

## MEREDITH SELECT BOARD

## MEETING AGENDA

Meredith Community Center - 1 Circle Drive

January 12, 2026 at 4:30pm

**CALL TO ORDER AT \_\_\_\_{time}\_\_\_\_ / ROLL CALL**

# PLEDGE OF ALLEGIANCE

**PUBLIC MEET & GREET – New Public Works Director Craig Hale  
New Parks & Recreation Director Krystal Alpers**

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AGENDA ITEM 3. BUSINESS - page 12

- A. Water Strategic Planning Grant (Superintendent Bordeau) – page 12**
- B. Vision/Mission/Strategic Goals (Board) – page 19**

AGENDA ITEM 4. TOWN MANAGER'S REPORT – page 29

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**ADJOURNMENT AT \_\_\_\_\_ {time} \_\_\_\_\_**

**Next meeting: January 26, 2026**

The Selectboard of the Town of Meredith reserves the right to enter into nonpublic session when necessary, according to the provisions of RSA 91-A.

This location is accessible to the disabled. Those wishing to attend who are hearing or vision impaired may make their needs known by calling 603-279-4538 (voice), or through "Relay New Hampshire" 1-800-735-2964 (T.D./TRY)



**Town of Meredith, New Hampshire  
Selectboard Agenda Report  
For the Meeting of January 12, 2026**

**From:** Jason Bordeau, Water/ Sewer Superintendent

**Subject:** Treatment Plant Filter Upgrades

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**Public Hearing:**

**Select Board Chair Michael Pelczar,**

I open the duly noticed public hearing at [time] pursuant to RSA 33:8-a relating to the authorization of a bond or note over \$100,000.

***Invite Superintendent Bordeau to Give a Brief Summary:***

We are recommending utilizing the Drinking Water State Revolving Fund through the Department of Environmental Services for the project cost of \$900,000 to replace the media in and rehabilitate the 4 filters for the Town's potable drinking water at the water treatment plant.

***Invite Public to speak***

Seeing no more public wishing to speak, I close the public hearing relating to the authorization of a bond or note over \$100,000 at [time].

**Recommendation:**

Support with accepting NHDES asset management plan recommendation for rebuilding Treatment plant filters.

## Town of Meredith Selectboard Agenda Report

### **Background/Discussion:**

The four filters at the Treatment plant are at the end of useful life and need major rehabilitation. We are beginning to see filter breakthrough which will lead to reduced water quality and shorter filter run times. I am recommending we begin this process of removing/replacing the existing filter media, as well as sand blasting the steel back to an SP-10 finish, then recoating it with a potable water epoxy coating. The project would start with filters 1 & 2 beginning in the late fall of 2026, if schedule permits, we will continue with filters 3&4 during winter/spring 2027. This project will require operating on two filters for several months as we go through our slow season.

### **Fiscal Impact:**

The cost of the filter rehab project will be shared between W&S enterprise fund and the general fund (69/31). There is low interest money available through the State revolving loan fund and the possibility of an SRF grant with a 30%-50% principal forgiveness. The application window for this SRF grant is 4/1/26 – 6/1/26. The estimated cost of this project is \$900,000

### **Concurrences:**

Along with the daily issues we are experiencing, the recently completed asset management plan recommends these improvements.

### **Alternatives: N/A**

### **Attachments/Exhibits:**

Pictures of the filter area at the water treatment plant

Notice of public hearing

**Town of Meredith Selectboard Agenda Report**

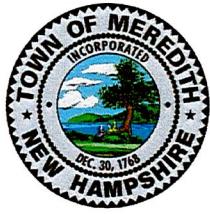


**Filter 1**

**Filter 2**

**Town of Meredith, NH  
NOTICE OF PUBLIC HEARING  
Bond or Note over \$100,000**

The Meredith Select Board will hold a public hearing pursuant to RSA 33:8-a, relative to authorizing a bond or note over \$100,000. This funding is for rebuilding four (4) modular water treatment units as identified in the Meredith Water Department Asset Management Plan dated September 2025. **The public hearing will be held on Monday, January 12th, 2026 on or about 4:30 pm at the Meredith Community Center, 1 Circle Drive, Meredith, NH.** Interested members of the public are invited to attend and comment.



**Town of Meredith, New Hampshire  
Selectboard Agenda Report  
For the Meeting of January 12, 2026**

**From:** Kerri Parker, Recording Clerk

**Subject:** Selectboard to consider approving meeting minutes

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**Suggested Motions:**

- 1) Selectboard member moves, *"I move that the Selectboard approve the minutes of the November 18, 2025, December 22, 2025, and December 30, 2025 Selectboard meetings."*

Selectboard Chair calls for a second, discussion and vote.

- 2) Selectboard member moves, *"I move that the Selectboard approve the minutes of the October 27, 2025, December 8, 2025, December 22, 2025 beginning of meeting, December 22, 2025 end of meeting, and December 30, 2025 nonpublic session minutes."*

Selectboard Chair calls for a second, discussion and vote.

**Attachments/Exhibits:**

Applicable public minutes

1      **Budget Hearing Summary – November 18, 2025**  
2      **Humiston Building**

4      Chairperson Mike Pelczar opened the meeting at 4:30 pm with members present Selectperson Jim  
5      Gregoire, Selectperson Jeanie Forrester, Selectperson Lynn Leighton, Vice Chairperson Steve Aiken,  
6      Chairperson Mike Pelczar, Town Manager Judie Milner.

7  
8      **Health Insurance Opt-Out Savings**  
9

10     The spreadsheet provided outlines cost savings from employees opting out of health insurance. For  
11     2024, opt-out payments totaled \$246.20 per month, while avoided health plan costs amounted to  
12     \$6,825.44. Net savings were \$31,087 in 2024, \$37,000 in 2025, and approximately \$32,000 projected  
13     for 2026.

14  
15     **Personnel Costs as a Percentage of Budget**

16     Personnel expenses remain consistent at approximately 48% of the total budget. The 2024 percentage  
17     appears lower due to \$2 million in one-time expenditures, including congestion mitigation, a new  
18     benefits package, partial firefighter funding, and increased CIP allocations.

19  
20     **Corrections to Recent Article**

- 21     • A pay/class study is included in the manager's proposed budget.
- 22     • The additional planning position is "Planner I," not a second Town Planner.

23  
24     **Department Highlights**

25  
26     **Conservation Commission – Scott Powell**

- 27     • Expanded Page Pond Forest by 38 acres (total now 803 acres).
- 28     • Completed second stream restoration (Stony Brook).
- 29     • Updated Hammond Forest Management Plan.
- 30     • Supported water quality initiatives and provided public education.
- 31     • Requested flat \$33,000 budget for 2026, focusing on invasive species control and field  
32     restoration at Page Pond.

33  
34     **Parks & Recreation – Vint Choinere**

- 35     • Operates seven days a week, year-round.
- 36     • Strengths: strong volunteer support, community engagement, and a 15-year master plan.
- 37     • Challenges: staffing shortages for beach and maintenance roles; aging facilities, especially  
38     HVAC at the Community Center.
- 39     • Opportunities: improve ADA accessibility, revive senior programs, and address demographic  
40     trends (median age now 55; school enrollment down 32% over 17 years).
- 41     • Budget priorities: parking lot resurfacing and facility maintenance.

42  
43     **Fire Department – Chief Jones**

- 44     • Call volume has nearly doubled since 2008; may exceed 600 calls this year.
- 45     • Issued 286 permits since July, generating \$17,000 in revenue.
- 46     • Staffing: 6 career personnel, 2 part-time, and 16 call firefighters. Recruitment remains  
47     challenging.
- 48     • Budget requests:
  - 49         ○ Increase call firefighter pay to improve retention.

50                   ○ Convert administrative assistant to full-time.  
51                   ○ Add second furnace at Central Station (\$30,000).  
52                   • CIP priorities: turnout gear replacement, Engine 1 replacement (\$1.24M), and rescue boat  
53                   (\$658K).  
54                   • Long-term goals: EMS transport licensing and improved ISO rating.

55  
56 **Administrative Services – Robert Carpenter**

57                   • Mission: support town operations through efficient financial management.  
58                   • Key stats: processed accounts payable/receivable, tax and utility bills, and 73 welfare assistance  
59                   requests (primarily housing and fuel).  
60                   • Strengths: updated software, strong cash flow, cross-trained staff.  
61                   • Challenges: new processes, limited experience, and future capacity needs.  
62                   • Budget highlights: reduced audit costs; increased postage for tax bills; added \$20K for general  
63                   assistance due to rising demand.

64  
65 **Town Manager's Office -Judie Milner**

66  
67                   • Focus: strategic planning, economic development, and workforce sustainability.  
68                   • Community profile: median age 54.7; per capita income below state average; notable poverty  
69                   levels.  
70                   • Opportunities: public-private partnerships, grants, marketing, and workforce policy updates.  
71                   • Budget increase: 19% (\$57K), primarily for HR/community development reorganization.

72  
73 **Other Key Points**

74                   • Outside agency funding: \$31,424 (+13%), including \$5,000 for Family Promise (new request).  
75                   • CIP funding: \$2.2M for capital projects, \$1.4M added to expendable trust funds.  
76                   • Debt service decreased by 17.6% (\$216K) as building loan retired.  
77                   • Training budget: \$55,500 across departments for certifications and professional development.  
78                   • Proposed allocation: \$15,000 for Meredith's 250th Anniversary celebration.

79  
80 Meeting adjourned at 8:26pm.

1    **Town of Meredith Selectboard Minutes**  
2    **December 22, 2025 4:00 pm**

3  
4    Chairperson Mike Pelczar opened the public meeting at 4:00 pm with members present  
5    Selectperson Jim Gregoire, Selectperson Jeanie Forrester, Selectperson Lynn Leighton, Vice  
6    Chairperson Steve Aiken, Chairperson Mike Pelczar, Town Manager Judie Milner, Recording Clerk  
7    Kerri Parker.

8  
9    Chairperson Mike Pelczar motioned to enter into nonpublic session under RSA 91-A3 II (a) the  
10   dismissal, promotion or compensation of any public employee or the disciplining of such employee, or  
11   the investigation of any charges against him or her, unless the employee affected (1) has a right to a  
12   public meeting, and (2) requests that the meeting be open, in which case the request shall be granted  
13   Seconded by Selectperson Steve Aiken.

14  
15   **Roll Call Vote:**

16   Jim Gregoire       Yes  
17   Jeanie Forrester   Yes  
18   Lynn Leighton      Yes  
19   Steve Aiken        Yes  
20   Mike Pelczar      Yes

21  
22   Selectboard moved into nonpublic session at 4:02pm.

23   Motion made by Chairperson Mike Pelczar, seconded by Vice-Chairperson Steve Aiken to exit  
24   nonpublic session, all in favor.

25  
26   The board returned to public session at 4:25pm.

27  
28   Chairperson Pelczar called for a brief recess and called the meeting back to order at 4:30pm.

29  
30  
31   **Senator Tim Senator Lang and Representative Matt Coker**

32  
33   Senator Lang reported that state revenues are currently 13% above projections, driven by strong rooms  
34   and meals tax collections, which will result in increased municipal distributions. He noted Meredith's  
35   designation as a Housing Champion but explained that no funding is available this year. Senator Lang  
36   emphasized that high interest rates, rather than lot sizes, are the primary factor affecting housing  
37   affordability and expressed strong support for maintaining local zoning control. He also indicated that  
38   if revenue trends remain positive, additional funding may become available later in the year, with  
39   priorities likely focused on childcare and healthcare. Education funding remains a challenge as  
40   Meredith is a donor town; Senator Lang supports revising the funding formula and plans to introduce a  
41   late-file bill to establish a study commission on donor town structure. Local officials and legislators  
42   agreed to oppose proposed legislation that would reduce local control over zoning and parking  
43   requirements, stressing the importance of preserving community character and protecting natural  
44   resources. Both Legislators are willing to alert the Town on any legislation that comes forward that  
45   would possibly affect the town. Representative Coker spoke about the need to educate the public on

46 education funding. They are both in agreement to attend if schedules allow the upcoming Coalition  
47 meeting.

48

#### 49 **Approval of Minutes**

50 Vice Chairperson Steve Aiken motioned to approve the minutes from November 12, and December 8  
51 minutes with corrections, seconded by Selectperson Jeanie Forrester, all in favor.

52

#### 53 **Watershed Advisory Committee Report – Donna Murphy and Frank Murphy**

54 The committee completed outreach and invasive species prevention programs and identified 77 sites  
55 for best management practices, with engineering grants anticipated. Over 1,100 volunteer hours were  
56 logged, valued at approximately \$40,000 for grant matching. Future plans include student internships  
57 and expanded partnerships with the Department of Environmental Services (DES) and the University  
58 of New Hampshire (UNH).

59

#### 60 **Athletic Field Lighting Project - Superintendent Mary Moriarity**

61 The Superintendent reported that a \$50,000 T-Mobile grant application has been submitted, with a  
62 decision expected by March 1. To date, \$188,332 has been raised through donations and pledges. The  
63 lighting project aims to extend field use for school and community activities, including evening  
64 programs and intergenerational events. A warrant article is planned for March to cover remaining costs.

65

#### 66 **Budget Discussion follow up**

67 Selectperson Jeanie Forrester asked about the Projected revenues for 2025 and 2026  
68 Town Manager Judie Milner gave the amounts of 2026 revenues \$7,332,751 comparable to 2025  
69 \$6,685,900 actual \$7,435,663 after adjusting for one-time grants. \$740,000 grant. Selectperson Lynn  
70 Leighton asked what the difference would be if the cost of living was changed to 3% instead of the  
71 proposed 3.2%. Town Manager Judie Milner stated the difference would be about \$14,000.  
72 Selectperson Lynn Leighton motioned to set the Public Hearing for the Proposed Budget hearing  
73 February 9, 2026, seconded by Vice Chairperson Steve Aiken, all in favor.

74

#### 75 **Financial Policy Review- Director of Administrative Services Robert Carpenter**

76 Selectperson Jim Gregoire stated that he had hoped to see what the changes were highlighted. Director  
77 Carpenter reviewed the changes that were made to the policies for Fund Balance, Internal Controls,  
78 Fraud, Investment, and Federal Grants policies.

79

80 Selectperson Jim Gregoire motioned to readopt the Fund Balance policy, the Internal Control Policy,  
81 the Fraud Policy, the Investment policy, and the Federal Grants policy, seconded by Selectperson Jeanie  
82 Forrester, all in favor.

83

#### 84 **Parking Committee Recommendations**

85 Town Manager Judie Milner shared the updates to the second Pilot program dated May 15–Oct 15,  
86 2026. Vice Chairperson Steve Aiken asked who should be chairing the committee, which Town  
87 Manager Judie Milner answered that it would be staff.

88 Vice Chairperson Steve Aiken motioned to approve the second Pilot program dated from May 15-Oct-,  
89 2026, incorporating the changes recommended by the committee and directing the Town Manager to  
90 work on solutions for long-term, seconded by Selectperson Lynn Leighton

91

92 **Strategic Planning & Space Needs**

93 Engineers to present building options January 26, 2026. Decision required by February 9, 2026 to meet  
94 2027 bond vote timeline.

95

96 **Town Manager Report**

- 97 • DPW and Parks & Rec Director interviews ongoing; announcements expected January 12.
- 98 • Fiber installation underway; police details in place.
- 99 • 2024 financial audit complete; auditor to present in January.
- 100 • Planning & Development offices relocating mid-January; RFP for consultant in progress.
- 101 • Upcoming warrant articles: Keno opt-out, veterans tax credit update, possible conservation land  
102 acquisition.
- 103 • Short-term rental licensing link going live this week the letters are forthcoming.

104

105 **Upcoming Dates**

- 106 • Master Plan Public Hearing: Dec 23, 2025
- 107 • Budget Public Hearing: Feb 9, 2026
- 108 • Space Needs Presentation: Jan 26, 2026

109

110 Chairperson Mike Pelczar motioned to enter non-public session at 6:08 PM under RSA 91-A:3, II(c) to  
111 discuss matters which if discussed in public would likely affect the reputation of any person other than  
112 a member of the public body itself, unless such person requests an open meeting, seconded by Vice  
113 Chairperson Steve Aiken, all in favor

114

115

116 **Roll Call Vote**

117 Selectperson Jim Gregoire	Yes
118 Selectperson Jeanie Forrester	Yes
119 Selectperson Lynn Leighton	Yes
120 Vice Chairperson Steve Aiken	Yes
121 Chairperson Mike Pelczar	Yes

122

123 Chairperson Mike Pelczar motioned to return to public session at 6:26, seconded by Vice Chairperson  
124 Steve Aiken, all in favor.

125

126 Meeting Adjourned at 6:26pm

**Town of Meredith Selectboard Minutes**

**December 30, 2025 4:30 pm**

Chairperson Mike Pelczar opened the public meeting at 4:32 pm with members present Selectperson Jeanie Forrester, Selectperson Lynn Leighton, Chairperson Mike Pelczar, Town Manager Judie Milner, Recording Clerk Kerri Parker.

Chairperson Mike Pelczar motioned to enter into nonpublic session under RSA 91-A3 II (a) the dismissal, promotion or compensation of any public employee or the disciplining of such employee, or the investigation of any charges against him or her, unless the employee affected (1) has a right to a public meeting, and (2) requests that the meeting be open, in which case the request shall be granted Seconded by Selectperson Lynn Leighton.

**Roll Call Vote:**

Jim Gregoire	Absent
Jeanie Forrester	Yes
Lynn Leighton	Yes
Steve Aiken	Absent
Mike Pelczar	Yes

Selectboard moved into nonpublic session at 4:34pm.

Selectperson Steve Aiken joined nonpublic session at 4:45pm.

Motion made by Chairperson Mike Pelczar, seconded by Vice-Chairperson Steve Aiken to exit nonpublic session, all in favor.

The board moved out of nonpublic session at 5:15 pm.

Meeting Adjourned at 5:15pm.



**Town of Meredith, New Hampshire  
Selectboard Agenda Report  
For the Meeting of January 12, 2026**

**From:** Jason Bordeau, Water/ Sewer Superintendent

**Subject:** Board to consider accepting a Strategic Planning Grant from NH Dept of Environmental Services for Water Filtration Planning Study

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**Suggested Motion:**

Selectboard Member moves, "I move that the Meredith Selectboard accept the \$30,000 strategic planning grant from the State Department of Environmental Services for a study on the removal of organic carbon from Meredith's raw water and recycling a portion of wastewater generated from Meredith's backwash process and authorize the Town Manager to sign all paperwork necessary for the grant.".

Selectboard Chair calls for a second, discussion and vote.

**Recommendation:**

Support with accepting NHDES Strategic planning grant

**Background/Discussion:**

The Town of Meredith has been chosen to be awarded a Strategic planning grant from NHDES to perform a study for filtration/removal of Total organic carbon from our raw water as well as look into the possibility of recycling a percentage of the wastewater generated from the backwash process. The grant comes at the most opportune time as we are preparing to rebuild the filters at the Treatment Facility in 2027. This grant is for \$30,000 with a 50% match.

**Fiscal Impact:**

With the proper removal of TOC's and the possibility of recycling our backwash water, there will be cost savings in future testing and wastewater discharge.

## **Town of Meredith Selectboard Agenda Report**

Matching funds will come from proposed 2026 budget, consulting and water treatment line items.

### **Concurrences:**

The recently completed asset management plan addresses both topics for improvements.

### **Alternatives:**

Do not accept.

### **Attachments/Exhibits:**

Grant Agreement

## GRANT AGREEMENT

The State of New Hampshire and the Grantee hereby  
Mutually agree as follows:  
GENERAL PROVISIONS

## 1. Identification and Definitions.

<b>1.1. State Agency Name</b> NH Department of Environmental Services		<b>1.2. State Agency Address</b> 29 Hazen Drive, Concord, NH 03302	
<b>1.3. Grantee Name</b> Town of Meredith		<b>1.4. Grantee Address</b> 41 Main Street, Meredith, NH 03253	
<b>1.5 Grantee Phone #</b> 603-677-4209	<b>1.6. Account Number</b> 03-44-44-440010-2476-072	<b>1.7. Completion Date</b> July 31, 2027	<b>1.8. Grant Limitation</b> \$ 30,000
<b>1.9. Grant Officer for State Agency</b> Mathew Deterling		<b>1.10. State Agency Telephone Number</b> 603-271-1994	
If Grantee is a municipality or village district: "By signing this form we certify that we have complied with any public meeting requirement for acceptance of this grant, including if applicable RSA 31:95-b."			
<b>1.11. Grantee Signature 1</b>		<b>1.12. Name &amp; Title of Grantee Signor 1</b>	
<b>Grantee Signature 2</b>		<b>Name &amp; Title of Grantee Signor 2</b>	
<b>Grantee Signature 3</b>		<b>Name &amp; Title of Grantee Signor 3</b>	
<b>1.13 State Agency Signature(s)</b>		<b>1.14. Name &amp; Title of State Agency Signor(s)</b>	
<b>1.15. Approval by Attorney General (Form, Substance and Execution) (if G &amp; C approval required)</b>			
By: Assistant Attorney General, On: / /			
<b>1.16. Approval by Governor and Council (if applicable)</b>			
By: On: / /			

2. **SCOPE OF WORK:** In exchange for grant funds provided by the State of New Hampshire, acting through the Agency identified in block 1.1 (hereinafter referred to as "the State"), the Grantee identified in block 1.3 (hereinafter referred to as "the Grantee"), shall perform that work identified and more particularly described in the scope of work attached hereto as EXHIBIT B (the scope of work being hereinafter referred to as "the Project").

3. **AREA COVERED.** Except as otherwise specifically provided for herein, the Grantee shall perform the Project in, and with respect to, the State of New Hampshire.

4. **EFFECTIVE DATE: COMPLETION OF PROJECT.**

4.1. This Agreement, and all obligations of the parties hereunder, shall become effective on the date on the date of approval of this Agreement by the Governor and Council of the State of New Hampshire if required (block 1.16), or upon signature by the State Agency as shown in block 1.14 ("the Effective Date").

4.2. Except as otherwise specifically provided herein, the Project, including all reports required by this Agreement, shall be completed in ITS entirety prior to the date in block 1.7 (hereinafter referred to as "the Completion Date").

5. **GRANT AMOUNT: LIMITATION ON AMOUNT: VOUCHERS: PAYMENT.**

5.1. The Grant Amount is identified and more particularly described in EXHIBIT C, attached hereto.

5.2. The manner of, and schedule of payment shall be as set forth in EXHIBIT C.

5.3. In accordance with the provisions set forth in EXHIBIT C, and in consideration of the satisfactory performance of the Project, as determined by the State, and as limited by subparagraph 5.5 of these general provisions, the State shall pay the Grantee the Grant Amount. The State shall withhold from the amount otherwise payable to the Grantee under this subparagraph 5.3 those sums required, or permitted, to be withheld pursuant to N.H. RSA 80:7 through 7-c.

5.4. The payment by the State of the Grant amount shall be the only, and the complete payment to the Grantee for all expenses, of whatever nature, incurred by the Grantee in the performance hereof, and shall be the only, and the complete, compensation to the Grantee for the Project. The State shall have no liabilities to the Grantee other than the Grant Amount.

5.5. Notwithstanding anything in this Agreement to the contrary, and notwithstanding unexpected circumstances, in no event shall the total of all payments authorized, or actually made, hereunder exceed the Grant limitation set forth in block 1.8 of these general provisions.

6. **COMPLIANCE BY GRANTEE WITH LAWS AND REGULATIONS.** In connection with the performance of the Project, the Grantee shall comply with all statutes, laws regulations, and orders of federal, state, county, or municipal authorities which shall impose any obligations or duty upon the Grantee, including the acquisition of any and all necessary permits and RSA 31-95-b.

7. **RECORDS and ACCOUNTS.**

7.1. Between the Effective Date and the date seven (7) years after the Completion Date, unless otherwise required by the grant terms or the Agency, the Grantee shall keep detailed accounts of all expenses incurred in connection with the Project, including, but not limited to, costs of administration, transportation, insurance, telephone calls, and clerical materials and services. Such accounts shall be supported by receipts, invoices, bills and other similar documents

7.2. Between the Effective Date and the date seven (7) years after the Completion Date, unless otherwise required by the grant terms or the Agency pursuant to subparagraph 7.1, at any time during the Grantee's normal business hours, and as often as the State shall demand, the Grantee shall make available to the State all records pertaining to matters covered by this Agreement. The Grantee shall permit the State to audit, examine, and reproduce such records, and to make audits of all contracts, invoices, materials, payrolls, records of personnel, data (as that term is hereinafter defined), and other information relating to all matters covered by this Agreement. As used in this paragraph, "Grantee" includes all persons, natural or fictional, affiliated with, controlled by, or under common ownership with, the entity identified as the Grantee in block 1.3 of these provisions

8. **PERSONNEL.**

8.1. The Grantee shall, at its own expense, provide all personnel necessary to perform the Project. The Grantee warrants that all personnel engaged in the Project shall be qualified to perform such Project, and shall be properly licensed and authorized to perform such Project under all applicable laws.

8.2. The Grantee shall not hire, and it shall not permit any subcontractor, subgrantee, or other person, firm or corporation with whom it is engaged in a combined effort to perform the Project, to hire any person who has a contractual relationship with the State, or who is a State officer or employee, elected or appointed.

8.3. The Grant Officer shall be the representative of the State hereunder. In the event of any dispute hereunder, the interpretation of this Agreement by the Grant Officer, and his/her decision on any dispute, shall be final.

9. **DATA: RETENTION OF DATA: ACCESS.**

9.1. As used in this Agreement, the word "data" shall mean all information and things developed or obtained during the performance of, or acquired or developed by reason of, this Agreement, including, but not limited to, all studies, reports, files, formulae, surveys, maps, charts, sound recordings, video recordings, pictorial reproductions, drawings, analyses, graphic representations, computer programs, computer printouts, notes, letters, memoranda, paper, and documents, all whether finished or unfinished.

9.2. Between the Effective Date and the Completion Date the Grantee shall grant to the State, or any person designated by it, unrestricted access to all data for examination, duplication, publication, translation, sale, disposal, or for any other purpose whatsoever.

9.3. No data shall be subject to copyright in the United States or any other country by anyone other than the State.

9.4. On and after the Effective Date all data, and any property which has been received from the State or purchased with funds provided for that purpose under this Agreement, shall be the property of the State, and shall be returned to the State upon demand or upon termination of this Agreement for any reason, whichever shall first occur.

9.5. The State, and anyone it shall designate, shall have unrestricted authority to publish, disclose, distribute and otherwise use, in whole or in part, all data.

**CONDITIONAL NATURE OR AGREEMENT.** Notwithstanding anything in this Agreement to the contrary, all obligations of the State hereunder, including, without limitation, the continuance of payments hereunder, are contingent upon the availability or continued appropriation of funds, and in no event shall the State be liable for any payments hereunder in excess of such available or appropriated funds. In the event of a reduction or termination of those funds, the State shall have the right to withhold payment until such funds become available, if ever, and shall have the right to terminate this Agreement immediately upon giving the Grantee notice of such termination.

**EVENT OF DEFAULT: REMEDIES.**

10. Any one or more of the following acts or omissions of the Grantee shall constitute an event of default hereunder (hereinafter referred to as "Events of Default"):

11.1. Failure to perform the Project satisfactorily or on schedule; or

11.1.2. Failure to submit any report required hereunder; or

11.1.3. Failure to maintain, or permit access to, the records required hereunder; or

11.1.4. Failure to perform any of the other covenants and conditions of this Agreement.

11.2. Upon the occurrence of any Event of Default, the State may take any one, or more, or all, of the following actions:

11.2.1. Give the Grantee a written notice specifying the Event of Default and requiring it to be remedied within, in the absence of a greater or lesser specification of time, thirty (30) days from the date of the notice; and if the Event of Default is not timely remedied, terminate this Agreement, effective two (2) days after giving the Grantee notice of termination; and

11.2.2. Give the Grantee a written notice specifying the Event of Default and suspending all payments to be made under this Agreement and ordering that the portion of the Grant Amount which would otherwise accrue to the Grantee during the period from the date of such notice until such time as the State determines that the Grantee has cured the Event of Default shall never be paid to the Grantee; and

11.2.3. Set off against any other obligation the State may owe to the Grantee any damages the State suffers by reason of any Event of Default; and

11.2.4. Treat the agreement as breached and pursue any of its remedies at law or in equity, or both.

12. **TERMINATION.**

12.1. In the event of any early termination of this Agreement for any reason other than the completion of the Project, the Grantee shall deliver to the Grant Officer, not later than fifteen (15) days after the date of termination, a report (hereinafter referred to as the "Termination Report") describing in detail all Project Work performed, and the Grant Amount earned, to and including the date of termination. In the event of Termination under paragraphs 10 or 12.4 of these general provisions, the approval of such a Termination Report by the State shall entitle the Grantee to receive that portion of the Grant amount earned to and including the date of termination.

12.2. In the event of Termination under paragraphs 10 or 12.4 of these general provisions, the approval of such a Termination Report by the State shall in no event relieve the Grantee from any and all liability for damages sustained or incurred by the State as a result of the Grantee's breach of its obligations hereunder.

12.3. Notwithstanding anything in this Agreement to the contrary, either the State or, except where notice default has been given to the Grantee hereunder, the Grantee, may terminate this Agreement without cause upon thirty (30) days written notice.

**CONFLICT OF INTEREST.** No officer, member of employee of the Grantee, and no representative, officer or employee of the State of New Hampshire or of the governing body of the locality or localities in which the Project is to be performed, who exercises any functions or responsibilities in the review or

approval of the undertaking or carrying out of such Project, shall participate in any decision relating to this Agreement which affects his or her personal interest or the interest of any corporation, partnership, or association in which he or she is directly or indirectly interested, nor shall he or she have any personal or pecuniary interest, direct or indirect, in this Agreement or the proceeds thereof.

**GRANTEE'S RELATION TO THE STATE.** In the performance of this Agreement the Grantee, its employees, and any subcontractor or subgrantee of the Grantee are in all respects independent contractors, and are neither agents nor employees of the State. Neither the Grantee nor any of its officers, employees, agents, members, subcontractors or subgrantees, shall have authority to bind the State nor are they entitled to any of the benefits, workmen's compensation or emoluments provided by the State to its employees.

**14.** **ASSIGNMENT AND SUBCONTRACTS.** The Grantee shall not assign, or otherwise transfer any interest in this Agreement without the prior written consent of the State. None of the Project Work shall be subcontracted or subgranted by the Grantee other than as set forth in Exhibit B without the prior written consent of the State.

**15. INDEMNIFICATION.** The Grantee shall defend, indemnify and hold harmless the State, its officers and employees, from and against any and all losses suffered by the State, its officers and employees, and any and all claims, liabilities or penalties asserted against the State, its officers and employees, by or on behalf of any person, on account of, based on, resulting from, arising out of (or which may be claimed to arise out of) the acts or omissions of the Grantee or subcontractor, or subgrantee or other agent of the Grantee. Notwithstanding the foregoing, nothing herein contained shall be deemed to constitute a waiver of the sovereign immunity of the State, which immunity is hereby reserved to the State. This covenant shall survive the termination of this agreement.

**16. INSURANCE.**

**17.1** The Grantee shall, at its own expense, obtain and maintain in force, or shall require any subcontractor, subgrantee or assignee performing Project work to obtain and maintain in force, both for the benefit of the State, the following insurance:

**17.1.1** Statutory workers' compensation and employees liability insurance for all employees engaged in the performance of the Project, and

**17.1.2** General liability insurance against all claims of bodily injuries, death or property damage, in amounts not less than \$1,000,000 per occurrence and \$2,000,000 aggregate for bodily injury or death any one incident, and \$500,000 for property damage in any one incident; and

**18.** The policies described in subparagraph 17.1 of this paragraph shall be the standard form employed in the State of New Hampshire, issued by underwriters acceptable to the State, and authorized to do business in the State of New Hampshire. Grantee shall furnish to the State, certificates of insurance for all renewal(s) of insurance required under this Agreement no later than ten (10) days prior to the expiration date of each insurance policy.

**19. WAIVER OF BREACH.** No failure by the State to enforce any provisions hereof after any Event of Default shall be deemed a waiver of its rights with regard to that Event, or any subsequent Event. No express waiver of any Event of Default shall be deemed a waiver of any provisions hereof. No such failure of waiver shall be deemed a waiver of the right of the State to enforce each and all of the provisions hereof upon any further or other default on the part of the Grantee.

**20. NOTICE.** Any notice by a party hereto to the other party shall be deemed to have been duly delivered or given at the time of mailing by certified mail, postage prepaid, in a United States Post Office addressed to the parties at the addresses first above given.

**21. AMENDMENT.** This Agreement may be amended, waived or discharged only by an instrument in writing signed by the parties hereto and only after approval of such amendment, waiver or discharge by the Governor and Council of the State of New Hampshire, if required or by the signing State Agency.

**22. CONSTRUCTION OF AGREEMENT AND TERMS.** This Agreement shall be construed in accordance with the law of the State of New Hampshire, and is binding upon and inures to the benefit of the parties and their respective successors and assignees. The captions and contents of the "subject" blank are used only as a matter of convenience, and are not to be considered a part of this Agreement or to be used in determining the intent of the parties hereto.

**23. THIRD PARTIES.** The parties hereto do not intend to benefit any third parties and this Agreement shall not be construed to confer any such benefit.

**24. ENTIRE AGREEMENT.** This Agreement, which may be executed in a number of counterparts, each of which shall be deemed an original, constitutes the entire agreement and understanding between the parties, and supersedes all prior agreements and understandings relating hereto.

**25. SPECIAL PROVISIONS.** The additional or modifying provisions set forth in Exhibit A hereto are incorporated as part of this agreement.

**EXHIBIT A**  
**SPECIAL PROVISIONS**

The federal funds provided under this agreement originate from a grant awarded to the State by the U.S. Environmental Protection Agency through the Drinking Water State Revolving Fund Set-Asides, CFDA #66.468. All applicable federal requirements, regulations, provisions, terms, and conditions outlined at <https://www.epa.gov/grants/grant-terms-and-conditions> are hereby incorporated by reference and shall apply in full to the relationship between this Department and the grantee.

**EXHIBIT B**  
**SCOPE OF SERVICES**

The Town of Meredith will use the Strategic Planning Grant to evaluate media to improve total organic carbon (TOC) removal and evaluate residuals recycling to reduce wastewater disposal costs. Specifically, the following task(s) will be accomplished:

**Task 1: Evaluate TOC Removal Options at Water Treatment Plant**

Evaluate replacement media for existing TOC treatment units through a desktop evaluation of the efficacy of incorporating compressible fiber media into the clarifier to improve TOC removal efficiency and to improve solids capture within the clarifiers. Additional alternative media options recommended by the filter manufacturer shall also be evaluated. Evaluations shall include an opinion on capital and operational and maintenance costs for each alternative evaluated. Reference to existing similar treatment systems shall be used in the evaluation if appropriate. Evaluation shall take into consideration the future regulatory landscape of disinfection byproducts.

*Deliverable:* Evaluation of TOC removal options to be submitted to NHDES in a report.

**Task 2: Evaluate Residual Reduction and Recycling**

Evaluate options to reduce and recycle backwash/clarifier flush water. This project would conduct a desktop evaluation of the cost effectiveness of reducing versus recycling backwash/clarifier flush water. The experience of similar systems will be included in this evaluation. Estimated conceptual costs shall be included for any recommended capital improvements.

*Deliverable:* Evaluation of residuals reduction options to be submitted to NHDES in a report.

**Additional Scope of Services Requirements:**

- **Kick-off meeting:** A kick-off meeting shall be held with the consultant, grantee and New Hampshire Department of Environmental Services (NHDES) in attendance.

Grantee Initials \_\_\_\_\_

Date \_\_\_\_\_

- **Wrap-up meeting:** A wrap-up meeting shall be held with the consultant, grantee and NHDES in attendance. Draft deliverables must be made available to NHDES at least 30 days prior to the scheduled wrap-up meeting.
- **NHDES Involvement:** NHDES must be notified in advance of any meetings and trainings related to the project and may attend as time allows. The following meetings require invitations to NHDES:
  - Kick-off meeting.
  - Wrap-up meeting.
- **Status Updates:** Quarterly progress report forms must be completed and submitted to NHDES every three months, beginning with the first full 3 month quarter after grant approval from the Governor and Executive Council. NHDES may request more frequent updates or schedule periodic virtual check-in meetings with the grantee and/or consultant as needed.
- **Deliverables:** Draft deliverables must be made available to the grantee and NHDES at least **30 days prior to the scheduled wrap-up meeting.**

Changes to the Scope of Services or reallocation of grant funds require NHDES approval in advance.

**EXHIBIT C**  
**BUDGET & PAYMENT METHOD**

All services shall be performed to the satisfaction of the NHDES before payment is made. Reimbursement requests for program costs shall be made no more than once per calendar month by the grantee using the reimbursement form as supplied by the NHDES, which shall be completed and signed by the grantee. The reimbursement form shall be accompanied by associated invoices and documentation that the match requirement was met. **Grant award is a 50% match grant not to exceed \$30,000. If invoice is less than the initial estimate, only the amount on the invoice will be paid.**

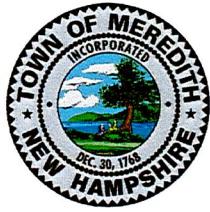
Payments shall be made upon receipt and approval of deliverables and receipt of associated invoices, per the requirements below:

- Up to 75% can be disbursed before NHDES will require the submission of draft deliverables to both the grantee and NHDES to review.
- The remaining 25% will be disbursed upon completion of all final deliverables.

All work must be completed prior to the completion date in this grant agreement (section 1.7) to be eligible for reimbursement. Requests for payment along with required proof of work must be submitted no later than 90 days after the completion date or the grant will be closed out and funds will no longer be available.

Grantee Initials \_\_\_\_\_

Date \_\_\_\_\_



**Town of Meredith, New Hampshire  
Selectboard Agenda Report  
For the Meeting of January 12, 2026**

**From:** **Judie Milner, Town Manager**

**Subject:** **Board to consider adopting the vision/mission statements and goals setting summary as prepared by PRIMEX**

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**Suggested Motion:**

Selectboard member moves, "I move the Meredith Selectboard adopt the Town of Meredith Goal Setting Summary dated September 9, 2025 including the vision & mission statements for the Town and the goals and objectives for the next 18-24 months."

Selectboard Chair calls for a second, discussion and vote.

**Recommendation:**

I recommend the selectboard adopt the vision & mission statements along with the summary goal setting document as developed by the board and/or management team and prepared by PRIMEX.

**Background/Discussion:**

In September 2025, the selectboard and management team engaged with Rick Alpers from PRIMEX, the town's risk management provider, in creating a vision & mission statement as well as developing strategic goals and objectives for the next 18 months. The process of the goal setting sessions and the preliminary results are contained within the attached report from PRIMEX. The next step in the process is to review and prioritize the objectives developed. Rick Alpers presented the summary our November 24<sup>th</sup> selectboard meeting and guided us through the review and prioritization of the objectives developed. The attached report is the final report after the 24<sup>th</sup> meeting as adjusted by the board in December.

## **Town of Meredith Selectboard Agenda Report**

### **Fiscal Impact:**

PRIMEX is Meredith's risk management provider and performed this task for the community free of charge.

### **Concurrences:**

This strategic update supersedes any previous plans.

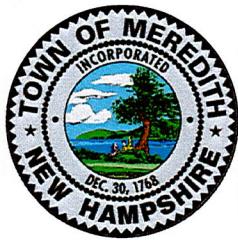
### **Alternatives:**

Do not adopt.

### **Attachments/Exhibits:**

Town of Meredith Goal Setting Summary

# GOAL SETTING SUMMARY



**TOWN OF MEREDITH**  
SEPTEMBER 9, 2025



## PARTICIPANTS

### Session 1 - Sept. 9, 2025

Mike Pelczar – Chair  
Jeanie Forrester  
Lynn Leighton  
Steve Aiken  
James Gregoire  
Judie Milner – Town Manager

The session was facilitated by:

Rick Alpers, Member Services Manager, Primex<sup>3</sup>

### Session 1

## PURPOSE AND INTENDED RESULTS

This is a 2-night goal setting session for the Town of Meredith. On the evening of September 9th, 2025 the Board and Manager gathered to discuss what is currently going well for the Town and what are the Town's current challenges. The Board and Manager also spent time crafting new Vision and Mission statements for the community.

The following is the manager and board response to what currently going well for the community and what are the challenges that the community faces:

What's going well:

- Strong Volunteers
- Great community involvement
- Current staff makeup
- The town is a premier employer
- WW Watershed
- BOS is receptive to communication
- Board is engaged in the community
- Supportive residents
- New Town Manager
- Finances are strong
- New website
- Parking Committee
- Overall water quality
- Master Plan update
- Tourism is strong
- 2nd home development
- Solar array built
- Town plans well for projects
- Short term rental policy in place.

## Challenges Facing the Community:

- Large scale infrastructure projects needed that are expensive
- Current facilities are aging
- Main St project
- Master Plan Update
- Staffing
- Needs and wants for the FD as they transition to a career FD
- Recycling Center
- Housing stock
- Funding CIP
- IT infrastructure upgrades
- Lake water quality
- School budget
- Prescott Park revitalization
- Parking
- Aging community

The Board and Manager were asked to think of what key words they think would fit nicely into a new Mission and Vision statement. I shared with them a Mission statement should describe your organization at its core and the vision statement tells the story of where the Town is heading.

The following words were shared in regard to a mission statement:

<ul style="list-style-type: none"><li>▪ Welcoming</li><li>▪ Service</li><li>▪ Respect</li><li>▪ Transparency</li><li>▪ Community</li><li>▪ Quality of Life</li></ul>	<ul style="list-style-type: none"><li>▪ Attractive</li><li>▪ Small Town Feel</li><li>▪ Safe</li><li>▪ Raise a Family</li><li>▪ Place to Retire Well</li></ul>
--	---

The following words were shared to describe a vision statement:

<ul style="list-style-type: none"><li>▪ Destination</li><li>▪ Great place to live</li><li>▪ Live</li><li>▪ Work</li><li>▪ Play</li></ul>	<ul style="list-style-type: none"><li>▪ Quality of Life</li><li>▪ Accommodating</li><li>▪ Welcoming</li><li>▪ Inclusive</li><li>▪ Use of Natural Resources</li></ul>
--	--

The group of six were now split into two groups of three. One group crafted a mission statement and the other group crafted a vision statement.

The following are each groups statement:

**Mission Statement:**

Meredith strives to deliver high quality services and amenities to residents and visitors in a small town atmosphere.

**Vision Statement:**

Fostering a dynamic and inviting environment where neighbors and visitors can connect and all generations can thrive.

## **Session 2 PARTICIPANTS**

**Session 2 - Sept. 11, 2025**

Mike Pelczar – Chair

Jeanie Forrester

Lynn Leighton

Steve Aiken

James Gregoire

Judie Milner – Town Manager

Ken Jones – Fire Chief

Mike Harper – Police Chief

Mike Faller – Public Works Director

Bob Carpenter – Finance and Administrative Services Director

Angela LaBrecque – Town Planner

James Commerford – Assessor

The session was facilitated by:

Rick Alpers, Member Services Manager, Primex<sup>3</sup>

## GOAL SETTING

Each Board member and the Manager were asked to share three goals they would like to see the Town achieve over the next 12-18 months. Eighteen goals were shared with the group and the goals were then grouped with other similar goals to make three overarching goals. The three overarching goals are as follows:

1. Employee Experience and Engagement
2. Infrastructure
3. Economic Development and Planning

Each member of the board, manager and department heads were split into three groups evenly and each group was assigned one of the above overarching goals to work on. The following is their work and prioritizing of the 18 goals:

### **1. Employee Experience and Engagement**

**Goal Summary** – Build upon efforts to be known as a **premier employer**

#### **Strategic Objective 1:**

**WHAT** – Review and consider wage, salary and benefits on a consistent basis taking into account budgetary restraints.

**WHEN** – Ongoing and 2026 budget

**WHO** – Town Manager and Selectboard

#### **Strategic Objective 2:**

**WHAT** – Each department to perform an assessment to identify the core services it delivers and the resources it will take to provide those services.

**WHEN** – Ongoing 2025

**WHO** – Human Resources, Town Manager and Department Heads

#### **Strategic Objective 3:**

**WHAT** – Develop a culture that attracts and retains staff through career development and lifestyle amenities such as childcare, flex time, remote work, gym memberships etc...

**WHEN** – Ongoing 2026 budget

**WHO** – Human Resources and Town Manager

## 2. Infrastructure

**Goal Summary** – To assess the infrastructure deficiencies in town

- A. Water and Sewer
  - a. Route 25 and 3
  - b. Water Tank to the Downtown
  - c. Water Tank up to Route 106
  - d. Winnipesaukee Sewer Basin – Sewer line Evaluation and Replacement
  - e. Underground Utilities Route 25 & 3
- B. Pleasant Street Wall
  - a. Obtain engineers estimate to repair or replace
- C. Docks – Waterfront Infrastructure
  - a. Assess current conditions and design
- D. Main Street
- E. Sidewalks
- F. Town Facilities

**Strategic Objective 1:**

**WHAT** – Main Street – Prepare final design from VHB. Coordinate this project with the canal project and address parking needs at the same time.

**WHEN** – June of 2027 and ongoing

**WHO** – Selectboard, Town Manager, W&S and DPW

**Strategic Objective 2:**

**WHAT** – Water and Sewer enhancements on Routes 25 and 3. Assessment currently being completed. Look at future expansion of water service to the round about at 106.

**WHEN** – December of 2026

**WHO** – Water & Sewer, Town Manager, and DPW

**Strategic Objective 3:**

**WHAT** – Repair or replace the Pleasant St wall. In need of an engineers estimate for the repair or replacement. Estimated to be received by June of 2026.

**WHEN** – End of 2027

**WHO** – DPW and Town Manager

**Strategic Objective 4:****WHAT** – Town docking and waterfront infrastructure

- ✓ Assessment of current conditions has been completed
- ✓ Funding – ETF and proper costs

**WHEN** – Board of Selectmen to review 2019 report by March of 2026**WHO** – Board of Selectmen to prioritize recommendations from 2018 report and update pricing by October of 2026**Strategic Objective 5:****WHAT** – Town Buildings

- ✓ RFP has been sent out to study all current town owned facilities that are in need of updating
- ✓ Interviews of responding firms need to be completed
- ✓ Firm needs to be awarded the RFP
- ✓ Reports and decision to follow the study

**WHEN** – Report to be delivered January of 2026**WHO** – Selectboard and Town Manager - Report to be prioritized by October of 2026**3. Economic Development and Planning****Goal Summary** – Implement comprehensive planning mechanisms to maintain and cultivate Meredith to meet current and future needs.**Strategic Objective 1:****WHAT** – Implement framework both regulatory and development to encourage smart growth including the highest and best use of a property.**WHEN** – March of 2027**WHO** – Community Development, Board of Selectmen, and Town Manager**Strategic Objective 2:****WHAT** – Revisit health regulations for maintenance of all septic systems on all bodies of water with a focus on Lake Waukewan.**WHEN** – September of 2026**WHO** – Health Officer

**Strategic Objective 3:**

**WHAT** – Develop municipal stormwater management best practices to protect water quality

**WHEN** – December of 2026

- Study is underway with a report delivery date of December of 2025

**WHO** – DPW and Water & Sewer

**Strategic Objective 4:**

**WHAT** – Develop implementation monitoring teams for all of Meredith's long-range plans.

Updates to the Town Manager quarterly and to the BOS twice a year.

**WHEN** – April and October of 2026

**WHO** – Town Manager

**Strategic Objective 5:**

**WHAT** – Continue to develop and implement community wide parking plans.

- Implement parking plan on Meredith Neck Road in 2026
- Downtown parking study received in October of 2025
- Improve parking awareness
- When addressing additional parking in the future be mindful of density challenges in the downtown area

**WHEN** – September of 2026

**WHO** – Police Dept., DPW, Town Manager, Board of Selectmen

**CONCLUDING THOUGHTS**

Thank you again for the opportunity to participate in this important process. Primex<sup>3</sup> appreciates the opportunity to provide assistance to members with goal setting, and to help governing bodies develop paths to achieve their visions. A forward-looking community that is deliberate, disciplined, and strategic in developing and accomplishing its goals illustrates how “good management is good risk management.”



**Town of Meredith, New Hampshire  
Selectboard Agenda Report  
For the Meeting of January 12, 2026**

**From:** Judie Milner, Town Manager

**Subject:** Town Manager Report

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**Shout outs:**

Call Firefighter Jared Wyatt – completed FF1 & FF2 within the first 8 months of employment – impressive!  
And Congratulations!

Career Firefighter Hunnicutt completed his EMT certification within his first year employment –  
Congratulations!

**2026 Budget Process –**

**Selectboard Email Addresses** – checking in, are you all set up.

**Community/Master Plan** – Has been adopted by the planning board – congratulations and thank you for the above & beyond efforts.

**Zoning Review (HOP grant)** – As a result of the Public Outreach and Engagement in Fall of 2025 for potential amendments at March 2026 Town Meeting, the Planning Board has voted to put (7) Zoning amendments forward to Town Meeting. The amendments are aimed at improving the amount and variety of housing in Meredith.

**Short Term Rental Licensing** – is up and running! Letters have been sent, we are waiting for the registrations to start pouring in. Website Link: [https://portal.deckard.com/nh-belknap...town\\_of\\_meredith-str-portal](https://portal.deckard.com/nh-belknap...town_of_meredith-str-portal)

## **Town of Meredith Selectboard Agenda Report**

**Coalition 2.0** – I attended my first board meeting as an alternate. The meeting was very productive as we discussed at length how to come up with solutions for the legislature as opposed to just saying “no” to every bill introduced on education funding. There will be a committee of the board, which I volunteered for, to discuss options to bring forward to donor communities to approve. I will keep you updated. 2026 Legislative priorities have been identified – I shared the document with the board at our 12/22 meeting.

**Flood Map Update** – public comment period is over; FEMA has indicated that it could take up to a year to get to the adoption phase of Meredith’s new flood plain maps.

**Winnipesaukee River Basin Program Update** – the advisory group is still working on mitigating the huge cost increases specifically in the replacement fund. Reminder, the State sets the numbers in the budget and the communities are expected to pay. The letter attached to my 10/27 TM update was finalized and is being circulated to the member groups for signatures. I signed the letter and will keep you informed of the process. Meeting with the Commissioner of DES, Robert Scott, is scheduled for 1/22 at 6:30PM in the Belknap Mill at 45 Beacon St, Laconia. Commissioner Scott has asked for representation (appointed and elected) from all 10 communities. Superintendent Bordeau and I are attending. Would anyone from the selectboard like to attend?

**State DOT cuts to 10 yr Plan** – it appears that our CMAQ grant project on route 25 is off the chopping block since they asked us to sign paperwork (see 12/8 agenda item). We will keep you informed regarding the fate of the other project set for elimination. Thank the board and the public for sending in your comments and support for our NHDOT projects.

**Private Companies taking Water out of Waukewan** – Last summer many private companies were filling up their tank trucks with the lake water at Waukewan. Superintendent Bordeau is starting conversations with DES on what we can do to limit or regulate this as Waukewan is our water supply. We have several concerns including level of water and contamination.

## Town of Meredith Selectboard Agenda Report

### Upcoming Events on Town Property:

DPW FACILITY USE PERMITS APPROVED					UPDATED 1/8/2026	
NAME OF APPLICANT	PROPERTY	Event Date	TIME	EVENT	APPROVED	DENIED
<b>2026</b>						
Meredith Rotary Club	Solid Waste Facility	January 10th	8am to 3pm	Styrofoam collection	x	
ILHS Future Business Leaders	Solid Waste Facility	January 18th	8am to 3pm	Fundraiser	x	
Rick Loader, Guitar Army	Hesky Park	Every Tues night (May-Sept)	5:30 to 8:30 pm	guitar concert	x	
Meredith Fishing Derby	Hesky Park	Feb 6,7,8	4 pm Fri to 5 pm Sunday	Annual Ice Fishing Derby	x	

As we discussed, I will be speaking with DPW about the frequency of fundraising activities at the tranfer station in 2026. Director Hale and I discussed the board's concerns about the fundraisers at the transfer station on 1/5/26. Director Hale is going to come up with some suggestions which I will share with the board at a public meeting so we can come to a consensus. Stay tuned.

**Waterfront infrastructure** – Part of the CIP presentation & I'm working through the 2019 study completed by Weston & Sampson. After the review, I'll add a workshop to discuss board's direction and next steps.

### Parking PILOT Program –

**Main Street Project** –The engineer was at our 12/8 meeting to discuss the plan in light of our recent parking study. I will bring vote to our next meeting to move onto to preliminary design with a funding recommendation. Any other thoughts/questions that need to be addressed?

## Town of Meredith Selectboard Agenda Report

### Upcoming Meetings:

Town of Meredith Selectboard Meeting Schedule - 2026				
Date	Time	Meeting	Location	Notes
1/12/2026	4:30pm	Selectboard Regular Meeting	Community Center Iber Holmes Gove Middle School, 1 Stephen K. Batchelder Pkwy, Raymond	
1/14/2026	6:30pm	NH Statewide Town Hall	Belknap Mill, 45 Beason Street, Laconia	maintain local control
1/22/2026	6:30pm	meeting with DES Commissioner Scott		
1/26/2026	4:30pm	Selectboard Regular Meeting	Community Center	SpaceNeeds Presentation; YE funding; Warrant Article Discussion
2/9/2026	4:30pm	Selectboard Regular Meeting	Community Center	
2/23/2026	4:30pm	Selectboard Regular Meeting	Community Center	
3/2/2026	8am	Park & Rec Director Alpers first day	Community Center	
3/9/2026	4:30pm	Selectboard Regular Meeting	Community Center	
3/10/2026		Election Day	Community Center	
3/11/2026	7pm	Town Meeting	High School	
3/23/2026	4:30pm	Selectboard Regular Meeting	Community Center	organizational meeting

**State Zoning/Housing Mandate Dialog** – Please see attached letter from Ken Robichaud, Raymond Town Manager, the December meeting that was cancelled due to the weather is rescheduled for January 14 at 6:30pm at the Middle School in Raymond.

## Town of Meredith Selectboard Agenda Report

**Status DPW Bldg/Hutter** – Attorney Sullivan working on resolution as discussed in nonpublic session on 10/6. More to come when this is public.

### **Next Department Head Meeting – January:**

- Personnel Policy Review

**Waukewan Dam & Canal project** – The FEMA grant for the project in the amount of \$5,073,634.95 to be obligated by 9/26/27 was approved by Governor & Council on 9/17/25; Meredith has already accepted and appropriated the pass through grant for the project; next steps will include a request for extension to 9/26/28 (one year extensions are the max that we can request). The engineer is working on several pieces of the request; Director Carpenter is handling the town portion of the request and will submit the completed request. The engineering firm has redesigned the project to avoid the need to disrupt Dover Street and having minimal disruption of main street and water/sewer. They may be able to expend the grant funds in the allotted time period without relying on future extension request approval with the new design. I expect there will be another meeting with FEMA folks shortly to get approval for the new approach.

**Route 3/25 assessment(underground)** – Superintendent Bordeau, Crew Chief Sausville, Director Faller, Asst Director Hale and I met with representatives of NH DOT and Bay District (Center Harbor) representatives on October 28<sup>th</sup> to discuss the sewer force lines which go through a storm water basin by the docks. We have documentation that the force mains were put in after and through the storm water basin. Next steps are a flow analysis and meeting with Center Harbor on the calculation of community payment for the project. We met with Center Harbor in November, we are waiting for the results of the Bay District Board meeting so we can move forward with discussions. In the meantime this has been added to the 2028 WRBP projects to be completed.

**Route 25 Pedestrian Crossing** – We have still not heard back from NHDOT, we will follow up.

**Sewer Storm Water Asset grant**- this project is in progress but taking longer than originally planned, we will continue to update on expected completion date..

## **Town of Meredith Selectboard Agenda Report**

**Prescott Park Renovation** – playground placement has been determined with the engineers for the greater project; site preparation will occur this fall with a spring construction. – the committee is going to re-open the discussion of the placement of the playground at their 12/16 meeting. We are putting the groundwork on hold until after the meeting, likely until spring if the ground is frozen. The playground has not moved. We will move forward with groundwork in the Spring. The playground will remain where it was originally placed. The ground work will begin in the Spring.

**Fire Department Study** – stay tuned, I will be working on this one in 2026.

**Engine 3 Build** – final inspection occurred last week with very few items to tweak/add, we are expecting delivery in early January. We still do not have a delivery date – stay tuned.

**Space Needs RFP** –The kickoff meeting with SMP Architecture and town hall/annex departments occurred on November 6<sup>th</sup>. The firm took measurements of the existing spaces and we discussed needs, constraints and pros/cons possible solutions. There will be meetings with each employee in November and a few follow up meetings with the departments in December. The firm is shooting for a presentation of findings and public discussion as a workshop in your 1/26/26 selectboard meeting.

### **Projects working on – Stay Tuned for Future Update**

PFAS Settlements

Dear NH Town Selectmen, Aldermen, Town Managers/Administrators,

I hope this message finds you well. I write this on behalf of the Raymond Board of Selectmen, as many of you know, the 2024-2025 legislative session was an active one, and we are now beginning to see significant impacts on our towns – financially, operationally, and in terms of long-term planning.

We are writing to express growing concerns about the sustainability of New Hampshire's water systems and the infrastructure challenges created by recent legislative and zoning reforms. State-level changes are reducing local decision-making authority while increasing development pressures – without providing the resources necessary to support that growth. Similar policies across the country have produced serious challenges, and those effects are now beginning to reach New Hampshire communities.

It is increasingly clear that current policies are shifting substantial infrastructure costs – often in the tens or hundreds of millions of dollars – onto homeowners. Taxpayers are being left to shoulder these burdens, and it is time to reassess the policies enabling this and work toward smarter, fairer solutions that protect both our natural resources and our residents.

The Town of Raymond has long grappled with water-related issues, giving our residents and officials a unique understanding of how interconnected these challenges are – taxes, wetlands, infrastructure, development, and overall quality of life.

Recently, Raymond hosted a joint meeting with NH DES that was well attended, productive, and encouraging. Topics included:

- The legislative impact on taxpayers
- How to effectively voice concerns before State House votes
- Possible avenues to revisit or amend existing legislation
- Protecting natural water resources, hydrogeology, ecosystems, and community well-being
- Ensuring transparent, comprehensive communication with citizens
- The growing strain on taxpayers when legislation grants developers financial incentives, zoning exemptions, or expedited review timelines without adequately staffing municipalities to evaluate such projects—resulting in short-term gain, long-term strain

While much recent legislative focus has centered on housing, there has been little corresponding job creation. Sustainable homeownership requires parallel economic opportunity. Without it, communities experience high-yield, low-responsibility development where taxpayers bear the long-term infrastructure costs while developers receive the benefits. Such a system cannot sustain our water, food, and housing resources over time.

We remain committed to collaborative, forward-looking solutions. **Raymond will be hosting our rescheduled second NH State-Wide Town Hall on January 14, 2026, at 6:30 PM in the Iber Holmes Gove Middle School Cafeteria.** (The original December 2, 2025 meeting was cancelled due to the snowstorm.)

We invite you all to attend and to bring any other local and or state official as well as a member of your Planning Board to strengthen our collective discussion. It is essential that we work together to maintain the individuality, integrity, and long-term viability of our towns.

**We look forward to seeing you on January 14th and continuing this important work together.** If you are unable to attend but would like to submit a comment or comments for discussion, please forward these comments to [executiveadmin@raymondnh.gov](mailto:executiveadmin@raymondnh.gov) and/or [townmanager@raymondnh.gov](mailto:townmanager@raymondnh.gov) by January 9, 2026.

Should you have any questions prior to the meeting or require additional information, please do not hesitate to contact me directly at (603) 895-7007 or via email at [townmanager@raymondnh.gov](mailto:townmanager@raymondnh.gov). Also, I have attached a Teams meeting link below.

Sincerely,

Ken Robichaud  
Town Manager  
Town of Raymond, NH

**Microsoft Teams** [Need help?](#)

[\*\*Join the meeting now\*\*](#)

Meeting ID: 234 992 522 546 91

Passcode: pt2f8ou3



**Town of Meredith, New Hampshire  
Selectboard Agenda Report  
For the Meeting of January 12, 2026**

**Subject: Visitor and Resident Comments**

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**Board Chair opens the meeting to public for comment.**



**Town of Meredith, New Hampshire  
Selectboard Agenda Report  
For the Meeting of January 12, 2026**

**Subject: Select Board Reports and Comments**

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**Board Chair recognizes Board Members for reports and comments.**



**Town of Meredith, New Hampshire  
Selectboard Agenda Report  
For the Meeting of January 12, 2026**

**Subject: Nonpublic Session**

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**Suggested Motion to Enter Nonpublic Session:**

Selectboard member moves, *"I move the Meredith Selectboard enter into nonpublic session under RSA 91-A3 II (a) the dismissal, promotion or compensation of any public employee or the disciplining of such employee, or the investigation of any charges against him or her, unless the employee affected (1) has a right to a public meeting, and (2) requests that the meeting be open, in which case the request shall be granted."*

Selectboard Chair calls for a second, discussion and **ROLL CALL** vote.

**Suggested Motion to Exit Nonpublic Session:**

Selectboard member moves, *"I move the Meredith Selectboard exit nonpublic session."*

Selectboard Chair calls for a second, discussion and **VOICE** vote.

**In public session, Suggested Motion to Seal the Minutes:**

Selectboard member moves, *"I move the Meredith Selectboard seal the minutes of the \_\_\_\_\_ nonpublic session because it is determined that the divulgence of this information likely would render a proposed action ineffective."*

Selectboard Chair calls for a second, discussion and **ROLL CALL** vote.