

**MEREDITH SELECT BOARD**  
**MEETING AGENDA**  
Meredith Community Center - 1 Circle Drive  
October 6, 2025 at 4:30pm

**CALL TO ORDER AT \_\_\_\_{time}\_\_\_\_ / ROLL CALL**

**PLEDGE OF ALLEGIANCE**

**AGENDA ITEM 1. APPROVAL OF MEETING MINUTES – page 1**

**AGENDA ITEM 2. WORKSHOPS – page 5**

- A.** Water Asset Management Plan & Rate Presentation (Superintendent Bordeaux) – page 5
- B.** Community Power Presentation (Meredith Energy Committee) – page 33
- C.** Hesky Park Sign (Director Faller) – page 49
- D.** 2025 Tax Rate Setting Discussion (Director Carpenter) – page 56

**AGENDA ITEM 3. TOWN MANAGER'S REPORT – page 58**

**AGENDA ITEM 4. VISITOR AND RESIDENT COMMENTS – page 67**

**AGENDA ITEM 5. SELECT BOARD REPORTS AND COMMENTS – page 68**

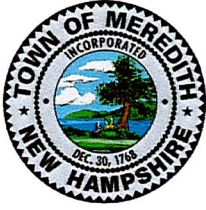
**AGENDA ITEM 6. NONPUBLIC – page 69**

**ADJOURNMENT AT \_\_\_\_{time}\_\_\_\_**

**Next meeting: October 27, 2025**

The Selectboard of the Town of Meredith reserves the right to enter into nonpublic session when necessary, according to the provisions of RSA 91-A.

This location is accessible to the disabled. Those wishing to attend who are hearing or vision impaired may make their needs known by calling 603-279-4538 (voice), or through "Relay New Hampshire" 1-800-735-2964 (T.D./TRY)



**Town of Meredith, New Hampshire**  
**Selectboard Agenda Report**  
**For the Meeting of October 6, 2025**

**From:** Kerri Parker, Recording Clerk

**Subject:** Selectboard to consider approving meeting minutes

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**Suggested Motion:**

Selectboard member moves, *"I move that the Selectboard approve the minutes of the September 22, 2025 Selectboard meeting and the non public session minutes of the August 25, 2025 and September 8, 2025 meetings."*

Selectboard Vice Chair calls for a second, discussion and vote.

**Attachments/Exhibits:**

Applicable public minutes

1 MEREDITH SELECT BOARD MEETING MINUTES

2 September 22, 2025

3  
4 Vice Chairperson Steve Aiken called the meeting to order at 4:31pm with members present,  
5 Selectperson Jim Gregoire, Selectperson Jeanie Forrester, Selectperson Lynn Leighton, and  
6 representing the Town Manager's office was Chris Janosa. Chairperson Mike Pelczar, Town  
7 Manager Judie Milner, and Recording Clerk absent with notice.

8  
9 Vice Chairperson Steve Aiken led PLEDGE OF ALLEGIANCE

10  
11 **APPROVAL OF MEETING MINUTES**

12 Selectperson Lynn Leighton motioned to approve the public minutes of September 8<sup>th</sup>, 2025 as  
13 amended. Seconded by Selectperson Jim Gregoire, all in favor.

14  
15 **PUBLIC HEARING**

16 Proposed Fee Schedule Changes

17 Vice Chairperson Steve Aiken opened the public hearing at 4:39pm per RSA 41:9a.

18 Chris Janosa shared that the Town Manager and the Department Heads met and reviewed the fees  
19 and came to the agreed increase in the fees.

20 Ed Curnyn spoke about his concern for the Solid Waste fees that have been increased such as the  
21 leaf disposals increasing from \$45 to \$75 per load. He feels the increase is excessive and the  
22 landscapers will need to pass that cost along to their customers. He further suggested that the  
23 washers and dryers increasing from \$13 to \$15, when they do not have to have anything removed  
24 before disposal like microwaves or air conditioners, is a more acceptable increase. He further  
25 explained that the \$5.00 fee for residents to dispose of leaves may want to be postponed until  
26 enough notice has been given as there has never been a cost to dispose of yard waste by  
27 residents. Public Works Director Mike Faller addressed the concerns and explained the reasons  
28 for the increases such as the work that needs to take place at the facility with many of the items  
29 that were mentioned such as daily removal of leaves and branches and the white goods from the  
30 metal piles. The processes at the Transfer station now require more labor and machine power  
31 than when these fees were set almost 20 years ago.

32  
33 Selectperson Jim Gregoire motioned to accept the fee schedule as presented. No second. Roll call  
34 vote:

35 Selectperson Jim Gregoire YES

36 Selectperson Jeanie Forrester YES

37 Selectperson Lynn Leighton YES

38 Vice Chairperson Steve Aiken YES

39 Revised fee schedule will be effective as of January 1<sup>st</sup>, 2026, with notice placed on the website.

40  
41 Public hearing closed at 4:50PM

42  
43 **WORKSHOPS**

44 Road Assessment

45 DPW Director Mike Faller introduced Underwood Engineers who conducted a townwide road  
46 inventory assessment that has taken approximately a year to complete. Dan Rochette, Project  
47 Manager, reviewed the assessment of the town roads. Highlighting the projected maintenance  
48 and upkeep of the town roads. The assessment is done manually by physically driving around  
49 and taking notes of any deficiencies on the roads. Noting that there are differences in the  
50 maintenance of the type of roads such as gravel versus paved. The Data is collected and entered  
51 in a spreadsheet to determine the Pavement Condition Index (PCI) for each road in town.  
52 Selectperson Jeanie Forrester asked if what she understood was that about 8% of the town roads  
53 need repair. Dan confirmed that she was correct. In Underwood's assessment of the town roads  
54 they found that Meredith is right on the same level as most of the communities of the same size.  
55 Dan further reviewed the process outlining the repair strategies and possible new processes to  
56 develop the budget portion to be able to achieve the goals. Selectperson Jeanie Forrester asked  
57 if we have the equipment needed for the repairs and DPW Director Faller explained that the  
58 Town has the necessary equipment and that they contract out the portions that the town does not  
59 have the equipment for such as paving. Selectperson Jim Gregoire asked what the DPW Director  
60 would like this assessment to help accomplish. DPW Director Faller stated that this will allow  
61 the Town to look into the future for budgeting purposes to be able to bring the level of PCI up  
62 and to invest in the main asset of the town. Selectperson Jeanie Forrester asked how often this  
63 needs to be updated and how is it tracked to be sure that we are staying on track. Dan Rochette  
64 stated that they recently did an update for 10 years for the Town of Belmont which he feels is a  
65 good period. DPW Director Faller stated that every year when the department completes  
66 maintenance that would increase the overall PCI. He further stated that this tool will be  
67 something that can be used for many years to be able to work with the other departments that  
68 affect the road conditions as well like Water and Sewer where oftentimes they may have a project  
69 that involves opening up a road.  
70 Dan Rochette summarized the presentation as identifying the prioritized roads, the repair needs  
71 for those roads, and the schedule to repair the listed roads along with the projected budgets for  
72 the repairs. Selectperson Jeanie Forrester asked the cost and the length of time it took to do this  
73 assessment. Dan and Mike explained that it was roughly 2-3 months field work and  
74 approximately \$102,000. Selectperson Jeanie Forrester thanked DPW Director Faller for his  
75 persistence in getting this done.

76  
77 **BUSINESS**

78 Use of William Andrews Fund –

79 Selectperson Jeanie Forrester moved to approve the use of the William Andrews Fund in the  
80 amount of \$156,820 for the new playground at Prescott Park, seconded by Selectperson Lynn  
81 Leighton, all in favor. Parks Director Vint Choiniere confirmed that the Site prep work will be  
82 completed in the fall and the equipment will be installed in the spring.

83  
84 Halloween Street Closure



Selectperson Lynn Leighton motioned to close Main Street and Waukewan St each year for the purpose of Halloween beginning this year and continuing forward unless otherwise directed by the board, seconded by Selectperson Jeanie Forrester, all in favor.

**TOWN MANAGER'S REPORT** The five page report was shared with the board.

**SELECT BOARD REPORTS AND COMMENTS**

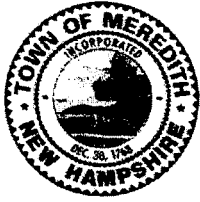
Selectperson Jeanie Forrester mentioned the 9/11 ceremony and mentioned that next year is the 25<sup>th</sup> anniversary. She further expressed her opinion that the town will put money into the 250<sup>th</sup> celebration for next year. She asked if the removal of vehicle inspections would impact the communities and if so, who would know the impact. She mentioned being an alternate with the CIP board and she feels that the work is being completed and the road assessment is putting the town in a particularly good position for the future.

Selectperson Lynn Leighton spoke about the goal setting sessions and was very encouraged by it. She recently completed a zoom class on the future of housing in nh which was very insightful. Vice Chairperson Steve Aiken followed up on the CIP meeting and the next step being the scoring model to give the Selectboard a listing of priorities.

Selectperson Jim Gregoire reminded the board about the Planning Board meeting being held on the 23<sup>rd</sup> beginning at 5:30pm

Vice Chairperson Steve Aiken adjourned the meeting at 5:53pm

Next meeting: October 6, 2025



**Town of Meredith, New Hampshire**  
**Selectboard Agenda Report**  
**For the Meeting of October 6, 2025**

**From:** Jason Bordeau Water/ Sewer

**Subject:** Asset Management presentation

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**Suggested Motion:**

No motion

Selectboard Chair calls for a second, discussion and vote.

**Recommendation:**

Support in implementing the recommendations of the new management plan

**Background/Discussion:**

In 2024 the water department was awarded a \$100,000 grant to study and prioritize the needs of the infrastructure, repairs and maintenance of the Water Department. This presentation outlines the future needs for the water department.

## **Town of Meredith Selectboard Agenda Report**

### **Fiscal Impact:**

With the current field conditions/infrastructure in need of maintenance and repairs in all areas, there will be an increase in costs to the department

### **Concurrences:**

### **Alternatives:**

Nonsupport for implementing the new plan may result in higher replacement and maintenance costs in the future.

### **Attachments/Exhibits:**

Meredith Water Department  
Meredith, New Hampshire

## Asset Management Plan

September 2025

**OSD LLC**

1844 B Massachusetts Ave, Suite 2  
Lexington, MA 02420  
T: 781-568-4636 | F: 781-538-4637



September 1, 2025

Jason Bordeaux  
Superintendent  
Town Of Meredith Water & Sewer  
50 Waukegan Street  
Meredith, NH 03253

Subject: Water Asset Management Plan

Dear Mr. Bordeaux:

OSD LLC is pleased to submit this water asset management plan for the Meredith Water Department. This work was completed in accordance with our agreement and the New Hampshire Department of Environment Services (NHDES) Asset Management Grant Program.

In conjunction with you and your staff, we used CivicPlus, formerly known as Beehive Industries, asset management software to document the asset assessment portion of this project.

It has been a pleasure to work with you and your staff on this plan. We wish to express our appreciation to the Town of Meredith for their participation in this project and for their help in collecting information and data.

Please note that the Water Reserves account is currently being used to pay for expenses that cannot be paid by the income received from water user fees and charges. The water rates have not been raised since 2013 and will need to be increased to meet the current budget requirements and to fund the capital and maintenance plans recommended in this report.

It is recommended that the Select Board consider increasing the water rates by 8.25% to 8.5% annually for the next 8 years to get the water rates to a level that meets the projected revenue requirements of the department. We estimate that for a single-family home with annual residential water use of 90,000 gallons per year, this will result in an average increase of \$85 per year.

If you have any questions, please do not hesitate to contact our office.

Kind regards,

  
Sean D. Osborne, PE  
Principal

1844B Massachusetts Ave  
Suite 2  
Lexington, MA 02420

Phone: 781-454-5271  
Fax: 888 890-4756  
[www.osd-ec.com](http://www.osd-ec.com)

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**Appendix A Water System Service Area Map**

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## Section 1 Introduction

The Meredith Water and Sewer Department operates a public water system which serves approximately 45% of the Town's population. The system serves an estimated 3750 people through approximately 1165 metered and unmetered connections.

*Water System Service Area Map is in Appendix A.*

Lake Waukewan is the surface water source for this system. The watershed of this 912-acre lake extends into the towns of New Hampton, Center Harbor, Ashland, and Holderness.

The Meredith Water Department received a grant to complete an asset management plan.

During the completion of this plan, we met with the public and town decision makers to develop Level of Service goals and to answer the core asset management questions:

1. What is the current state of the assets?
2. What is the required, sustained level of service?
3. Which assets are critical to sustained performance?
4. What is the best "minimum life cycle cost" capital improvement plan, and operation and maintenance strategies?
5. What is the best long-term financing strategy?

We trained water department staff to use CivicPlus, formerly known as Beehive Industries, asset management software to update and add new assets to the asset management program.

And we provided a financial spreadsheet that incorporates the revenue requirements.

## **Section 2    Asset Analysis**

The Meredith water system is composed of a surface water source, water treatment plant, water storage tower and water distribution system. Each of the water system's assets requires routine maintenance and rehabilitation to extend its useful life.

Lake Waukegan is the surface water source for this system. The town's water treatment (WTP) plant is a modular treatment facility that is located adjacent to Lake Waukegan. The WTP was constructed in 1988 with a capacity to treat 0.5 million gallons per day (MGD). In 1992 the WTP capacity was expanded to 1.0 MGD.

The treated water is stored in a 1.5-million-gallon water tower, which pressurizes the water distribution system. The distribution system includes approximately 17 miles of water mains, 150 hydrants and 730 valves.

*A summary table of the asset inventory assessment is in Appendix B.*

### **Water Source and Potential Backup Water Supply**

The Meredith WTP has one 12-inch intake pipe to transmit raw water from Lake Waukegan to the WTP. The intake pipe was installed in 1988. The intake screen is approximately 1,700 feet offshore and is located approximately 22 feet below the surface of the lake. A diver inspects the intake screen twice a year and provides maintenance as necessary. Realtime water quality monitoring, including pH, dissolved oxygen, and specific conductivity, occurs near the intake screen from spring to fall every year.

The water quality in Lake Waukegan continues to be threatened by cyanobacteria blooms and heavy recreational use. These risks have led the water department to consider alternative water supply sources including an emergency interconnection with Laconia's water system, a temporary withdrawal from Lake Winnepesaukee with a portable reverse osmosis water treatment plant, and backup groundwater sources.

An emergency interconnection with Laconia would require the installation of approximately 1.5 mile 12-in water main extension along Daniel Webster Highway. A booster pump station at the Meredith-Laconia border does not appear to be necessary to account for the system pressure differences. The water characteristics of the raw and finished water of the Meredith and Laconia water systems appear to be compatible.

Containerized reverse osmosis systems are capable of producing up to one million gallons of water per day from a single forty-foot container. Detailed plans to temporarily install a containerized treatment system on Lake Winnepesaukee may be developed as part of the utility's emergency response plan.

In 2011, a groundwater investigation to identify and develop new groundwater sources to meet existing and future water supply needs of the Town of Meredith was completed by Emery &



Garrett Groundwater, Inc., now known as GZA GeoEnvironmental, Inc. The study concluded that it is possible to develop significant groundwater resources within the Town of Meredith.

These new water sources could provide supplemental supply of water to meet peak water demands. They could also serve as emergency backup water supply if the surface water source was substantially impaired.

The next phase of the groundwater investigation would include drilling exploratory wells and performing preliminary yield and water quality testing on the highest yielding of the wells. This investigation would also include evaluating the potential utilization of the Prescott Park irrigation well as a short-term emergency backup water supply. The total production capacity of the existing well was estimated to be 250 gpm. Water quality testing to drinking water standards would need to be conducted on this irrigation well.

It is recommended that the Town of Meredith pursue financial assistance from NHDES to fund an emergency interconnection with Laconia.

### **Water Treatment Plant**

Treatment of the lake water occurs at a filtration plant having a capacity of 1.0 MGD. The plant produces approximately 500,000 gallons per day of treated water during the summer peak season. The water is treated to eliminate turbidity, to adjust pH, and to disinfect.

The WTP operates on average 5 hours per day in the winter and 8 hours a day in the summer. The discovery and repair of a large water leak in the distribution system have greatly reduced the water system demand.

The WTP raw water pumps and finished water pumps operate on the clearwell tank level and the water storage tank level. Typical operation is for two finish water pumps to run in lead/lag operation while the third is in standby.

There are three 7.5 hp raw water vertical surface mount raw water pumps. Raw Water Pump 1 was installed in 1988 and is in fair condition. It is scheduled to be replaced by the end of 2025. Raw Water Pump 3 was replaced with a new pump in 2020. Raw Water Pump 2 was replaced with a new pump in 2021. In 2021, raw water Variable Frequency Drives (VFDs) were installed. The VFDs are in good condition.

The three original 350 gpm finished water vertical turbine pumps are still in service. Finish Water Pump (FWP) 1 and 2 were installed in 1988. FWP 3 was installed in 1992. In 2012, finished water VFDs were installed. The VFDs were installed to improve operational flexibility and to mitigate the consequence of failure of the water storage tank or the 16-inch transmission line that feeds the tank. The FWPs and their VFDs are in fair condition and have a low probability of failure.

The WTP contains four modular treatment units; each designed to treat up to 0.25 MGD. Each unit is a Microfloc Trident system model TR-105A with upflow clarification followed by gravity filtration. Trident units 1 and 2 were installed in 1988. Trident units 3 and 4 were installed in 1992. All four units are in fair condition, have a very high probability of failure and are beyond their estimated useful life of 25 years. The water department personnel have reported filter media breakthroughs. Therefore, it is recommended that all four units be rebuilt. This work would include removing all existing media from the clarifiers and filters, removal of all clarifier and filter internal components, sand blasting and recoating steel vessels, replacing all clarifier and filter internal components, and replacing clarifier and filter media.

The Motor Control Center was installed in 1988, is in fair condition and is beyond its estimated useful life of 30 years. The MCC has a high probability of failure. It is recommended that the MCC be replaced with a new 480V, 3-phase, 3-wire motor control center.

### **Water Storage Tank**

The Meredith water system has one storage tank the 1.5-million-gallon Ladd Hill Water Storage Tank. The water pressure in the distribution system is controlled by the height of the water in the storage tank. The water pressure in the system is typically above the minimum pressure of 35 psi. The high pressure of 120 psi is found on Route 3 near Mills Falls. The low pressure of 18 psi is found on Upper Ladd near the water storage tank.

The Ladd Hill Water Storage Tank is a prestressed concrete water storage tank which was built by the Preload Company in 1987. Per NHDES administrative rules Env-Dw 504.09, the tank is inspected at least once every five years. In 2024, the water department installed a tank mixer. Tank mixers improve water age, reduce thermal stratification and the potential for ice formation and associated interior coating damage.

The Ladd Hill Water Storage Tank is in good condition and has a very low probability of failure.

To further mitigate the consequence of failure of the water storage tank, it is recommended that the water department consider adding a second storage tank for redundancy and to provide emergency water supply and storage for the Meredith central business district and schools and residences east of the center of town. One potential site is in the vicinity of Barnard Ridge Road. NHDES may have grants available to fund a feasibility study for a second tank.

### **Water Booster Pump Stations**

The water department maintains and operates three booster pump stations which provide water to small user bases:

- Meredith Bay Colony Club Booster Pump Station
- Mile Point Booster Pump Station, and
- Ladd Hill Booster Pump Station

In 2023, the water department reprogrammed each pump station and added flow meters to assist in the identification and location of water main leaks.

The three booster pump stations are in good condition and have a very low probability of failure.

### **Water Mains**

Information regarding the water main diameters, materials, installation years, and break history was provided by Town personnel and reviewed during meetings with the superintendent and operators.

*Water Distribution System Map is in Appendix C.*

Distribution piping material is approximately 5% cast iron; 25% AC pipe, which was a common choice for potable water main construction during the 1940s, 50s, and 60s; and 70% ductile iron and PVC. These proportions are based on pipe age and operator experience.

To prioritize water main replacement and extensions OSD and water department personnel reviewed the water main age, material, break history, history of low water pressure.

The Meredith Water and Sewer Department is working with a consultant to design, bid, and replace approximately 2,200 linear feet of water main on Route 25. This work includes replacing the 10-in water main on Route 25 from Route 3 to Village Drive.

The 8-in water main on Main Street provides water services to commercial and residential customers. This water main should be replaced, and potentially upsized, in conjunction with the Main Street rehabilitation project. The scope of work would include replacing approximately 2,000 linear feet of water main from Route 3 to Waukewan Street.

### **Hydrants and Valves**

The installation dates for the water valves and hydrants were provided by the Town as collected. The estimated useful life of a hydrant is assumed to be 40 years. The estimated useful life of a valve is assumed to be 50 years.

Most of the valves and hydrants in the system are within the estimated useful life.

The water department's hydrant and valve maintenance programs need additional funds to repair and replace those assets that are identified during the inspection and maintenance process.

### **Water Department Staff**

Water department staff are a critical asset. Per EPA, "For systems to properly implement an asset management program, it is first important for staff to be knowledgeable about the system and its operations. Systems may achieve this first step by ensuring their operators receive

proper certification or re-certification through their state's operator certification program. Certified operators may be more likely to implement a robust asset management program focusing on proper operation, proactive maintenance, and repair of assets."

The water department is developing a robust asset maintenance program. This continuous maintenance program needs additional staff. Meredith's certified water operators provide technical and managerial capacity required to meet federal and state drinking water standards. We recommend that the budget be adjusted to fund 2 full-time technicians, 1 part-time technician, a chief operator, and a superintendent to more efficiently and effectively maintain and operate the town's water and sewer systems.

### Section 3 True Cost of Service

Water rates should reflect the true cost of providing safe, reliable water service to the utility's customers. The revenues generated by the water rates should be high enough to cover the full cost of operating, maintaining, and protecting the water supply system, with a minimum of a 10-year planning horizon.

A planning horizon of ten years allows the water utility to avoid the high costs of deferred maintenance by budgeting for regular infrastructure upkeep, justify debt acquisition, to build in revenue to cover long-term capital needs and to educate customers and decision makers about the water system's financial needs.

To assess the full cost of operating the water department, this plan considered the costs associated with

1. Pumping equipment and distribution system operation, repair, and maintenance;
2. Water quality program, treatment, and treatment plant costs;
3. Electricity and energy costs;
4. Capital needs, including planning, design, and construction;
5. Debt service;
6. Administration (including management, billing, and customer service);
7. Regulatory compliance, permitting, and reporting expenses;
8. Staff salaries, pensions, benefits, training, and professional development;
9. A water conservation program that includes
  - a. Leak detection equipment and services;
  - b. Meter replacement/repair program;
  - c. Automated meter reading equipment, including installation and maintenance;

Investments in preventative maintenance provide the following benefits:

- Fewer accidents
- More efficient operation / service
- Fewer unexpected breakdowns
- Less reactive maintenance
- Better understanding of how your assets are aging
- More sustainable utility

We recommend that the Operations and Maintenance(O&M) Budget cover all normal operating costs and capital items less than \$100,000. The water rates should be set to cover the annual O&M budget, capital loan repayment (projects \$100,000 and greater), plus \$100,000 per year surplus.

The current water rates are based on quarterly billing. Customers are assessed a flat rate according to the meter size and then the metered consumption is charged a uniform rate.

Uniform rates are easy to understand and implement. Uniform rates are usually considered equitable and provide utilities with a degree of revenue stability.

The consumption rate increased annually from 2011 to 2013. The uniform water rate has not changed since 2013. The income from the water rates does not cover the current O&M budget. The shortfall has been covered for several years by the Water Reserves account.

We recommend that the Select Board continue assessing customers with the uniform water rate for the next 8 years and consider assessing customers with an increasing block rate structure in the future. Increasing or tiered block rates charge increasing volumetric rates for increasing consumption. This rate structure is water conservation oriented and may result in revenue volatility related to seasonal weather.

As noted above, the new rates should be developed to provide funds to cover the annual O&M budget, capital loan repayment plus \$100,000 per year surplus to replenish the Water Reserves account.

### **Balancing Utility Affordability with Household Affordability**

Utilities have three primary financial goals: (1) ensure water is affordable for households (household affordability), (2) ensure their fiscal health to continue operating reliably (utility affordability), and (3) invest in infrastructure to ensure they meet regulatory requirements and provide safe water. Financially strained systems may need to make trade-offs between these three goals because they cannot afford to meet all three goals.

- Utilities can maintain affordability and spend money on infrastructure but may reduce fiscal stability.
- Utilities can maintain affordability and fiscal stability but may reduce investment in needed infrastructure repair and replacement.
- Utilities raise rates that reduce affordability to support infrastructure and maintain fiscal stability.

The financial health of utilities is tied to the number of customers and their financial health. As such, there are two types of affordability that must be considered: (1) household affordability, or the ability for households to afford water services, and (2) utility affordability, or the ability for the community to collectively afford their utility.

To protect the affordability of water for basic needs and to recognize the benefits that all taxpayers of the Town of Meredith receive from water and sewer services provided in the downtown area, long term debt costs are borne by both taxpayers and water and sewer rate payers with rate payers paying 69% of the cost and taxpayers the remaining 31%.

*The Meredith Water System Committee's Debt Sharing Position Paper is in Appendix D.*

It is recommended that the Select Board consider increasing the water rates by 8.25% to 8.5% annually for the next 8 years to get the water rates to a level that meets the projected revenue requirements of the department. For a single-family home with annual residential water use of 90,000 gallons per year, we estimate that this will result in an average increase of \$85 per year.

### **Projected Revenue Requirements**

The project revenue requirements for the water department for the next 10 years are in Appendix E. The revenue requirements include costs associated with personnel, asset maintenance programs and capital expenditures.

The Meredith Water Department is developing a continuous maintenance program for all its assets. The programs include

- Hydrants Repair and Replacement Program (\$15,000/year)
- Meter Replacement Program (\$25,000/yr)
- SCADA Maintenance Program (\$10,000/yr)
- Tank Inspection and Maintenance Program (\$10,000/yr)

The goal is for the funds for these programs to be kept in reserve accounts so that unused funds can be used the following year.

These programs ensure that proper maintenance is adequately funded. Proper maintenance can extend the estimated useful life of the water department assets and ensure that they are available during an emergency. The estimated useful lives of capital assets are

<b><u>Capital Asset Types</u></b>	<b><u>Useful Life (years)</u></b>
Buildings	50
Machinery and Equipment	5-20
Pump Station/Water Storage Tanks/Wells	50
Hydrants and Valves	40-50
Meters	15-30
Water Mains	100
Vehicles	5

### ***Capital Recovery Projects***

The water department is proposing several capital recovery projects (<\$100,000) for the next ten years that we propose to be funded through the Capital Recovery line item. These projects include

- Replacing 2015 Ford F-550 for an estimated cost of \$95,000
- Replacing 2016 Ford F150 for an estimated cost of \$70,000
- Replacing Water Treatment Plant roof for an estimated cost of \$60,000

- Replacing Water Treatment Plant boiler for an estimated cost of \$50,000
- Replacing Accu-Tab Power Pro Chlorination System for an estimated cost of \$35,000

#### *Capital Debt Projects*

The water department is proposing several capital projects (\$100,000 or more) for the next ten years that will be funded through debt service with 69% paid by rate payers:

- Rebuild the four modular water treatment units for an estimated cost of \$150,000 each
- Replace the MCC at the water treatment plan for an estimated cost of \$100,000
- Replace 2,200 linear feet of 10-in water main on Route 25 for an estimated cost of \$1,500,000

On July 30, 2025, the Governor and Executive Council (G&C) authorized the approval of a DWSRF loan and grant agreement in the total amount of \$800,000 under the provisions of RSA 486:14 and N. H. Admin. Rules Env-Dw 1100 for the Lead Service Line (LSL) Inventory and Replacement Project.

The funding breakdown is as follows:

- DWSRF Lead Service Line Loan: \$740,000 (66% principal forgiveness)
- LSL Inventory Grant: \$60,000

The LSL inventory field work is scheduled to begin in October 2025 and be completed by August 2028. 100% of the inventory debt service is anticipated to be paid by rate payers.

By 2037 USEPA is requiring that all service lines identified as lead or galvanized requiring replacement (GRR) be removed and replaced with a non-lead material on both sides of the curb stop. This service line replacement work would be another capital project with 69% paid by rate payers.



## Section 4 Community Outreach Plan

The Town of Meredith water system is operated in a professional manner, and the operators are very knowledgeable of the components and operation of the water systems. The system continues to meet water quality standards. The partnership with the Lake Waukegan Watershed Alliance is key to ongoing monitoring and responding to cyanobacteria in the source water. Nevertheless, the public does not understand the value of water and the investment needed to ensure that compliance with bacterial standards and action levels for lead and copper and manganese continue.

To improve the public's understanding, the Meredith Water Department is working with the town webmaster to add FAQs and Current Projects sections to the department website and the department hosts several events:

- ***Water Treatment Plant Open House*** includes presentations and discussions with middle school students who visit in May and June,
- ***Water Treatment Plant Summer Camp Tours*** include hands-on activities for elementary school students who visit the plant in July and August, and
- ***Ramp Cleanup Day with the Lake Waukegan Watershed Alliance*** includes aquatic invasive species spread prevention recommendations for boat owners and the general public who participate in this end of summer event in September.

### Frequently Asked Questions

This section of the website will grow and change as the contaminants of interest change. Below are recommended questions and answers for the initial FAQs section.

- *What is the value of water?*
  - Essential. Reliable. Invaluable. Water is critical for daily life and public health. We rely on it to drink, to cook, to clean, and for fire protection – essentially to live. The water system plays an important role in our economy too – supporting business, industry, and health care.
  - The licensed water operators of the Meredith Water Department work diligently to ensure that our water continues to comply with all federal and state water drinking water regulations 100% of the time.
  - Your water rates help the Meredith Water Department to operate reliably and to invest in infrastructure to ensure that we continue to meet regulatory requirements and provide safe water.
- *What is a valve exercise program and why should I care?*
  - Maintenance and exercising of valves throughout the distribution system is important to avoid coming across valves that either fail to seat or operate in an emergency.
  - Fewer customers are affected by a water emergency when valves are regularly operated and maintained.

- The goal of the Meredith Water Department is to exercise at least 20 percent of the valves in the distribution system each year, with the aim of exercising all valves over a five-year period.
- *What is being done to ensure that Meredith has a reliable supply of water?*
  - The Meredith Water Department regularly monitors raw water quality in Lake Waukewan.
  - The Meredith Water Department also works with the Lake Waukewan Watershed Alliance to protect the water supply through outreach and training.
- *What is PFAS?*
  - Per- and polyfluoroalkyl substances (PFAS) are a group of synthetic chemicals that are increasingly being found in our environment. Some PFAS do not break down easily and can move through soil, get into groundwater, and be carried through air.
  - In July 2020, New Hampshire House Bill 1264 was signed into law establishing the following MCLs in nanograms/liter (parts per trillion or ppt):
    - Perfluorooctanoic acid (PFOA) – 12 ppt
    - Perfluorooctane sulfonic acid (PFOS) – 15 ppt
    - Perfluorohexane sulfonic acid (PFHxS) – 18 ppt
    - Perfluorononanoic acid (PFNA) – 11 ppt
  - In 2022, Meredith’s water system met the health standards for New Hampshire.
- *Why are the water rates increasing?*
  - Many factors affect the cost of water (e. g., rising treatment costs, infrastructure failures due to delayed maintenance and aging assets, the increasing number of regulated contaminants, energy costs, cost of supplies, etc.);
  - It is important to think of Water as a set of services, rather than a product.
  - An increase in water rates helps to fund improved reliability in service.
  - Our customers get a lot for their money and are paying for a reliable service, not just a product.

## Current Projects

We propose that the Current Projects section include information about water treatment plant improvements, water main flushing schedules and the installation of water distribution system improvements.

The goal is to have each project notice include a tag line and a photo or graphic.

- ***Out with the old. In with the new.***
- ***Your water bill at work.***
- ***New infrastructure installed to improve reliability and maintain water quality.***
- ***Another system improvement completed in-house by the Meredith Water Department.***
- ***Remove. Replace. Repeat. So water is there when you need it.***

These new website sections will be used to more effectively communicate the Level of Service goals to the public.

#### Level of Service Goals and Performance Measures

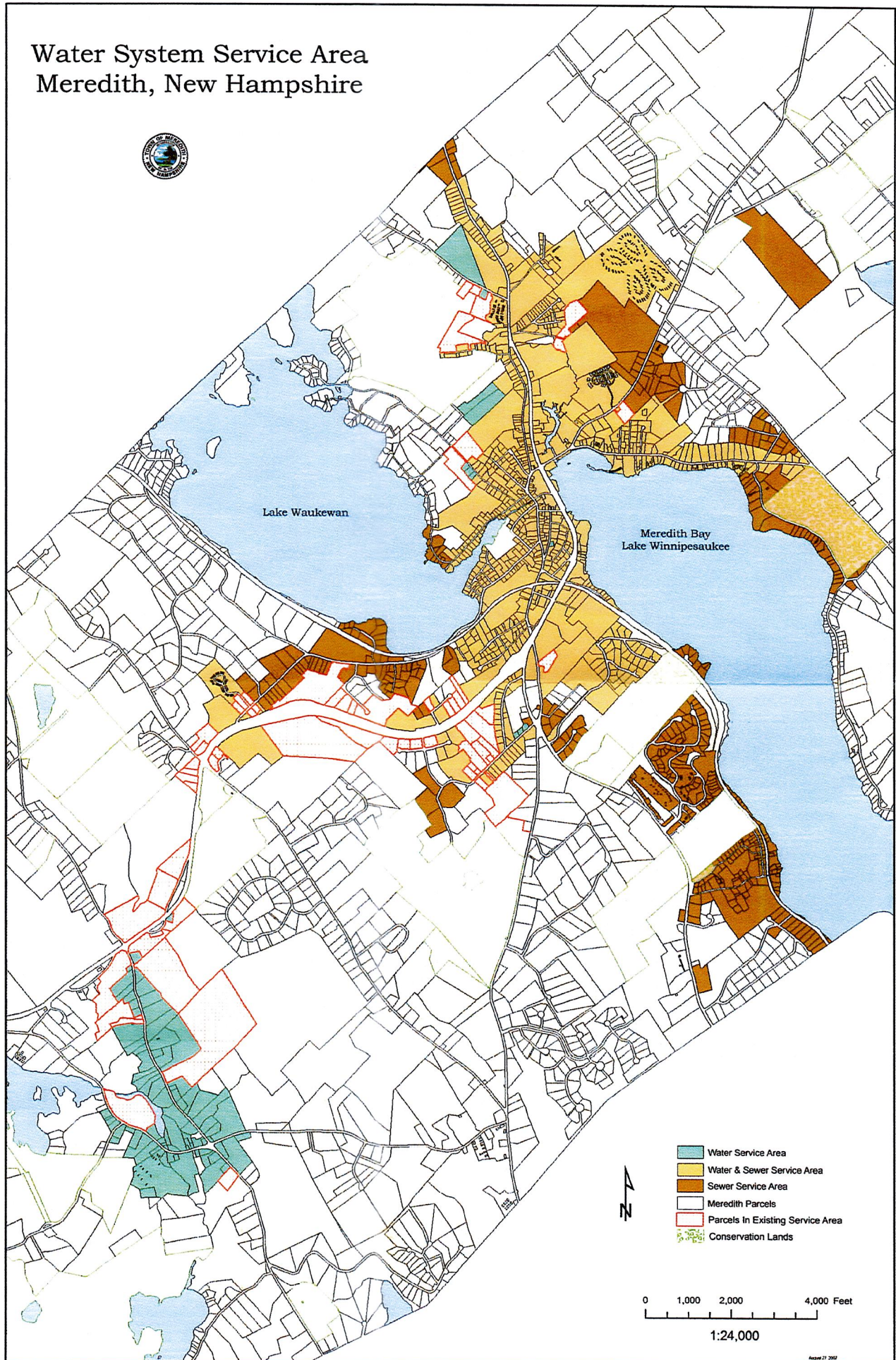
	Level of Service Goals	Performance Measures
1.	Continue to comply with all federal and state water drinking water regulations 100% of the time.	Review monthly compliance reports
2.	Meet state and federal secondary standards related to aesthetics at least 95% of the time.	Review quarterly water quality test results
3.	Provide minimum water pressures of 35 pounds per square inch throughout the system at least 90% of the time	Review complaint logs monthly
4.	Continue to respond to customer complaints within 24 hours at least 95% of the time	Review complaint logs monthly
5.	Implement hydrant maintenance program to maintain hydrants in working order and to identify hydrants that need to be replaced. Inspection and maintenance to be completed in accordance with AWWA M17 guidance.	Review inspection and maintenance data annually to ensure that each hydrant is inspected and maintained every four years.
6.	Continue to resolve water interruptions within 24 hours at least 95% of the time	Review water leak reports monthly
7.	Communicate the value of water through public engagement and outreach to all customers	Review and update website and other public interactions quarterly
8.	Develop an Operations and Maintenance Plan within 2 years to minimize the life cycle cost of assets	Review and update O&M plan every two years
9.	Within 3 years, increase staffing to 2 full-time technicians, 1 part-time technician, chief operator, and superintendent to more efficiently and effectively maintain and operate water and sewer systems.	Annually review and update the budget to support fully-staffed utility.
10.	Evaluate water rates and fees every 3 years to ensure that revenue required for capital improvements, debt service, operating expenses and other obligations is generated.	Triennially evaluate water service affordability (average annual bill/Median Household Income).
11.	Improve data quality related to service line inventory by implementing service line field investigation program to reduce service line unknowns by 95% within 4 years.	Review and update Service Line Inventory database quarterly.

## **Appendix A**

### **Water System Service Area Map**



# Water System Service Area Meredith, New Hampshire



## **Appendix B**

### **Water Asset Assessment Summary**



System Name: Meredith Water Department  
Current Year: 2025

Asset Inventory Summary													
Asset	Sub Asset Class or Sub Category	Type	Installation Date	Useful Life	Remaining Useful Life	Condition Rating	Operational Status (0=Operational, S=Standby, I=Inoperable)	Estimated Replacement Cost (in 2025 dollars)	Probability of Failure (Very Low - 1 to Very High - 5)	Consequence of Failure (Insignificant - 2, Minor - 4, Moderate - 6, Major - 8, Catastrophic - 10)	Critical Level/Priority	Maintenance Rating (5 = Regular Maintenance, 4 = Infrequent Maintenance, 3 = Rarely Maintained, 2 = Little to No Maintenance, 1 = Currently Needs Maintenance)	Comments
1 MGD Water Treatment Facility													
MCC	Motor Control Center	WTF equipment	1988	70	33	Good	O		1	8	8	5	
RWP 1	Raw water pump (7.5 hp)	WTF equipment	1988	30	-7	Fair	O	\$100,000	4	8	32	5	Potential 2031 Construction
RWP 2	Raw water pump (7.5 hp)	WTF equipment	1988	40	3	Fair	O	\$75,000	5	8	40	5	To be replaced in 2025
RWP 3	Raw water pump (7.5 hp)	WTF equipment	2020	40	35	Fair	O		1	8	8	5	
RWP VFDs	VFDs	WTF equipment	2021	15	11	Good	O		2	8	16	5	
FWP 1	Finish water pump (40 hp)	WTF equipment	1988	40	3	Fair	O		2	8	16	5	
FWP 2	Finish water pump (40 hp)	WTF equipment	1988	40	3	Fair	O		2	8	16	5	
FWP 3	Finish water pump (40 hp)	WTF equipment	1992	40	7	Fair	O		2	8	16	5	
FWP VFDs	VFDs	WTF equipment	2012	15	2	Fair	O	\$75,000	1	8	8	5	
#1	Trident Microfloc water filtration system	WTF equipment	1988	25	-12	Fair	O	\$150,000	5	4	20	5	Potential 2027 Construction
#2	Trident Microfloc water filtration system	WTF equipment	1988	25	-12	Fair	O	\$150,000	5	4	20	5	Potential 2027 Construction
#3	Trident Microfloc water filtration system	WTF equipment	1992	25	-8	Fair	O	\$150,000	5	4	20	5	Potential 2028 Construction
#4	Trident Microfloc water filtration system	WTF equipment	1992	25	-8	Fair	O	\$150,000	5	4	20	5	Potential 2028 Construction
	LMI B121-91S chemical feed pump	WTF equipment					O		2	2	4	5	
	LMI B121-91S chemical feed pump	WTF equipment					O		2	2	4	5	
	LMI B721-490SI chemical feed pump	WTF equipment					O		2	2	4	5	
	Accu-Tab Power Pro chlorination system	WTF equipment	2004	25	4	Fair	O	\$35,000	3	10	30	5	
Hach CL175C	HACH CL17 chlorine analyzer + reagents	WTF equipment	2024	15	14	Good	O		1	2	2	5	
Hach CL175C	HACH CL17sc chlorine analyzer + reagents	WTF equipment	2024	15	14	Good	O		1	2	2	5	
Hach 1720E	PS1201 Turbidimeter	Raw Water Turbidimeter	2024	15	14	Good	O		1	2	2	5	
Hach 1720E	PS1201 Turbidimeter	Filtered Water Turbidimeter	2024	15	14	Good	O		1	2	2	5	
Hach 1720E	PS1201 Turbidimeter	Finished Water Turbidimeter	2024	15	14	Good	O		1	2	2	5	
Hach TU5300	PS1201 Turbidimeter	WTF equipment	2024	15	14	Good	O		1	2	2	5	
Hach TU5300	PS1201 Turbidimeter	WTF equipment	2024	15	14	Good	O		1	2	2	5	
	Cleanwell level sensor	WTF equipment					O		1	2	2	5	
	Storage tank level sensor	WTF equipment					O		2	2	4	5	
	Causic Bulk Storage Tank	WTF equipment	2024	40	39	Good	O		1	2	2	5	
	Alum Bulk Chemical Tank	WTF equipment	2024	40	39	Good	O		1	2	2	5	
	Backwash Pump	WTF equipment	2023	40	38	Good	O		1	2	2	5	
	Surface Wash Pump	WTF equipment	2023	40	38	Good	O		1	2	2	5	
	Air Scour Pump	WTF equipment	1988	20	-17	Fair	O		4	6	24	5	
	Ingersoll Rand T30 Pneumatic Valve	WTF equipment	1988	20	-17	Fair	O		1	2	2	5	
	Ingersoll Rand Pneumatic Valve	WTF equipment	2022	20	17	Good	O		1	2	2	5	
	Mile Point Booster Pump Station	Booster Pump Station				Good	O		1	4	4	4	
	Booster Pump	PS Equipment	2022	40	37	Good	O		1	4	4	4	
	Booster Pump	PS Equipment	2022	40	37	Good	O		1	4	4	4	
	High Capacity Fire Flow Pump	PS Equipment	2006	40	21	Fair	O		2	4	8	4	
	Lower Ladd Booster Station	Booster Pump Station				Good	O		1	4	4	4	
	Booster Pump	PS Equipment				Good	O		1	4	4	4	
	Booster Pump	PS Equipment				Good	O		1	4	4	4	
	Booster Pump	PS Equipment				Good	O		1	4	4	4	
	Booster Pump	PS Equipment				Good	O		1	4	4	4	
	High Capacity Fire Flow Pump	PS Equipment				Fair	O	\$35,000	2	4	8	4	
	Meredith Bay Colony Club Booster Station	Booster Pump Station				Good	O		1	4	4	4	
	Booster Pump	PS Equipment				Good	O		1	4	4	4	
	Booster Pump	PS Equipment				Good	O		1	4	4	4	
	High Capacity Fire Flow Pump	PS Equipment				Fair	O	\$35,000	2	4	8	4	
Distribution System													
	Hydrants	Hydrants				Fair	O		2	2	4	4	
	Distribution Valves	Valves	Varies	50		Fair	O		2	2	4	4	
	Air Release Valves	Valves				Good	O		1	2	2	5	
	Pease Road Pressure Reducing Valve	Valves	2004	40	19	Fair	O		3	4	12	5	
	Corliss Hill Pressure Reducing Valve	Valves	2004	40	19	Fair	O		3	4	12	5	
	NH Rte 25	Water Main	1972	100	47	Fair	O	\$1,200,000	4	6	24	4	Under Design, 2028 Constructio Start
	Main Street	Water Main	1940	100	15	Fair	O		2	6	12	4	Install date assumed to be 1940
	1.5 MGD PRELOAD Pre-stressed Concrete Water Tank	Storage Tank	1989	50	14	Good	O		1	10	10	5	

## **Appendix C**

### **Water Distribution System Map**



# MEREDITH NH WATER DISTRIBUTION SYSTEM PIPES BY DIAMETER

## Legend

### Junction

#### DEMAND1

- less than 0.00
- 0.00 ~ 0.00
- 0.00 ~ 0.42
- greater than 0.42

### Tank

- <all other values>

### TYPE

- Active
- Domain
- Inactive

### Reservoir

- <all other values>

### TYPE

- Active
- Domain
- Inactive

### Pump

- <all other values>

### TYPE

- Active
- Domain
- Inactive

### Valve

- <all other values>

### TYPE

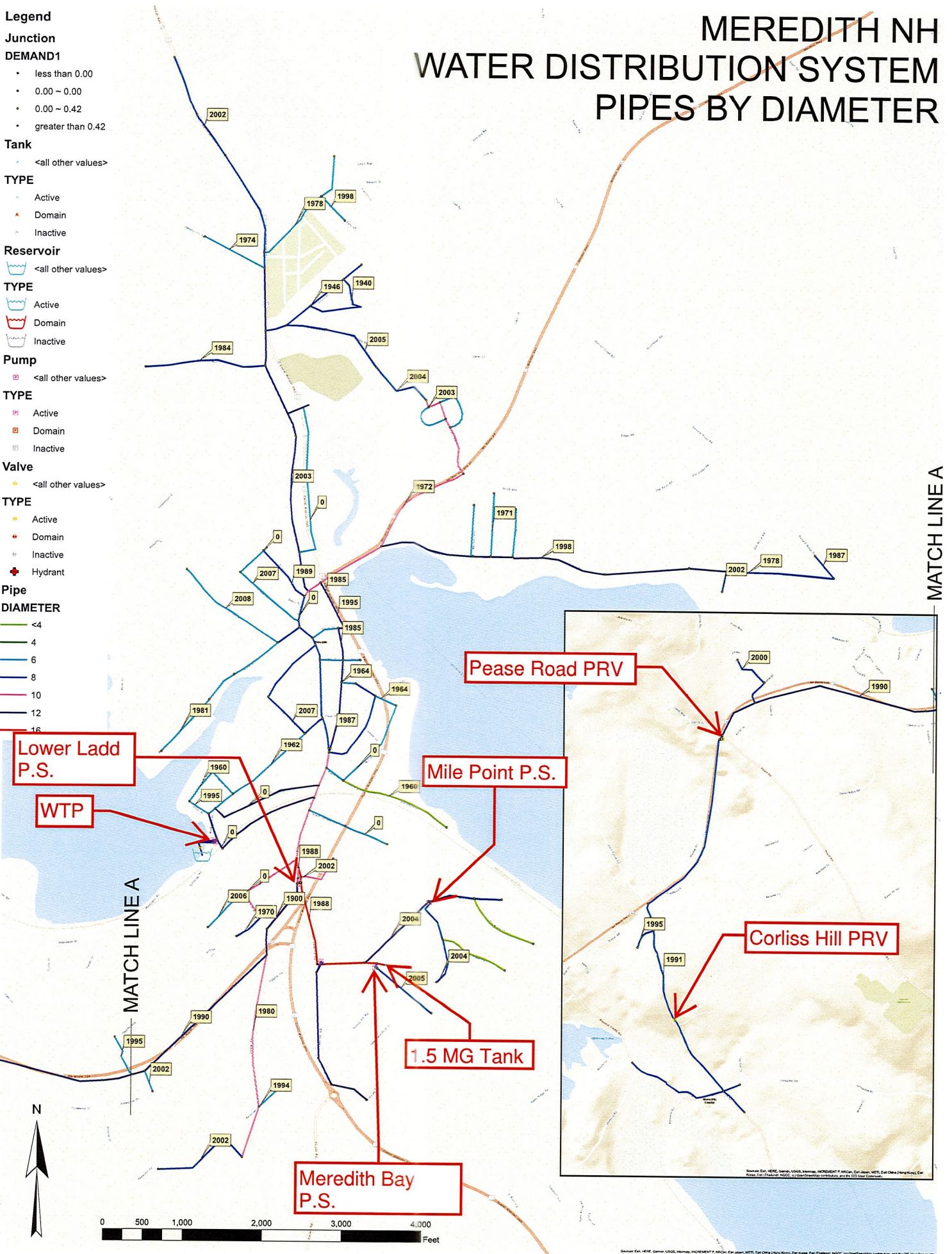
- Active
- Domain
- Inactive
- Hydrant

### Pipe

#### DIAMETER

- <4
- 4
- 6
- 8
- 10
- 12
- 16

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## **Appendix D**

### **Debt Sharing Position Paper**

**Meredith Water System Committee**  
**POSITION PAPER**  
**on**  
**General Taxpayer Support of Water and Sewer Utility Enterprises**

It is the position of the Water System Committee that all taxpayers of the Town of Meredith benefit to some degree from water and sewer services provided in the downtown area. Therefore it is our position that all taxpayers should bear some portion of the cost for both maintaining and expansion/refurbishment of the infrastructure.

Downtown Meredith businesses and municipal offices require town water and sewer systems due to building density making wells and septic systems impractical if not impossible. In turn, this density requires effective fire response capability in the form of the availability of a high quantity of water distributed through a system of hydrants and connections to sprinkler systems.

Among the benefits resulting from these systems are lower insurance rates and buildings, such as hotels and restaurants, which are much larger than would otherwise be possible. Therefore businesses operate at lower costs improving their competitiveness and attractiveness to their customers. The Town of Meredith also benefits from similar lower operating costs of their buildings reducing the burden on tax payers.

The Meredith economy is tourist-driven with most of its business sector being users of water and sewer services. It is our position that our economy would suffer considerably without the availability of municipal water and sewer. Further this business sector is contributing significantly to both the overall tax base and the economic viability of the Town.

Currently long term debt costs are borne by both taxpayers and water and sewer rate payers with rate payers paying 69% of the cost and tax payers the remaining 31%. We believe these apportionments are appropriate and recommend they continue. In addition changes will be recommended to have the Town charge the water and sewer enterprises for a proportionate share of administrative expenses and correspondingly have the Town pay a maintenance fee for upkeep of the fire hydrant system.

Respectively submitted,  
Charles Palm, Selectman Representative to the Water System Committee  
David Thorpe, Chairman, Water System Committee

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2/17/2010  
dst

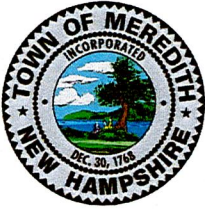
## **Appendix E**

### **Projected Revenue Requirements**



Town of Meredith  
Water Department  
Projected Revenue Requirements

Account Number	Account Description	Budgeted				Projected											
		2024	2025	% Change	2026	% Change	% Increase	2027	2028	2029	2030	2031	2032	2033	2034	2035	2036
PERSONNEL SERVICES																	
0100-01-010	Full-time Employees	\$ 129,647.60	\$ 129,647.60	0%	\$ 133,537.83	3%	3%	\$ 137,727.60	\$ 162,459.43	\$ 167,333.21	\$ 172,553.21	\$ 177,523.60	\$ 182,649.52	\$ 188,335.06	\$ 193,965.05	\$ 199,804.60	\$ 205,786.74
0109-01-010	Overtime	\$ 6,500.00	\$ 6,500.00	0%	\$ 6,500.00	0%	1%	\$ 6,565.00	\$ 6,630.65	\$ 6,696.96	\$ 6,763.93	\$ 6,831.57	\$ 6,899.88	\$ 6,968.88	\$ 7,038.57	\$ 7,108.95	\$ 7,180.04
0111-011-011	Longevity					0%	0%	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
0600-010-060	Health Insurance	\$ 14,515.63	\$ 14,515.63	0%	\$ 14,515.63	0%	1%	\$ 14,660.79	\$ 14,897.39	\$ 14,955.47	\$ 15,105.02	\$ 15,266.07	\$ 15,408.63	\$ 15,562.72	\$ 15,718.35	\$ 15,875.53	\$ 16,034.29
0600-020-060	Health Insurance Opt-out	\$ 12,000.00	\$ 12,000.00	0%	\$ 12,000.00	0%	1%	\$ 12,120.00	\$ 12,241.20	\$ 12,363.61	\$ 12,497.25	\$ 12,612.12	\$ 12,738.24	\$ 12,865.62	\$ 12,994.28	\$ 13,124.22	\$ 13,255.47
0601-01-060	Dental Insurance	\$ 551.40	\$ 551.40	0%	\$ 551.40	0%	1%	\$ 556.91	\$ 562.48	\$ 568.11	\$ 573.79	\$ 579.53	\$ 585.32	\$ 591.16	\$ 597.09	\$ 603.06	\$ 609.09
0602-01-060	Life Insurance	\$ 180.00	\$ 180.00	0%	\$ 180.00	0%	1%	\$ 181.80	\$ 183.62	\$ 185.45	\$ 187.31	\$ 189.18	\$ 191.07	\$ 192.98	\$ 194.91	\$ 196.86	\$ 198.83
0603-01-060	FICA	\$ 8,441.15	\$ 8,441.15	0%	\$ 8,441.15	0%	1%	\$ 8,525.56	\$ 8,610.82	\$ 8,696.93	\$ 8,783.89	\$ 8,871.73	\$ 8,960.45	\$ 9,050.06	\$ 9,140.56	\$ 9,231.96	\$ 9,324.28
0604-01-060	Medicare	\$ 1,974.14	\$ 1,974.14	0%	\$ 1,974.14	0%	1%	\$ 1,993.88	\$ 2,013.82	\$ 2,033.96	\$ 2,054.30	\$ 2,074.84	\$ 2,095.59	\$ 2,116.55	\$ 2,137.71	\$ 2,159.09	\$ 2,180.68
0605-01-060	Retirement	\$ 19,420.77	\$ 19,420.77	0%	\$ 19,420.77	0%	1%	\$ 19,604.58	\$ 19,791.03	\$ 19,978.94	\$ 20,168.73	\$ 20,360.41	\$ 20,554.02	\$ 20,749.56	\$ 20,947.05	\$ 21,146.52	\$ 21,347.99
OPERATIONS & MAINTENANCE																	
0201-01-020	Advertising	\$ 500.00	\$ 500.00	0%	\$ 500.00	0%	1%	\$ 505.00	\$ 510.05	\$ 515.15	\$ 520.30	\$ 525.51	\$ 530.76	\$ 536.07	\$ 541.43	\$ 546.84	\$ 552.31
0210-01-020	Cell Phones	\$ 1,500.00	\$ 1,500.00	0%	\$ 1,500.00	0%	1%	\$ 1,515.00	\$ 1,530.15	\$ 1,545.45	\$ 1,560.91	\$ 1,576.52	\$ 1,592.28	\$ 1,608.20	\$ 1,624.29	\$ 1,640.53	\$ 1,656.93
0213-01-020	Dam Registration Fees	\$ 1,600.00	\$ 1,600.00	0%	\$ 1,600.00	0%	1%	\$ 1,616.00	\$ 1,632.16	\$ 1,648.48	\$ 1,664.97	\$ 1,681.62	\$ 1,698.43	\$ 1,715.42	\$ 1,732.57	\$ 1,749.90	\$ 1,767.40
0220-01-020	Dues - Memberships	\$ 1,500.00	\$ 1,500.00	0%	\$ 1,500.00	0%	1%	\$ 1,515.00	\$ 1,530.15	\$ 1,545.45	\$ 1,560.91	\$ 1,576.52	\$ 1,592.28	\$ 1,608.20	\$ 1,624.29	\$ 1,640.53	\$ 1,656.93
0241-01-020	Licenses	\$ 1,000.00	\$ 1,500.00	33%	\$ 1,500.00	0%	1%	\$ 1,515.00	\$ 1,530.15	\$ 1,545.45	\$ 1,560.91	\$ 1,576.52	\$ 1,592.28	\$ 1,608.20	\$ 1,624.29	\$ 1,640.53	\$ 1,656.93
0258-01-020	Printing	\$ 1,500.00	\$ 2,000.00	25%	\$ 4,000.00	100%	1%	\$ 4,040.00	\$ 4,080.40	\$ 4,121.20	\$ 4,162.42	\$ 4,204.04	\$ 4,246.06	\$ 4,288.54	\$ 4,331.43	\$ 4,374.74	\$ 4,418.49
0286-01-020	Telephone	\$ 2,300.00	\$ 2,300.00	0%	\$ 2,300.00	0%	1%	\$ 2,323.00	\$ 2,346.23	\$ 2,369.69	\$ 2,393.39	\$ 2,417.32	\$ 2,441.50	\$ 2,465.91	\$ 2,490.57	\$ 2,515.48	\$ 2,540.63
0290-01-020	Uniforms	\$ 800.00	\$ 800.00	0%	\$ 800.00	0%	1%	\$ 808.00	\$ 816.08	\$ 824.24	\$ 832.46	\$ 840.81	\$ 849.22	\$ 857.71	\$ 866.29	\$ 874.95	\$ 883.70
0319-01-030	Equipment - Miscellaneous	\$ 5,000.00	\$ 5,000.00	0%	\$ 6,000.00	20%	1%	\$ 6,060.00	\$ 6,120.60	\$ 6,181.81	\$ 6,243.62	\$ 6,306.06	\$ 6,369.12	\$ 6,432.81	\$ 6,497.14	\$ 6,562.11	\$ 6,627.73
0344-01-030	IT/IS Mapping Equipment	\$ 1,000.00	\$ 1,000.00	-50%	\$ 1,000.00	0%	1%	\$ 1,010.00	\$ 1,020.10	\$ 1,030.30	\$ 1,040.60	\$ 1,051.01	\$ 1,061.52	\$ 1,072.14	\$ 1,082.86	\$ 1,093.68	\$ 1,104.62
0509-01-023	Electricity	\$ 43,000.00	\$ 43,000.00	0%	\$ 43,000.00	0%	3%	\$ 44,290.00	\$ 44,732.90	\$ 45,160.23	\$ 45,632.03	\$ 46,088.35	\$ 46,549.24	\$ 47,014.73	\$ 47,484.87	\$ 47,959.72	\$ 48,439.32
0505-01-023	Heating Oil	\$ 7,000.00	\$ 7,000.00	0%	\$ 7,000.00	0%	3%	\$ 7,210.00	\$ 7,282.10	\$ 7,354.92	\$ 7,428.47	\$ 7,502.75	\$ 7,577.78	\$ 7,653.56	\$ 7,730.10	\$ 7,807.40	\$ 7,885.47
0700-01-070	Unleaded Fuel	\$ 4,600.00	\$ 4,600.00	0%	\$ 4,600.00	0%	3%	\$ 4,738.00	\$ 4,785.38	\$ 4,833.23	\$ 4,881.57	\$ 4,930.38	\$ 4,979.69	\$ 5,029.48	\$ 5,079.78	\$ 5,130.58	\$ 5,181.88
0701-01-070	Diesel Fuel	\$ 11,400.00	\$ 11,400.00	0%	\$ 11,400.00	0%	3%	\$ 11,742.00	\$ 11,893.42	\$ 11,978.01	\$ 12,097.79	\$ 12,218.77	\$ 12,340.96	\$ 12,464.37	\$ 12,589.01	\$ 12,714.90	\$ 12,842.05
0258-01-032	Capital Recovery	\$ 100,000.00	\$ 100,000.00	0%	\$ 100,000.00	0%	3%	\$ 103,000.00	\$ 105,500.00	\$ 107,610.00	\$ 109,445.15	\$ 111,090.65	\$ 112,651.65	\$ 114,128.25	\$ 115,620.45	\$ 117,128.25	\$ 118,651.65
0964-01-034	Bundled Project Debt Payment	\$ 26,818.00	\$ 26,818.00	0%	\$ 26,818.00	0%	1%	\$ 27,106.39	\$ 27,391.30	\$ 27,672.80	\$ 27,951.00	\$ 28,226.00	\$ 28,500.00	\$ 28,772.00	\$ 29,042.00	\$ 29,310.00	\$ 29,576.00
4181-01-045	Hydrant Replacement Program	\$ 10,000.00	\$ 10,000.00	0%	\$ 10,000.00	50%	1%	\$ 10,150.00	\$ 10,301.50	\$ 10,454.50	\$ 10,609.00	\$ 10,765.15	\$ 10,922.90	\$ 11,082.00	\$ 11,242.40	\$ 11,404.10	\$ 11,567.10
4200-01-045	Water Repair/Annual fees	\$ 3,000.00	\$ 3,000.00	0%	\$ 3,000.00	40%	1%	\$ 3,150.00	\$ 3,301.50	\$ 3,454.50	\$ 3,609.00	\$ 3,765.15	\$ 3,922.90	\$ 4,082.00	\$ 4,242.40	\$ 4,404.10	\$ 4,567.10
4205-01-045	Misc. Repairs & Maintenance	\$ 6,000.00	\$ 7,000.00	14%	\$ 7,000.00	0%	1%	\$ 7,070.00	\$ 7,140.70	\$ 7,212.11	\$ 7,284.23	\$ 7,357.07	\$ 7,430.64	\$ 7,504.95	\$ 7,580.00	\$ 7,655.80	\$ 7,732.35
4252-01-045	Alarm Maintenance	\$ 1,500.00	\$ 1,500.00	0%	\$ 1,500.00	0%	1%	\$ 1,515.00	\$ 1,530.15	\$ 1,545.45	\$ 1,560.91	\$ 1,576.52	\$ 1,592.28	\$ 1,608.20	\$ 1,624.29	\$ 1,640.53	\$ 1,656.93
4283-01-045	Vehicle Maintenance	\$ 5,000.00	\$ 5,000.00	0%	\$ 5,000.00	0%	1%	\$ 5,050.00	\$ 5,100.50	\$ 5,151.51	\$ 5,203.02	\$ 5,255.05	\$ 5,307.60	\$ 5,360.68	\$ 5,414.28	\$ 5,468.43	\$ 5,523.11
4290-01-045	Water Intake	\$ 800.00	\$ 800.00	0%	\$ 800.00	0%	1%	\$ 808.00	\$ 816.08	\$ 824.24	\$ 832.46	\$ 840.81	\$ 849.22	\$ 857.71	\$ 866.29	\$ 874.95	\$ 883.70
4293-01-045	Water Testing	\$ 9,500.00	\$ 9,500.00	0%	\$ 9,500.00	0%	1%	\$ 9,595.00	\$ 9,690.95	\$ 9,787.86	\$ 9,885.74	\$ 9,984.60	\$ 10,084.44	\$ 10,185.29	\$ 10,287.14	\$ 10,389.01	\$ 10,491.91
4325-01-043	Chemicals	\$ 20,000.00	\$ 15,500.00	-23%	\$ 15,500.00	0%	1%	\$ 15,655.00	\$ 15,811.55	\$ 15,969.67	\$ 16,129.36	\$ 16,290.66	\$ 16,453.56	\$ 16,618.10	\$ 16,784.28	\$ 16,952.12	\$ 17,121.64
4380-01-043	Laboratory	\$ 18,000.00	\$ 18,000.00	0%	\$ 20,000.00	11%	1%	\$ 20,200.00	\$ 20,402.00	\$ 20,606.02	\$ 20,812.08	\$ 21,020.20	\$ 21,230.40	\$ 21,442.71	\$ 21,657.13	\$ 21,873.71	\$ 22,092.44
4394-01-043	Meters	\$ 12,000.00	\$ 25,000.00	52%	\$ 25,000.00	0%	1%	\$ 25,250.00	\$ 25,502.50	\$ 25,757.53	\$ 26,015.10	\$ 26,275.25	\$ 26,538.00	\$ 26,803.36	\$ 27,071.42	\$ 27,342.13	\$ 27,615.55
4395-01-043	Office Supplies	\$ 1,500.00	\$ 1,500.00	0%	\$ 2,500.00	67%	1%	\$ 2,525.00	\$ 2,550.25	\$ 2,575.75	\$ 2,601.51	\$ 2,627.53	\$ 2,653.80	\$ 2,680.34	\$ 2,707.14	\$ 2,734.21	\$ 2,761.56
4411-01-043	Safety Supplies	\$ 3,000.00	\$ 3,000.00	0%	\$ 3,000.00	0%	1%	\$ 3,030.00	\$ 3,060.30	\$ 3,090.90	\$ 3,121.81	\$ 3,153.03	\$ 3,184.56	\$ 3,216.41	\$ 3,248.57	\$ 3,281.06	\$ 3,313.87
4500-01-047	Asphalt Paving	\$ 12,000.00	\$ 12,000.00	0%	\$ 12,000.00	0%	1%	\$ 12,120.00	\$ 12,241.20	\$ 12,363.61	\$ 12,487.25	\$ 12,612.12	\$ 12,738.24	\$ 12,865.62	\$ 12,994.28	\$ 13,124.22	\$ 13,255.47
4570-01-047	State Certification (WRBP)	\$ 1,500.00	\$ 1,500.00	0%	\$ 1,500.00	0%	1%	\$ 1,515.00	\$ 1,530.15	\$ 1,545.45	\$ 1,560.91	\$ 1,576.52	\$ 1,592.28	\$ 1,608.20	\$ 1,624.29	\$ 1,640.53	\$ 1,656.93
4608-01-048	Consulting Services	\$ 5,000.00	\$ 10,000.00	50%	\$ 10,000.00	0%	1%	\$ 10,100.00	\$ 10,201.00	\$ 10,303.01	\$ 10,406.04	\$ 10,510.10	\$ 10,615.20	\$ 10,721.35	\$ 10,828.57	\$ 10,936.85	\$ 11,046.22
5000-01-045	Distribution Maintenance	\$ 45,000.00	\$ 55,000.00	18%	\$ 75,000.00	36%	1%	\$ 75,750.00	\$ 76,507.50	\$ 77,272.58	\$ 78,045.30	\$ 78,825.75	\$ 79,614.01	\$ 80,410.15	\$ 81,214.25	\$ 82,026.40	\$ 82,846.66
5001-01-045	Water Treatment Plant Equip. Maintenance	\$ 65,000.00	\$ 65,000.00	0%	\$ 65,000.00	0%	1%	\$ 65,650.00	\$ 66,306.50	\$ 66,965.57	\$ 67,627.26	\$ 68,291.65	\$ 68,958.81	\$ 69,628.77	\$ 70,299.54	\$ 70,973.11	\$ 71,649.44
5002-01-045	Booster Pumping Stations	\$ 50,000.00	\$ 50,000.00	0%	\$ 50,000.00	0%	1%	\$ 50,500.00	\$ 51,005.00	\$ 51,515.05	\$ 52,030.20	\$ 52,550.50	\$ 53,076.91	\$ 53,608.77	\$ 54,142.84	\$ 54,684.26	\$ 55,231.11
5003-01-045	Instrumentation/Alarms/Scada/WWP	\$ 30,000.00	\$ 30,000.00	0%	\$ 30,000.00	0%	1%	\$ 30,300.00	\$ 30,603.00	\$ 30,908.03	\$ 31,218.12	\$ 31,530.30	\$ 31,845.60	\$ 32,164.06	\$ 32,485.70	\$ 32,810.56	\$ 33,138.66
5004-01-045	Building Maintenance	\$ 5,000.00	\$ 10,000.00	50%	\$ 10,000.00	0%	1%	\$ 10,100.00	\$ 10,201.00	\$ 10,303.01	\$ 10,406.04	\$ 10,510.10	\$ 10,615.20	\$ 10,721.35	\$ 10,828.57	\$ 10,936.85	\$ 11,046.22
Capital Reserve								\$ -	\$ 60,000.00	\$ 60,000.00	\$ 60,000.00	\$ 60,000.00	\$ 60,000.00	\$ 60,000.00	\$ 60,000.00	\$ 60,000.00	\$ 60,000.00
CAPITAL DEBT																	
	Lead Service Line Inventory Debt Payment (66% Principal Forgiveness)							\$ 20,126.00	\$ 19,750.60	\$ 19,373.20	\$ 18,995.80	\$ 18,618.40	\$ 18,241.00	\$ 17,863.60	\$ 17,486.20	\$ 17,108.80	\$ 16,731.40
	Rebuild of Filters 1 & 2 Debt Payment (65% paid by ratepayers)						\$ 16,560.00	\$ 16,249.50	\$ 15,939.00	\$ 15,628.50	\$ 15,318.00	\$ 15,007.50	\$ 14,697.00	\$ 14,386.50	\$ 14,076.00	\$ 13,765.50	\$ 13,455.00
	Rebuild of Filters 3 & 4 Debt Payment (65% paid by ratepayers)						\$ 16,560.00	\$ 1									



**Town of Meredith, New Hampshire  
Selectboard Agenda Report  
For the Meeting of October 6, 2025**

**From: Meredith Energy Committee**

**Subject: Community Power Plan Presentation**

---

**Suggested Motion:**

No motion – workshop only

**Background/Discussion:**

Voters approved the Meredith Community Powers Electric Aggregation Plan at the 3/12/25 town meeting. The PUC accepted the plan on June 9, 2025.

Representatives from the plan are here to present the next steps for Meredith to complete.

Attorney Sullivan has reviewed and approved all Community Power Plan agreements attached.

**Attachments/Exhibits:**

Presentation

**Links:**

The following documents can be found under Community Power at this link:  
<https://www.meredithnh.gov/336/Projects-Plans>

Cost Sharing Agreement

Energy Portfolio Risk Management, Retail Rates, and Financial Policies

Board Policy on Data Security & Privacy



# Coalition Policies

Energy Portfolio Risk Management

Retail Rates

Financial Reserves

Data Security & Privacy



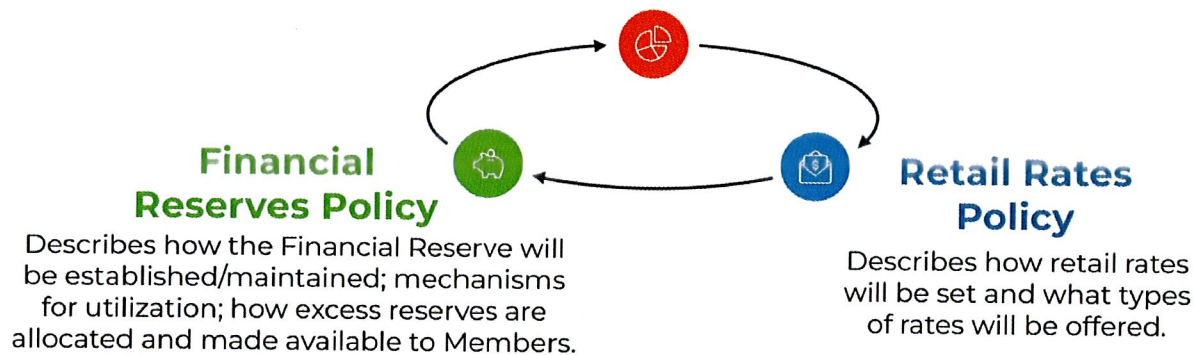
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# Coalition Policies

## Energy Portfolio Risk Management Policy

Outlines the mechanisms, financial safeguards, and reporting/transparency to procure electricity for members.



## Data Security and Privacy Policy

to protect Individual Customer Data

## Objectives:

- (a) meet customer electricity requirements; (b) obtain best available rates; (c) maintain rate stability;
- (d) develop and maintain financial reserves to ensure long-term customer benefits



# Energy Portfolio Risk Management

**Philosophy, Objectives, Scope:** CPCNH purpose is to procure electricity supply for participating Members (CPA's); EPRM identifies risks & management strategies; objectives are low rates, stability, reserves

**Risk Exposures:** Market, Volumetric, Attrition, Counterparty Credit, Liquidity & Collateral, Regulatory & Legislative, Operational, Reputational

**Risk Strategy & Parameters:** Outlines Portfolio & Diversification strategies, Rate Benchmarking, Risk Metrics & Reporting. Position Limits require CPCNH to hedge positions in advance of power delivery to minimize exposure to market volatility

**Risk Control Principles:** Follow industry Best Practices; audit protocols; segregation of duties, avoiding conflicts of interest

**Roles, Responsibilities & Organization:** Board, Committee, Staff & Service Providers

**Policy Compliance:** How exceptions will be reported; independent auditing every 2 years; Finance Committee review of reserve levels

# Retail Rates Policy - 1

**Purpose:** Outline requirements, objectives, authorities, processes for rate setting

**Requirements & Objectives:** Only launch if rates beat utility default; strive to maintain lower rates; offer optional rates. Public noticing 30 days in advance and on NHDOE website

**Amendments:** CPCNH Board approves amendments. Requires Members receive advanced written notice of meeting and prompt notification of effective date

**Default Rate Setting Process:** CEO, in consultation with Finance and Risk Management Committees, recommends rates for Board approval; Members can elect Discretionary Reserve Adders; Emergency Default Rate Adjustment Authority (with Board approval and Member noticing)

**Rate Structure Types:** Describes rate structures that CPCNH may offer members

## Retail Rates Policy - 2

**Rate Product Types & Approval Authorities:** Default Service Election (Granite Basic or Granite Plus) or Local Power Offer

**Rate Product Content & Member Elections:** Member selects default product. Additional renewable content provided by Renewable Energy Credits (RECs), preferably sourced from in-state generation

PRODUCT	CONTENT	MEMBER ELECTION
Granite Basic	Minimum RPS Content (25.2%)	Default, Opt-Down, or N/A
Granite Plus	~33% Renewable or Carbon Free	Default, Opt-Up, or N/A
Clean 50%	~50% Renewable or Carbon Free	Opt-up or N/A
Clean 100%	100% Renewable or Carbon Free	Opt-up or N/A



# Financial Reserves Policy

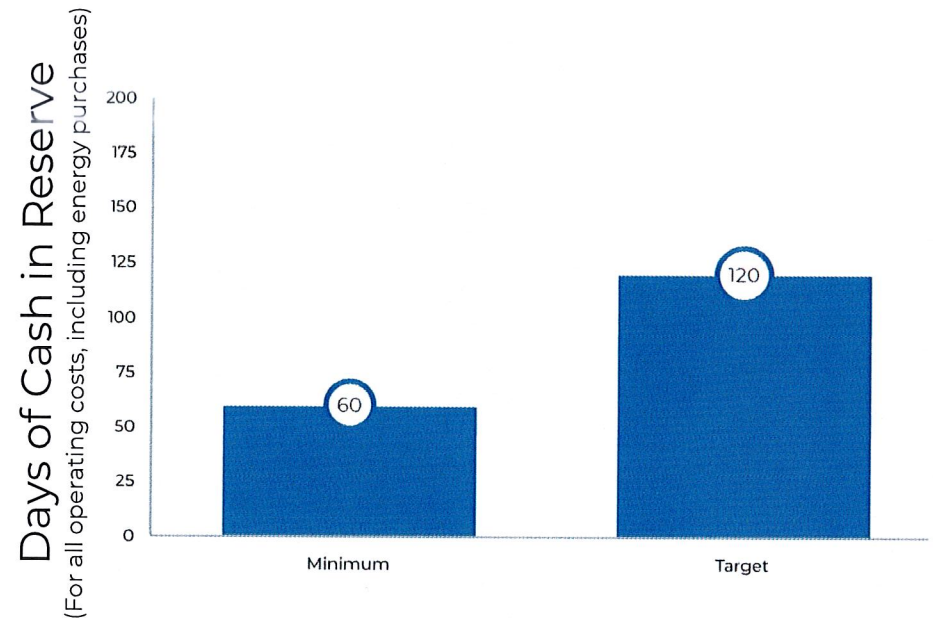
**Purpose:** Establish minimum, target, and maximum level of Joint Reserves; provides for use of Discretionary Reserves

**Objectives:** Make CPCNH financially stable; ensure cash availability; lower financing costs; achieve credit rating; manage risks of EPRM; enable development of local energy projects

## Rights of Members to Reserve

**Contributions:** Reserves tracked by individual Member; if Member departs, balance of reserves will be returned to Member

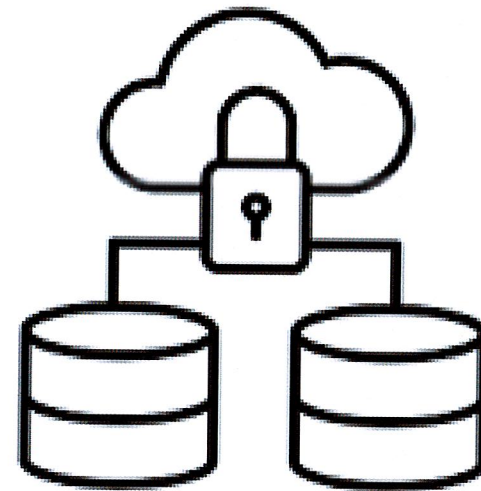
## Joint Reserve Target Levels



# Data Privacy & Security Policy

**Purpose:** Defines goals and controls to safeguard confidentiality, integrity, and availability of confidential individual customer information

**Legal Compliance:** Ensures CPCNH complies with all laws and regulations pertaining to individual customer data





# Coalition Agreements

Cost Sharing Agreement

Member Services Contract



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# Cost Sharing Agreement

- ⚡ Ensures costs recovered fairly & proportionally from Members
- ⚡ Establishes “Menu of Services”
- ⚡ Mandates regular cost reporting
- ⚡ Provides operational clarity to all parties
- ⚡ Enacts JPA Classification of Costs by:

(1) **General & Administrative** - shared proportionally across Members (pro-rata share of annual electricity sales).

(2) **Direct Project** - (only accrue to participating Members);

(3) **Member Services** (\$/MWh & actual)

Includes Member Services Contract for the **Complete Service Bundle “CSB”**

Classification	Cost Factor	Allocation Method
General & Administrative	All Costs	\$/MWh forecasts and annual true-up to pro rata share of actual “Annual Retail Electricity Load” (JPA defined term)
	Costs identified in Project Contracts	As specified in Project Contracts
Direct Project	Unanticipated Costs	As directed by Project Committee vote; alternatively, Member Project Contract participation share %
	CPA Member Services Power Supply	Member CPA actual cost
CPA Member Services Operations	Net Hedging	\$/MWh (across all CPAs) or actual cost (for each CPA)
	Optional / Opt-Up Products	Member CPA actual cost
	Allocated Staff, Overhead & Misc. Svc	\$/MWh
	Member CPA Compliance Costs	Member CPA actual cost
	General Compliance Costs	\$/MWh
	Financing and Credit Support	\$/MWh (across all CPAs) or actual cost (for each CPA)
	Portfolio & Risk Management Services	\$/MWh
	ISO-NE Load Serving Entity (LSE) Services	\$/MWh
	Marketing & Community Services	\$/MWh
	Customer Notifications	\$/Notice
	Data Management & Billing Services	\$/Meter
	Call Center & Customer Services	\$/Meter
	Local Program Design, Admin & Finance	\$/MWh (across all CPAs) or actual cost (for each CPA)
	CPA Member Services Elective Services	Additional services as authorized by the Board

# Cost Sharing Agreement — Articles

- I. **Recitals, Legislative Context, Purpose** (reference to RSA 53-E, public interest, etc.)
- II. **Amendments:** Uniform for all Members; unanimous vote of Members to Amend
- III. **Membership List**
- IV. **Election of CPA Member Services & Project Contracts:** “Complete Service Bundle” includes all services required to launch & operate program; additional services may be added over time
- V. **Cost Recovery & Liability Limitation:** No taxpayer funds, costs recovered through rates, grants, 3<sup>rd</sup> party sources; debts, liabilities & obligations of CPCNH shall not be of the Members unless otherwise agreed to under service contract
- VI. **Cost Reporting & Records:** Mandates transparency and monthly reporting for cost tracking & allocation; *“Books and records of [CPCNH] shall be open to inspection at all reasonable times to each Member and its representatives”*
- VII. **Implementation Costs:** All Members participating during years 1 - 5 allocated the same \$/MWh implementation/start-up costs



# Cost Sharing Agreement — Articles (cont.)

- VIII. & IX. Cost Classification & Allocation:** Defines (a) CPA Member Services Costs; (b) General & Admin Costs; (c) Direct Project Costs
- X. General Terms & Conditions:** Liability protections, indemnification, dispute resolution, commitment to honor contracts
- XI. Term:** Terminates with: (1) CPCNH dissolution; (2) Member withdrawal subject to continuing obligations (Member Service Contract for Complete Service Bundle)


## Exhibit A — Cost Sharing Principles

Incorporating sections 3-7 of Joint Powers Agreement - Article V

## Exhibit B — Cost Allocation Reference Table

## Exhibit C — Member Service Contract : Complete Service Bundle

**Recitals:** Member desires to implement Community Power for public good, has adopted Electric Aggregation Plan, endorses CPCNH policies, and desires for CPCNH to provide service

- I. Purpose:** CPCNH will provide comprehensive services for power supply procurement, data and billing, customer service, etc. CPCNH enables public oversight, transparency, unbiased expertise, admin efficiency, short- and long-term benefits, representation at Legislature & PUC and accelerates local innovation
  - II. Decision-Making Framework:** Whether & when to procure power, rate product elections, collection of financial reserves, termination
  - III. Limitation of Member Liability:** Member not liable for debts, liabilities or obligations
  - IV. Delegation of Authority & Commitment to Act:** Authorizes CPCNH to act as agent in operating Community Power
  - V. Professional Ability & Service Contracts:** CPCNH relies on staff & hired service providers
  - VI. Electric Aggregation Plan:** Members Plan can impact provision of services
- 

## Article VII

### Term; Procurement & Termination Elections; Financial Reserves

- ⚡ Member may terminate with immediate effect via written notice, provided CPCNH has not authorized power transactions on behalf of Member CPA
- ⚡ **Election to Delay:** “*Authorized Officer*” may delay commencing procurement during the Risk Management Committee (RMC) meeting convened to authorize the “first purchase” of CPCNH on behalf of the Member
  - RMC will call for verbal elections to delay after discussion of market forecast
- ⚡ **Term of Service:** Member may elect to terminate service by submitting notice 36 months in advance of termination date. Early Termination & Waiting Period options
- ⚡ **Return of Joint Reserves:** After the effective date of a Member’s termination, reserves in excess of the cost incurred by CPCNH as a result of the termination will be allocated back to the Member for its discretionary use



## Article VIII - Authorized Officer

- ⚡ In approving this agreement, the Member's Governing Body (e.g., select board) either retains some, or all, of these three authorities or delegates them to the Authorized Officer.
- ⚡ **(a)** Delay commencing procurement: (YES/NO);
- ⚡ **(b)** Specify default and optional products: (YES/NO);
- ⚡ **(c)** Set Discretionary Reserve adders: (YES/NO)

**Article IX** – Principal Representatives

**Article X** – Amendments

**Article XI** – Attestation of Signing Authority : Execution

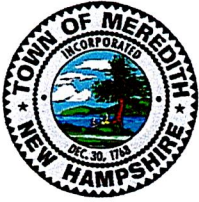


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## Questions & Discussion

[www.CPCNH.org](http://www.CPCNH.org)

[CommunityPowerNH.gov](http://CommunityPowerNH.gov)



**Town of Meredith, New Hampshire**  
**Selectboard Agenda Report**  
**For the Meeting of October 6th, 2025**

**From:** Michael Faller

**Subject:** Hesky Park Electronic sign

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**Suggested Motion:**

*No Motion - Workshop only 10/6/2025*

I move to have \$42,500.00 included in the 2026 B&G budget for the purchase and installation of an electronic sign as presented at the October 6<sup>th</sup> selectboard meeting and any donations received be directly applied to this purchase to help offset the cost to the town

Motion made and seconded by:

**Recommendation:** I am recommending the town look at installing 1 electronic sign in Town at Hesky Park

I would like to come back to the Board in October with final designs for approval to go forward in the 2026 Budget

**Background/Discussion:** At the 2025 Town meeting we heard from residents that it would be nice to be able to get more information out to the public about what is happening around town. Having these signs that would be electronically controlled and able to exchange messages remotely would save the town time and money. Currently we spend between 5 and 8 hours per week changing the Hesky park sign. This would be eliminated as this would be handled from the DPW office. We would remote into the sign and change the messages as needed. This could be programmed well ahead of time and would free up staff time to handle other issues. On 9/24/25 I was invited to speak to the Rotary and present the sign idea to them. After numerous questions they all supported the idea and felt a electronic sign at this location would be a big public benefit for the town and any non-profit using it. The fact that you could have 4 to 5 messages that come up while traffic is passing by would allow more information out to the public. The other issue is the fact that the sign would be able to be used year-

## **Town of Meredith Selectboard Agenda Report**

round. I also spoke to a few people at WWAC and Windy Waters Conservancy and they supported the idea of a sign being installed at Hesky Park. The Ability to get meeting dates out at this central location would be a huge benefit to these organizations. I have Also had conversations with a lot of residents, and they all support the idea of this sign being installed at Hesky Park. I would ask the Select board to support this by allowing this to be placed in the B&G Budget for 2026! Any donations would be directly applied to this purchase to help offset the cost to the town.

**Fiscal Impact:** Final design and estimates from Paquette signs are \$38,700.71. The idea would be to have Rotary, and any other entity donate money to help offset this cost should they be able to do so. I would expect there to be about additional \$3500 in electrical upgrades needed at the park for the sign. Final cost would be around \$42,500.00. DPW would assist as needed.

**Concurrences:**

**Alternatives:** continue changing the signs by hand utilizing town staff

**Attachments/Exhibits:** Designs attached.  
Letter from WWAC  
Estimate sheets

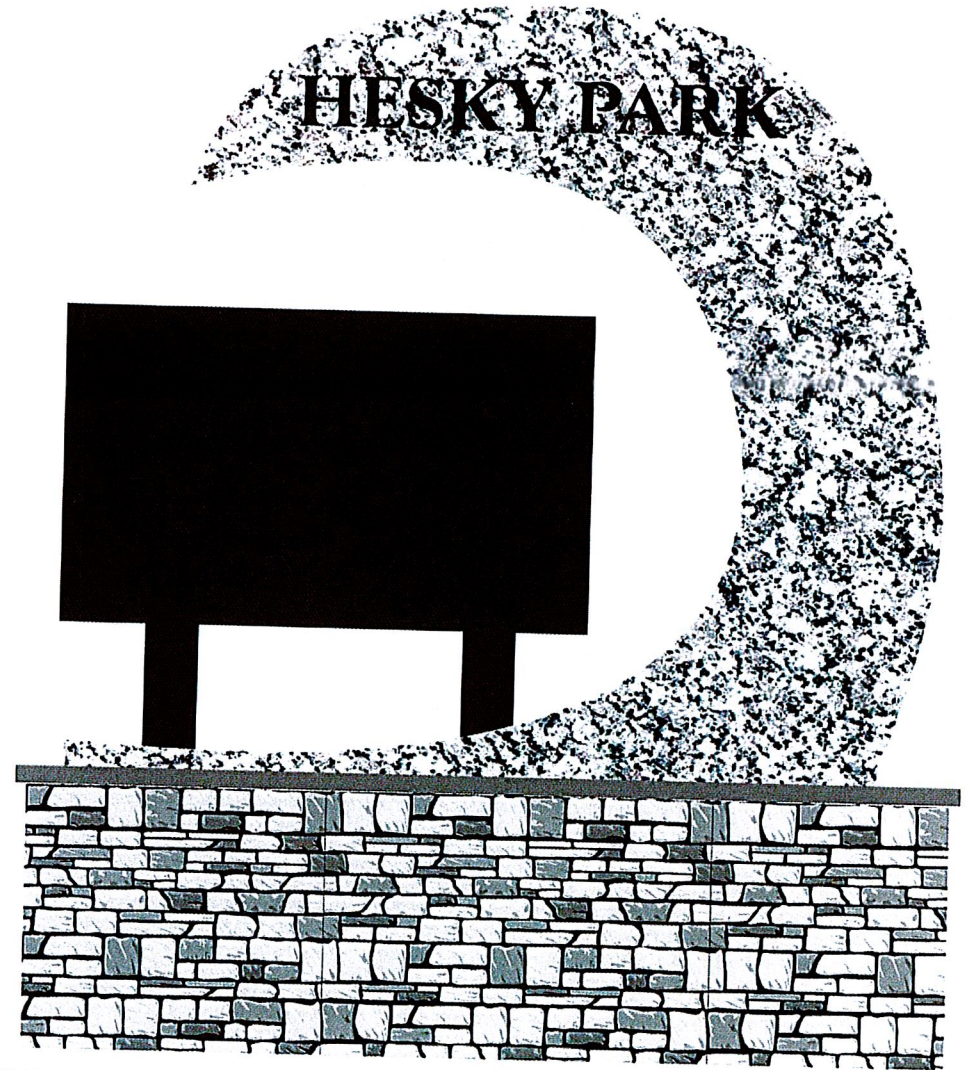
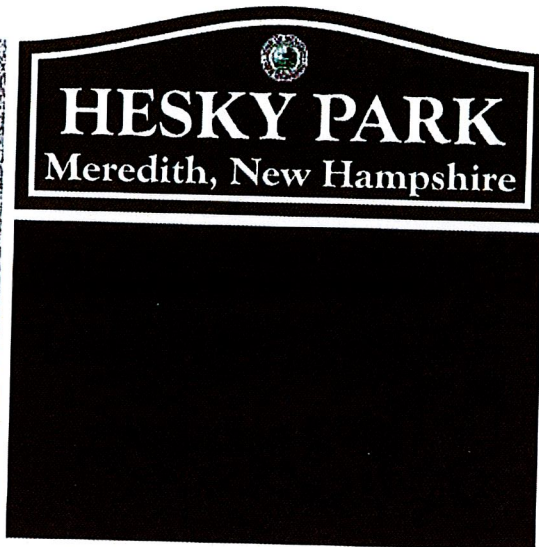




## { ARTWORK PROPOSAL }

P.O. Box 1339 Meredith, NH 03253  
603-279-6767 • [www.paquettesigns.com](http://www.paquettesigns.com)  
Email: [Roy@paquettesigns.com](mailto:Roy@paquettesigns.com)

#1



THE INITIAL COST OF THE ARTWORK USED IN THE PREPARATION OF THIS ESTIMATE BY OUR PROFESSIONAL GRAPHIC ARTISTS IS INCLUDED IN THE COST OF THIS PROJECT.  
ANY CHANGES OR EDITS AT THE CUSTOMER'S REQUEST ARE CHARGED ADDITIONALLY.

The artwork, designs and/or creative elements of this layout is and remains, the copyrighted property of Paquette Sign Company LLC until purchased as part of this project or commissioned design project. This presentation is on loan with then intention that it be used only as an example to propose the design of your project and is lot out for your review only. Reproduction of this art is unlawful.



## On Premise Quote



QUOTE NUMBER: 2514178.1 (Revision 1) DATE: 8/14/2025

SIGN ID: 2060788 W6-S

### Paquette Sign Co LLC 70100

Roy Whitaker,  
PO Box 1339  
Meredith, NH 03253-1339  
(603) 279-6767  
roy@paquettesigns.com

### Shipping Destination

Paquette Sign Co LLC  
68 Daniel Webster Hwy  
Center Harbor, NH 03226-3208

### Job Site

Name: Town of Meredith  
Address: 327 Danielle Webster Hwy  
City: Meredith  
State: NH Zip: 03253

### PRODUCT SPECIFICATIONS

Pixel Pitch:	W6mm LED RGB
Pixel Matrix:	144H X 288W
Ventilation Style:	Front Ventilation
Cabinet Size:	41in H x 6ft 3in L x 5in D
Viewing Area:	36in H x 6ft L
Cabinet Style:	Double Face (Slim)
Character Size:	15 lines / 57.6 Characters at a 2" type
Approx. Weight:	518.00 Lbs.
Warranty:	Standard 5 Year Watchfire warranty applies.
Mfg. Lead Time:	3-5 weeks (Based on signed quote, receipt of deposit, and artwork approval - if applicable)
Electrical Service:	120 VOLT 26.0 amps (13.00 per face) Single Phase Service. Refer to the Installation manual for details on wiring. Based on 18 hours of operation a day, plus or minus 10% depending on how the sign is programmed. Example: 16.2 KWHrs x \$0.12 = \$1.94/Day

### OPTIONS

Software	Ignite OPx (cloud-based)
Software Training	Web Based Software Training
Communications	OPx - 4G Wireless with Watchfire Cellular Data Plan
Wireless Data Plan	Life-of-sign Data Plan
Cabinet Separation	Standard Up To 15 Feet
Power Requirements	US 120 Volts
Temperature Sensor	Not Ordered
Sign Mounting Kit	Not Ordered / Not Required
Technician On-Site	Not Ordered
Warranty	Standard 5-Year Parts

### STANDARD FEATURES

Brightness	Daytime 7500 NITs Maximum; Nighttime 700 NITs Maximum
Color	LED RGB
Color Capability	Min. 1.2 Quintillion
Includes	Ignite Graphics Software
Video	up to 30 FPS
Viewing Angles	150 Horizontal/95 Vertical

### ORDER ACCEPTANCE

QUOTE VALID UNTIL 9/13/2025

#### System Price: 6mm Highbrightness Color LED Message Center - Front Ventilation


System Price	\$20,910.00 USD	To order Sign ID 2060788, sign here and return with down payment
Crating & Shipping <i>To Center Harbor, NH via Common LTL Carrier</i>	Add: 847.00 USD	
Grand Total:	\$21,757.00 USD	Signature: _____ Date: _____

Buyer acknowledges that prior to executing this Agreement Buyer has read or has had the opportunity and means to review the TERMS OF SALE and Seller's LIMITED WARRANTY, SOFTWARE LICENSE, AND LIMITATION OF LIABILITIES AND REMEDIES at <http://watchfiresigns.com/terms-and-conditions-of-sale> or in the alternative, a hard copy has been provided to Buyer and its receipt is acknowledged.

This quote/offer is expressly limited to the acceptance by the buyer of its exact terms, including the terms of sale and seller's limited warranty, software license, and limitation of liabilities and remedies, all of which are a part of the agreement. Any purchase order or related documents buyer issues to seller (even if it contains terms in addition to or inconsistent with the terms of this agreement) for this transaction shall constitute buyer's unconditional agreement to be bound exclusively by the seller's terms and conditions of this agreement, and buyer hereby agrees that such additional or inconsistent terms shall not apply nor become a part of this agreement.

---


## OPx REGISTRATION PROCESS

Watchfire's OPx software was included with this quote. Once the display is ordered, you will receive an email entitled "New Ignite OPx Display Registration" . Forward this email to the primary software user. They will register through a quick and easy registration page.

When customers complete the registration process, they'll gain access to Ignite OPx to prepare content before their sign has been installed.

### What's Expected

---

1. You will receive an email entitled "New Ignite OPx Display Registration" . This email will contain a unique registration code and instructions.
2. Forward the "New OPx Display" email to the primary software user (the sign operator responsible for managing the content on the display).
3. The primary software user will register their display.

### Sign Dealer Action

---

Forward the "New OPx Display" email to the end customer.

**DO NOT register the sign on the operator's behalf. The Registration code is one-time use.**

### Sign Operator Benefits

---

- The process is quick— only around 2 minutes.
- Sign Operators gain access and training to OPx early.
- A link to sign-up for [training](#) is included in the initial email.
- The display's size is set immediately, making content creation easy.
- Sign Operators can set the name of the display when registering.
- Sign Operators can name or create a domain (multi-display account) when registering.
- Sign Operators with existing accounts can add the new display to their account.

This registration code will also be printed on the inside cover of the software manual.  
We strongly encourage you to have the sign operator register prior to installation.



## ESTIMATE & PURCHASE AGREEMENT

Paquette Signs  
Job #1342  
08/25/2025

Roy Whitaker

**BILL TO**  
Meredith, Town  
of  
Address not  
found

**JOB LOCATION**  
Hesky Park  
327 Daniel Webster Hwy, Meredith, NH  
03253

PO Box 1339  
Meredith, New  
Hampshire 03253  
United States  
Website: PaquetteSigns.com  
Phone: 603-279-6767

### QUANTITY DESCRIPTION

QUANTITY	DESCRIPTION	UNIT COST	COST
1	Hesky Park Sign: 6x3 Electronic Message Center (6mm resolution), 10x10x12 granite posts, custom carved topper sign, custom brackets; Designed, Produced, Installed	\$38,700.71	\$38,700.71

THIS AGREEMENT IS ACCEPTED AND APPROVED BY:

Meredith, Town of

Paquette Signs

Sign: \_\_\_\_\_

Sign: \_\_\_\_\_

Print: \_\_\_\_\_

Print: \_\_\_\_\_

Date: \_\_\_\_\_

Date: \_\_\_\_\_

Subtotal \$38,700.71

Total Tax \$0

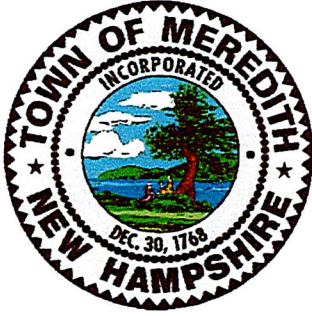
**TOTAL CONTRACT \$38,700.71**

Required Deposit \$19,350.36

FINAL BALANCE \$19,350.35

Please make all checks payable to: "Paquette Signs". Credit card payments are subject to a 3% surcharge. This agreement may be withdrawn if not accepted within 30 days. By signing, Customer accepts Company's estimate for the Job and agrees to all of the terms of the purchase contract. All prices are estimates based on information available at the time this was produced. We make every effort to stay within these estimates. Thank you for your business!





# **WAUKEWAN WATERSHED ADVISORY COMMITTEE (WWAC)**

October 1, 2025

Town of Meredith Select Board  
Ms. Judith Milner, Town Manager

On behalf of the Waukewan Watershed Advisory Committee and the Windy Waters Conservancy, the only lake-wide volunteer advocacy group, both of whose mission statements emphasize public education through community outreach, we enthusiastically support the proposed electric signage at Hesky Park. We feel this is the ideal location for effective public communication.

The Town's ability and opportunity to timely reach more people, more often, more effectively, in a tasteful and subtle manner at Hesky Park is not just an important public service but also critical to all advocacy groups.

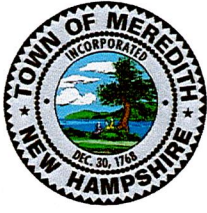
Focused, tailored public service announcements messaging on-going and future educational efforts, year round, are critical to the success and viability of our Town's water quality preservation efforts.

While we don't endorse other electric signage around Town, an electric sign at Hesky Park will amplify both the public outreach efforts and the desired resultant public community good.

Respectfully,

Donna Murphy

Chair, Waukewan Watershed Advisory Committee  
President, Windy Waters Conservancy



**Town of Meredith, New Hampshire  
Selectboard Agenda Report  
For the Meeting of October 6, 2025**

**From:** Robert Carpenter, Director of Administrative Services

**Subject:** Tax rate setting preparation information

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**Suggested Motion:**

No motion needed

**Recommendation:**

None at this time.

**Background/Discussion:**

We will review the MS-535 for signature. This is the financial report for year ending 12/31/2024.

For tax rate setting purposes, our discussion will revolve around the unassigned fund balance and where it falls in regard to our policy. We can look at our valuation and what we expect to see at the next meeting when all of our other factors should be in place like the school amount and the county billing.

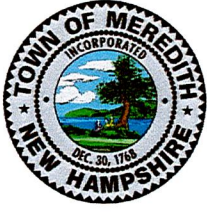
**Town of Meredith Selectboard Agenda Report**

**Fiscal Impact: n/a**

**Concurrences: n/a**

**Alternatives: n/a**

**Attachments/Exhibits: n/a**



**Town of Meredith, New Hampshire  
Selectboard Agenda Report  
For the Meeting of September 22, 2025**

**From:** Judie Milner, Town Manager

**Subject:** Town Manager Report

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**Welcome Aboard:**

**Ralph Chick - Fire**

**Retirements:**

**Officer Mike Rand** – 11 years of service with MPD; he is pursuing a career in construction management; best wishes in your new chapter Officer Rand!

**Shout outs:**

**Chief Harper** – MPD recently hosted a two-day training event open to all local law enforcement. The training was well attended with over a dozen officers each day.

**Chief Harper** – MPD's accreditation-worthy policies are now complete marking another important step forward for the department.

**Chief Jones** – NE Chiefs Association (Chief Jones is President) was awarded \$3.4m in AFG grants for subgranting to NE fire depts for training, gear, physicals, conferences, etc.

**Officer Kevin Millar** – complete field training and is now serving independently on patrol.

**Officer Jennifer Bello** – completed her final Accident Reconstruction course and is now a certified Accident Reconstructionist – congratulations!

## **Town of Meredith Selectboard Agenda Report**

**Superintendent Bordeau** – the quick response and actions of the Water/Sewer department and the contractors, Ambrose Construction and Rowells, isolated the sewer break at the town docks. The outcome could have been much more severe without their expertise.

**Planner Labrecque** – congratulations on the Housing Champions designation for Meredith!!!

**City Manager Kirk Beattie (Laconia)** – held the second annual leadership training and invited neighboring communities to participate free of charge. Members of the management team and I attended. The speakers were incredible. Thank you!

**2026 Budget Process** – NHMA 2026 Town Meeting Calendar was disseminated in your 9/8 selectboard packet; budget packets will be distributed to the board at your 10/27 selectboard meeting. 2 Workshops scheduled for November 12<sup>th</sup> at 4:30pm and November 18<sup>th</sup> at 5:30pm. We may need a 3<sup>rd</sup> workshop the first week of December but we will play it by ear. Then 2 workshops for follow up discussion at your regular December meetings (12/8 & 12/22) for completion well ahead of January 2026.

**Vision, Mission, Strategic Goals** – session went very well; the facilitator, Rick Alpers, from Primex will have a report in about 4 weeks; we anticipate the report presentation and objectives prioritization to take place at the October 27, 2025 selectboard meeting.

**126 Meredith Road Code Enforcement Update** – the judge gave the owner 45 days for the sale and demo of the property which brings us to 10/29. At that point, if the owner has not complied, I believe the judge will order the Town to demo and lien the property.

**Union Arbitration Update** – Arbitration occurred on September 15<sup>th</sup>. Arbitrator Shea has given the 2 attorneys 30 days to file their summations and typically the findings of the Arbitrator takes another 30 days. We're looking at mid-November for a decision.

**State DOT cuts to 10 yr Plan** - GACIT hearings are continuing for districts other than ours. We are still concerned that another district may get their cut project put back in which will mean another project is cut.



## Town of Meredith Selectboard Agenda Report

- 1) Make comments at <https://www.dot.nh.gov/projects-plans-and-programs/ten-year-plan>, click on "I wish to make a comment". Reminder, elected official testimony is sometimes more powerful than staff testimony at these hearings.
- 2) DOT is looking for communities to support an increase in tolls throughout the state as projects are being cut and revenue is not keeping up. Thoughts?
- 3) LRPC is recommending a joint letter from the town managers/administrators of the 4 towns on the route 25 corridor asking DOT to reinstate some if not all of the projects along route 25. LRPC is writing the letter. Thoughts?

**NHDOT project on Neal Shore Road** – the railroad crossing will be replaced on Neal Shore Road. The work is expected to occur the first part of November; DOT plans to keep one lane of traffic open at all times so residents who live near the lake can access their homes.

**Adaptive Launch Project** – installation is anticipated for September 24<sup>th</sup>

**Zoning Review (HOP grant)** - Public Outreach and Engagement in Fall of 2025 for potential amendments at March 2026 Town Meeting. Schedule as follows:

10/28 4:30pm Planning Board Workshop to present HOP outreach findings and draft regulatory language

11/25 5:30pm Planning Board Workshop review revised regulatory language

12/9 7pm 1<sup>st</sup> Public Hearing

**Meredith Police Association Event - 3<sup>rd</sup> Annual Cornhole Tournament** – start practicing! Sunday October 5<sup>th</sup> at 1pm.

**Bios for Website** – firmer nudge, Mike and Steve, I need your bios please!

**Master Plan** – draft plan is on the website, edits are still being made

### Upcoming Events on Town Property:

Lakes Region Dance	Solid Waste	October 4-5	8am to 3 pm	fundraiser
ILHS Class of 2028	Solid Waste	October 18	8am to 3 pm	Fundraiser
Lakes Region Dance	Solid Waste	November 8-9	8am to 3 pm	fundraiser

## Town of Meredith Selectboard Agenda Report

### Upcoming Meetings:

#### Town of Meredith

#### Selectboard Meeting Schedule - Fall 2025

Date	Time	Meeting	Location
10/6/2025	4:30pm	Selectboard Regular Meeting	Community Center
10/16/2025	5pm	Parking Committee	TBD
10/27/2025	4:30pm	Selectboard Regular Meeting	Community Center
10/28/2025	4:30pm	Planning Board Workshop	Community Center
11/10/2025	4pm	Selectboard Regular Meeting	Community Center
11/12/2025	4:30pm	Budget Workshop	Humiston Bldg Conference Room
11/18/2025	5:30pm	Budget Workshop	Humiston Bldg Conference Room
11/24/2025	4:30pm	Selectboard Regular Meeting	Community Center
11/25/2025	5:30pm	Planning Board Workshop	Community Center
12/8/2025	4:30pm	Selectboard Regular Meeting	Community Center
12/9/2025	7pm	Planning Board	Community Center
12/17/2025	noon	Holiday Party	Community Center
12/22/2025	4:30pm	Selectboard Regular Meeting	Community Center

**State Zoning/Housing Mandate Dialog** – the Town of Raymond is putting together a meeting with the Governor and key State officials regarding the unfunded mandate some of the zoning and housing legislation has put on communities. The first meeting is October

## **Town of Meredith Selectboard Agenda Report**

6th – the selectboard is meeting that night but Town Planner Labreque is planning to participate.

**Short Term Rental Licensing** – A lot of progress has been made in implementing the software and licensing program. The software company is striving for a 10/13 up and running date but even that is a tight turn around. We will keep you posted.

**Solid Waste Disposal Surcharge** – a \$3.50 per ton surcharge has been enacted on solid waste beginning 1/1/26. Municipalities will be able to request reimbursement of the surcharge on a quarterly basis. This creates more paperwork and filings for the Administrative Services department and will require education in the budgeted process as the fees will be appropriated in the tipping expenditure line and the reimbursements will be appropriated in a revenue line with \$0 net effect on taxes but the expenditure line will look like a sizable increase. More to come during budget process.

**Town Wide Road Assessment** – presentation at the 9/22/25 meeting. Expect to be implementing as part of the 2026 budget process.

**CIP Update** – on Oct 1<sup>st</sup>, the CIP committee recommended \$2,440,374 in projects of which \$1,186,374 recommended funding with existing monies saved in the expendable trust funds leaving \$1,254,000 recommended for appropriation in the 2026 budget. Next steps will be narrative write up by Director Carpenter and Planning Board Review/Approval at their 10/28 meeting.

### **Tax Deeded Property Project:**

**Current Deeding** - Our Deputy Tax Collector Christina Brown is starting the deeding process with the required intent to deed letters. I expect a very short list of properties for consideration sometime in October/November.

**Deeded Properties in the Town's Name** – bids went out a couple of weeks ago; the bid is on the Town's website, posted in Town Hall, posted in the 9/17 Laconia Daily Sun and went out as a News Flash from the Town website. Bids are due 10/8.

**Pleasant Street Wall** – Part of the CIP presentation

**Waterfront infrastructure** – Part of the CIP presentation

## **Town of Meredith Selectboard Agenda Report**

**Parking PILOT Program** – Draft data collection report was attached to your 9/8 packet. Reports from PD and DPW have the parking lots with open spaces. I think there is a misconception out there that the Town is required to provide parking and that the PD has the capacity to enforce 24/7 parking regulations at the 2 lots. I hope to address it so we may move forward with realistic expectations of what can be done. As the selectboard knows, there is a rsa that tells us we must charge taxes associated with the use of municipal property if the property is restricted to a few users. The next meeting of this committee will be 10/16 after the PILOT program ends on 10/15.

**Housing Champion Designation** – Meredith has been awarded the designation. This opens us up to more/better grant opportunities/forgiveness. Award letter attached. Would board like to participate in the presentation?

**Main Street Project** – parking study is in the QC review phase and almost complete. It will be shared with the board as soon as it's received. Per our engineers, "the long and short of it is, Meredith has ample parking along Main Street and its vicinity". Separately, I applied for a grant on 9/8 through a DOT Grant Program - Rural and Tribal Assistance Pilot Program - for \$432k to finish the preliminary and final design phases for the project - fingers crossed. I'm not sure if the federal shutdown will effect the award date (expected 10/8).

**Status DPW Bldg/Hutter** – nonpublic session scheduled later this evening with an update.

**Next Department Head Meeting – October:**  
2026 Budget Discussion

**Waukegan Dam & Canal project** – The FEMA grant for the project in the amount of \$5,073,634.95 to be obligated by 9/26/27 was approved by Governor & Council on 9/17/25; Meredith has already accepted and appropriated the pass through grant for the project; next steps will include a request for extension to 9/26/28 (one year extensions are the max that we can request). The engineer is working on several pieces of the request; Director Carpenter is handling the town portion of the request and will submit the completed request.

**Route 25 assessment(underground) –**

## **Town of Meredith Selectboard Agenda Report**

**Route 25 Pedestrian Crossing** – Director Faller has started conversations with DOT on a better way to do the crossing so traffic is not confused and stopping when they shouldn't for pedestrians which is putting further strain on the already congested area. Thank you Mike!

**Sewer Storm Water Asset grant-** Scheduled for completion late 2025

**Asset management/ Strategic planning grants-** Both studies are scheduled for workshops in October 2025 with the related rate study.

**Water/Sewer Rate Studies** – Director Bordeaux is shooting for an October workshops (10/6 & 10/27) with the board, November public hearing (11/24) and vote, and 1/1/26 implementation.

**Prescott Park Renovation** – playground placement has been determined with the engineers for the greater project; approval of funding from trust fund was on tonight's agenda.

**Wage survey implementation** – I plan to have recommendations to the board as part of the 2026 budget process.

**Community Power** – Meredith's Aggregation Plan was approved by the PUC. NHEC annual meeting was on 6/17, we still have not received notification of the new rates. Community Power does not anticipate launch of the program until 2026. The next step is signing the cost sharing agreement and other paperwork, which was reviewed by Attorney Sullivan. These documents and next steps were part of the community power presentation tonight.

**Fire Department Study** – on hold until after the strategic objectives are completed.

**Space Needs RFP** – Interviews were conducted with 3 firms on 9/16. The team moved forward with SMP Architecture. There will be several opportunities for community engagement at regular selectboard meetings and other venues throughout the process. Kickoff meetings with staff will be happening in October.

**Projects working on – Stay Tuned for Future Update**  
PFAS Settlements





September 30, 2025

Via email only:

Angela LaBrecque, Town Planner  
Town of Meredith  
148 Main Street  
Meredith, NH 03253

RE: Housing Champion Designation Program, Notice of Award

Dear Ms. LaBrecque,

Congratulations! We are pleased to inform you that the Housing Champion Designation application for the Town of Meredith has been approved having achieved an overall score of 92 points.

This prestigious recognition is a testament to your community's outstanding commitment to fostering an environment that supports innovative and sustainable solutions to address New Hampshire's housing needs. Your efforts have demonstrated leadership and vision in creating pathways for housing development that will positively impact residents and contribute to solving the state's housing crisis.

As a Housing Champion, you will be offered significant advantages when applying for various state permits and grants. Your status as a Housing Champion demonstrates a commitment to promote housing, giving your community a competitive edge. This recognition often translates into higher scores on grant applications, priority consideration during the review process, and an increased likelihood of securing crucial funding for your projects. These benefits enhance your ability to obtain the financial resources needed to achieve your goals. To that end, we are working with the following agencies and organizations to develop partnerships prioritizing Housing Champion Designated Communities:

- |            |  |
|------------|--|
| • NH DES   | Award immediate 10% on Clean Water State Revolving Loan Fund |
| • NH DNCR  | Expedite Project Review                                      |
| • NH DOT   | Prioritize TAP   |
| • NH DOT   | Prioritize Permitting  |
| • Plan NH  | Prioritization for Design Charrette                          |
| • InvestNH | Recognition in application process                           |

To formally recognize and celebrate your achievement, we would like to schedule a time to visit your community to present a Housing Champion Certificate of Achievement and Plaque. We will be in touch with you soon to identify a time and forum and finalize the plans for the presentation.



The New Hampshire Housing Champion designation is valid for 3 years from the date of designation. You may seek renewal of your New Hampshire Housing Champion designation for subsequent 3-year periods.

In addition, New Hampshire Housing Champion designated municipalities must report its housing-related activities in writing annually. Reports shall be submitted no later than 180 days after the initial Housing Champion designation award and annually by July 1 for each subsequent year. (See [nheconomy.com/housing-champion-program](http://nheconomy.com/housing-champion-program) for guidance on reporting.)

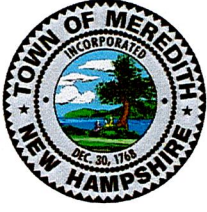
Thank you for your commitment and leadership to making New Hampshire a better place to live and thrive. We look forward to celebrating this significant achievement with you and your community. If you have any questions or need further information, please do not hesitate to contact Lee Ann Moynihan at 603-931-9697.

Once again, congratulations on this well-deserved honor!

Sincerely,

A handwritten signature in blue ink, appearing to read 'Taylor Caswell'.

Taylor Caswell  
Commissioner

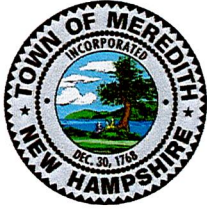


**Town of Meredith, New Hampshire  
Selectboard Agenda Report  
For the Meeting of October 6, 2025**

**Subject: Visitor and Resident Comments**

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**Board Chair opens the meeting to public for comment.**

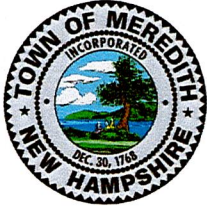


**Town of Meredith, New Hampshire  
Selectboard Agenda Report  
For the Meeting of October 6, 2025**

**Subject: Select Board Reports and Comments**

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**Board Chair recognizes Board Members for reports and comments.**



**Town of Meredith, New Hampshire**  
**Selectboard Agenda Report**  
**For the Meeting of October 6, 2025**

**Subject: Nonpublic Session**

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**Suggested Motion to Enter Nonpublic Session:**

Selectboard member moves, *"I move the Meredith Selectboard enter into nonpublic session under RSA 91-A3 II (L) the consideration of legal advice provided by legal counsel, either in writing or orally, to one or more members of the public body, even when legal counsel is not present."*

Selectboard Chair calls for a second, discussion and **ROLL CALL** vote.

**Suggested Motion to Exit Nonpublic Session:**

Selectboard member moves, *"I move the Meredith Selectboard exit nonpublic session."*

Selectboard Chair calls for a second, discussion and **VOICE** vote.

**In public session, Suggested Motion to Seal the Minutes:**

Selectboard member moves, *"I move the Meredith Selectboard seal the minutes of the 8/11/25 nonpublic session because it is determined that the divulgence of this information likely would render a proposed action ineffective."*

Selectboard Chair calls for a second, discussion and **ROLL CALL** vote.