___ **#2 Meredith Non-Profit**   ___ **#5 State of NH/Federal Agency**   ___ **#7 Private Non-Meredith Resident**
___ **#3 Private Meredith Resident**

ORGANIZATION TYPE

FACILITY	#1	#2	#3	#4	#5	#6	#7
HOURLY RATES							
Athletic Field	0	0	10	15	15	15	20
Athletic Field w/Lights	0	0	15	20	20	20	30
Skate Park	0	0	10	15	15	15	20
Skate Park w/Lights	0	0	15	20	20	20	30
Leavitt/Waukewan Beach	0	0	10	15	15	15	20
Tennis Court/Pickleball	0	0	10	15	15	15	20
Tennis Court w/Lights	0	0	15	20	20	20	30
Skating Rink	0	0	10	15	15	15	20
Skating Rink w/Lights	0	0	15	20	20	20	30

ADDITIONAL COMMENTS FROM APPLICANT:

_____
_____
_____

Please provide us with your organization's certificate of insurance.

ALL TOWN FACILITIES ARE ISSUED BY PERMIT. USER GROUPS MUST HAVE A COPY OF THEIR PERMIT ON HAND DURING SCHEDULED EVENT.

STATEMENT OF LEGAL RELEASE

I/We_____ of the _____agree to hold harmless the Town of Meredith, Parks and Recreation Department, commissioners, staff, volunteers, coaches, and instructors for accidents that may result for the entire program/event The requesting organization assumes any and all responsibility when using the facility for special use and will see that the facility is cleaned and made presentable before leaving the premises and will immediately report any damages.

No vehicle traffic is permitted on the grass areas of park grounds without special request. The Town of Meredith reserves the right to bill your organization for any unforeseen expenses or damages to our property. NO alcoholic beverages are permitted on town property.

I HAYE READ THE ABOVE INFORMATION AND UNDERSTAND IT IN FULL. I UNDERSTAND THAT THE POLICIES ARE STRICTLY ENFORCED.

_____   _____   _____
   Signature of Authorized Agent   *Telephone #*   *Date*

Special Notes:

FOR OFFICE USE ONLY

REQUEST GRANTED ____   _____ _____
REQUEST DENIED   ____   PARKS & RECREATION ADMINISTRATION   DATE
RENTAL CHARGE   ____
UTILITIES CHARGE ____
ADDITIONAL INFORMATION REQUIRED ____   RENTAL FEE PAID: _____
                                             BALANCE DUE**:**   _____

PARKS & RECREATION ADMINISTRATION COMMENTS**:**
_____
_____
_____

Restrooms are available in Building 2 & 3

Lower Prescott Park

Basketball court

Tennis/Pickleball courts