

MEREDITH SELECT BOARD

MEETING AGENDA

Meredith Community Center - 1 Circle Drive

September 22, 2025 at 4:30pm

CALL TO ORDER AT ____{time}____ / ROLL CALL

PLEDGE OF ALLEGIANCE

AGENDA ITEM 1. APPROVAL OF MEETING MINUTES – page 1

AGENDA ITEM 2. PUBLIC HEARING – page 7

- A. Proposed Fee Schedule Changes – page 7

AGENDA ITEM 3. WORKSHOPS – page 24

- A. Road Assessment (Director Faller) – page 24

AGENDA ITEM 4. BUSINESS – page 25

- A. Use of William Andrews Fund (Director Choiniere) - page 25
- B. Halloween Street Closure (Chief Harper) – page 28

AGENDA ITEM 5. TOWN MANAGER'S REPORT – page 32

AGENDA ITEM 6. VISITOR AND RESIDENT COMMENTS – page 38

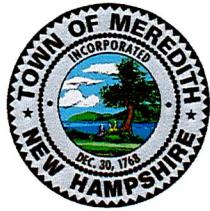
AGENDA ITEM 7. SELECT BOARD REPORTS AND COMMENTS – page 39

ADJOURNMENT AT ____{time}____

Next meeting: October 6, 2025

The Selectboard of the Town of Meredith reserves the right to enter into nonpublic session when necessary, according to the provisions of RSA 91-A.

This location is accessible to the disabled. Those wishing to attend who are hearing or vision impaired may make their needs known by calling 603-279-4538 (voice), or through "Relay New Hampshire" 1-800-735-2964 (T.D./TRY)



**Town of Meredith, New Hampshire
Selectboard Agenda Report
For the Meeting of September 22, 2025**

From: Kerri Parker, Recording Clerk

Subject: Selectboard to consider approving meeting minutes

Need board to fill in times at end of minutes.

Suggested Motion:

Selectboard member moves, *"I move that the Selectboard approve the minutes of the September 8, 2025 Selectboard meeting and the non public session minutes of the August 25, 2025 and September 8, 2025 meetings."*

Selectboard Vice Chair calls for a second, discussion and vote.

Attachments/Exhibits:

Applicable public minutes

1 **MEREDITH SELECT BOARD MEETING MINUTES**
2 **September 8, 2025**

3

4 Chairperson Mike Pelczar opened the meeting at 4:30pm with members present Selectperson Jim
5 Gregoire, Selectperson Jeanie Forrester, Selectperson Lynn Leighton, Vice Chairperson Steve Aiken,
6 Chairperson Mike Pelczar, Town Manager Judie Milner, Recording Clerk Kerri Parker, absent with
7 notice.

8

9 **PLEDGE OF ALLEGIANCE** Vice Chairperson Aiken led the pledge.

10

11 Public Hearing on Fees postponed to September 22, 2025, Selectboard meeting.

12

13 **APPROVAL OF MEETING MINUTES**

14 Selectperson Jeanie Forrester moved to approve the minutes with corrections, seconded by Selectperson
15 Jim Gregoire, all in favor.

16

17 **WORKSHOPS**

18 Use of William Andrews Fund

19 Parks & Rec Director Vint Choiniere is asking for the Selectboard's approval to remove funds from the
20 account. Selectperson Jeanie Forrester asked what the balance of the account was. Director Choiniere
21 explained that the existing balance is \$261,381 with the amount being requested to withdraw for the
22 playground project is \$156,280. Selectperson Jim Gregoire asked if this was a town account. Town
23 Manager Judie Milner confirmed it is one of the trust accounts but that it is managed by a private entity.

24

25 Fire Study Update/Progress

26 Town Manager Judie Milner Chief Ken Jones after a brief discussion the fire study will be looked at
27 during the goal setting process meetings.

28

29 **BUSINESS**

30 Chairperson Mike Pelczar motioned to reconsider the vote that was taken on the Donald Mason property,
31 seconded by Selectperson Jeanie Forrester, all in favor. Selectperson Jim Gregoire motioned to deed back
32 U01-1-96 to Donald Mason for the sum of \$25,344.69 payment in back taxes interest and penalties,
33 seconded by Selectperson Jeanie Forrester, all in favor. Selectperson Jeanie Forrester motioned that the
34 town follow the disposal method of the bid process for each of the following properties R08-33, R11-7,
35 R17-16, R35-3, S15-57, S18-55, S22-27, U39-007, R37-12, R08-26, S25-36, S26-79, U01-1A, U10-27-
36 A, U12-1 for back taxes and other fees and expenses that have been incurred within a 2 thru 3 week
37 process, seconded by Selectperson Jim Gregoire, all in favor.

38 WRBP Replacement Fund

39 Town Manager Judie Milner presented the information from Water Superintendent Jason Bordeau
40 WRBP is a state-owned sewer system serving 10 communities in the Lakes Region. The original
41 treatment was built in the 70's (11mgd capacity) to receive all wastewater from around Lake
42 Winnipesaukee as well as the communities along the way to Franklin. The eastern and northern sides of
43 the lake were never connected leaving a wastewater plant that was overbuilt for the capacity needed. The
44 WRBP communities each have 1 person representation on an advisory board to the State of NH. The
45 board acts in an advisory capacity only; the state has final say even though the 10 communities fully fund
46 the program. The replacement fund is one of four funds of the WRBP that each member community

47 funds annually. The committee felt the way this fund was calculated by the State was not in line with
48 today's needs, so the advisory committee went to the state asking for a recalculation of the replacement
49 fund to better align with current and future capacity needs. The result was a recommendation to reduce
50 the annual contribution from 5% to 2%. Selectperson Jeanie Forrester motioned that the Meredith
51 Selectboard support the Winnipesaukee River Basin Program replacement fund formula change from 5%
52 to 2% of the value of equipment and other depreciable assets of the facilities seconded by Selectperson
53 Jim Gregoire, all in favor.

54

55 Appointment

56 Vice Chairperson Steve Aiken motioned to approve Jim Mackinnon's appointment to the Village
57 Pathways Committee, seconded by Selectperson Jim Gregoire, all in favor.

58

59 **TOWN MANAGER'S REPORT**

60 Town Manager Judie Milner shared her congratulations to the businesses and chamber of commerce who
61 worked to make a great well attended Old Home Day Event

62 -Police, Fire and Ambulance Services – great coffee with a Cop event
63 -WWAC – 8/13 public outreach event was well attended.

64

65

66 **2026 Budget Process** – NHMA 2026 Town Meeting Calendar is attached to this update; budget packets
67 will be distributed to the board at your 10/27 selectboard meeting. 2 Workshops scheduled for November
68 12th at 4:30pm and November 18th at 5:30pm. We may need a 3rd workshop in the first week of December,
69 but we will see what happens. Then 2 workshops for follow up discussion at your regular December
70 meetings (12/8 & 12/22) for completion well ahead of January 2026.

71

72 **126 Meredith Center Road Code Enforcement Update**- The judge granted a 45 day deadline to the
73 owner who has a purchase and sales agreement but also needed the owner to pay the town back for the
74 expenses incurred. The deadline would be 10-29-2025.

75

76 **Adaptive Launch Project** – installation is expected for September 24th.

77

78 **Zoning Review (HOP grant)** - Public Outreach and Engagement in Fall of 2025 for potential
79 amendments at March 2026 Town Meeting.

80

81 **State DOT cuts to 10 yr Plan**- the plan to make the intersections from Meredith to Center Harbor on
82 Route 25 has been cut.

Town of Meredith**Selectboard Meeting Schedule - Fall 2025**

Date	Time	Meeting	Location
9/6/2025	9:30am	line up for Old Home Day Parade @ Middleton	Middleton Lumber
9/8/2025	4:30pm	Selectboard Regular Meeting	Community Center
9/9/2025	4:30pm	Vision/Mission/Strategic Planning Session	Library
9/10/2025	4:30pm	CIP Meeting	Community Development
9/11/2025	5pm	Vision/Mission/Strategic Planning Session	Library
9/22/2025	4:30pm	Selectboard Regular Meeting	Community Center
9/23/2025	5:30pm	Planning Board Draft Master Plan Presentation	Community Center
10/6/2025	4:30pm	Selectboard Regular Meeting	Community Center
10/16/2025	5pm	Parking Committee	TBD
10/27/2025	4:30pm	Selectboard Regular Meeting	Community Center
11/10/2025	4pm	Selectboard Regular Meeting	Community Center
11/12/2025	4:30pm	Budget Workshop	TBD
11/18/2025	5:30pm	Budget Workshop	TBD
11/24/2025	4:30pm	Selectboard Regular Meeting	Community Center
12/8/2025	4:30pm	Selectboard Regular Meeting	Community Center
85	12/22/2025	4:30pm	Selectboard Regular Meeting
86			Community Center
87	Bios for Website – gentle nudge, we have 2, waiting for 3 more.		
88			
89	Fees Project – public hearing 9/22		
90			

91 **Master Plan – THIS IS A CHANGE FROM PREVIOUS UPDATES** - the Planning Board has invited
92 the selectboard to their meeting on 9/23 for the presentation of the Draft Master Plan.
93

94 **Short Term Rental Licensing** – A lot of progress has been made in implementing the software and
95 licensing program. The software company is striving for a 10/13 up and running date but even that is a
96 tight turn around. We will keep you posted.

97 **Town Wide Road Assessment** – presentation of plan to selectboard is expected to occur in the
98 September 22nd Select board meeting. Director Faller and I have reviewed the draft, and we will be using
99 that in the CIP process this year to keep that process on track for the budget timeline.

100 **Tax Deeded Property Project:**

102 **Current Deeding** - Our Deputy Tax Collector Christina Brown is starting the deeding process
103 with the required intent to deed letters. she expects a short list of properties for consideration
104 sometime in October.

106 **Deeded Properties in the Town's Name** – bids are expected to be published this week in the
107 Laconia Daily Sun, Town Website and in Town Hall.
108

109 **CIP Update** – the management team is working on their CIP forms for the next 15 years using quotes for
110 current items and industry standard estimates for the rest of the projects. Director Carpenter and herself
111 expect to present a comprehensive plan to the CIP committee at their next scheduled meeting on
112 September 10, 2025.

114 **Parking PILOT Program** – Draft data collection report is attached. Reports from PD and DPW have
115 parking lots with open spaces. She thinks there is a misconception out there that the Town must provide
116 parking and that the PD has the capacity to enforce 24/7 parking regulations at the 2 lots. She hopes to
117 address it so we may move forward with realistic expectations of what can be done. As the selectboard
118 knows, there is an RSA that tells us we must charge taxes associated with the use of municipal property if
119 the property is restricted to a few users. The next meeting of this committee will be 10/16 after the PILOT
120 program ends on 10/15.

122 **Housing Champion Designation** – no news yet

124 **Main Street Project** – an application for a grant was applied for today allowing for funding the
125 consultation part and it first come first serve basis.

127 **Next Department Head Meeting – September:**

128 Continuing Policy Review with Personnel Policy and Administrative Regulations

129 **Route 25 assessment (underground)** – borings will occur in September.

130 **Route 25 Pedestrian Crossing** – Director Faller has started conversations with DOT on a better way to
131 do the crossing so traffic is not confused and stopping when they shouldn't for pedestrians which is
132 putting further strain on the already congested area. Thank you Mike!

133 **Asset management/ Strategic planning grants**- Both studies are scheduled for July completion. This is
134 9 months ahead of the scheduled deadline. We have not seen the final product yet but will share with the
135 board when we do.

137 **Water/Sewer Rate Studies** – Director Bordeau is shooting for an October workshops (10/6 & 10/27)
138 with the board, November public hearing (11/24) and vote, and 1/1/26 implementation.
139

140 **Prescott Park Renovation** – playground placement has been decided with the engineers for the greater
141 project.
142

143 **Wage survey implementation** – She plans to have recommendations to the board as part of the 2026
144 budget process.
145

146 **Community Power** – Meredith's Aggregation Plan was approved by the PUC. NHEC annual meeting
147 was on 6/17, we still have not received notification of the new rates. Community Power does not expect
148 launch of the program until 2026.
149

150 **Space Needs RFP** – we received 5 responses, review narrowed it down to 3 firms to interview, interviews
151 are schedule for 9/16.
152

153 **VISITOR AND RESIDENT COMMENTS**
154 Jeffrey Haig spoke to the board concerning the speed limit on Chemung Rd. He feels the need to increase
155 it many times; while driving the road at the 25 mile hour speed limit he has met people who ride up
156 behind him and often a line forms.
157

158 **SELECT BOARD REPORTS AND COMMENTS**
159 Selectperson Jim Gregoire walks on that road often but does not find a serious risk on the road.
160 Selectperson Jeanie Forrester enjoyed Old Home Day, reminded the board of 9-11 remembrance.
161 Vice Chairperson Steve Aiken enjoyed the Old Home Day
162 Chairperson Mike Pelczar enjoyed the Old Home Day.
163

164 **NONPUBLIC**
165 Chairperson Mike Pelczar motioned to enter into Nonpublic session under RSA 91-A3 II (a) the
166 dismissal, promotion or compensation of any public employee or the disciplining of such employee, or the
167 investigation of any charges against him or her, unless the employee affected (1) has a right to a public
168 meeting, and (2) requests that the meeting be open, in which case the request shall be granted
169 Roll Call
170 Selectperson Jim Gregoire Yes
171 Selectperson Jeanie Forrester Yes
172 Vice Chairperson Steve Aiken Yes
173 Chairperson Mike Pelczar Yes
174
175 Entered Non Public at 5:49
176 **Returned to Public at**
177 **Meeting Adjourned at**
178

Next meeting: September 22, 2025



**Town of Meredith, New Hampshire
Selectboard Agenda Report
For the Meeting of September 22, 2025**

From: **Meredith Management Team**

Subject: **Comprehensive Fees Review**

Public Hearing:

Selectboard Vice Chair Aiken,

I open the duly noticed public hearing at [time] pursuant to RSA 41:9-a relating to the establishment of fees.

Invite Chris Janosa to give a brief summary.

Invite Public to speak

Seeing no more public wishing to speak, I close the public hearing relating to the establishment of fees at [time].

Suggested Motion:

Selectboard Member moves, "I move that the Meredith Selectboard approve the Schedule of Fees as presented."

Chair calls for a second, discussion and vote.

Background/Discussion:

At the Select Board's request, the Town's management team conducted a thorough and collaborative review of the fee structures across departments. Many of Meredith's existing fees have not been updated in over a decade—and some in nearly twenty years.

Town of Meredith Selectboard Agenda Report

The comprehensive list presented includes all current fees, including those recently adopted as part of the “go live” phase of the MUNIS enterprise system. No changes are recommended to those newly implemented fees.

This master list is intended to be all-inclusive and will be made available on the Town’s website for easy reference by residents, taxpayers, and other users. As part of the review process, department heads researched fees from surrounding and comparable communities to inform their recommendations. The management team then reviewed and discussed all submissions to ensure consistency and alignment with Town goals.

Note: We have removed the commercial boat launch fee from the schedule until legal opinion is obtained. The commercial boat launch fee is expected to be ready for public hearing along with the water & sewer rate changes (tentatively scheduled for 11/24/25 selectboard meeting. Fees related to the Water and Sewer Enterprise Funds are not included at this time, as a grant-funded rate study is currently in progress. Once the study’s recommended rates are received and formally adopted by the Select Board, they will be added to the comprehensive fee list.

Concurrences:

Selectboard held a workshop on the new fee schedule at their meeting on August 11, 2025. Selectboard set public hearing on fee schedule at their meeting on August 25, 2025. At the September 8, 2025 selectboard meeting, public hearing was postponed to September 22, 2025.

Alternatives:

Do not change fees. Send fees back to another workshop in order to revise type of fees and/or amounts.

Fiscal Impact:

Fees assessed for specific purposes in the general fund offset taxes.

Attachments/Exhibits:

Public Notice

Comprehensive Fees List:

Green highlights reflect recommended new fees

Yellow highlights are recommended changes

**Town of Meredith, NH
NOTICE OF PUBLIC HEARING
Establishment of Fees – Comprehensive
Town Fee Review & Update**

The Meredith Select Board will hold a public hearing pursuant to RSA 41:9-a relative to the establishment of fees. The town-wide revised fees are recommended after a review of the current fee structure with some new fees in Fire, Public Works, Cemetery and Community Development. The public hearing will be held on **Monday, September 22, 2025 at or about 4:30pm** in the Meredith Community Center, 1 Circle Drive, Meredith, NH. Interested members of the public are invited to attend and comment. A listing of the fee structure, with current and revised amounts, can be found at Town Hall, 41 Main Street, or on the Town website www.meredithnh.gov.

Town of Meredith, New Hampshire		Fee Amount Proposed Change	
Fee Schedule		New Proposed Fee	
Updated 8/21/25			
Fee Title	Fee Category (if applicable)	Current Amount	Proposed Amount
Accident Reports			
	Non-fatal	\$10.00	\$10.00
	Fatal	\$25.00	\$25.00
	Discovery	\$0.00	\$0.00
After School Program (Weekly) - Nonresident			
	1 Child	\$50.00	\$55.00
	2 Children	\$66.00	\$72.00
	3+ Children	\$81.00	\$87.00
After School Program (Weekly) - Resident			
	1 Child	\$35.00	\$40.00
	2 Children	\$50.00	\$56.00
	3+ Children	\$66.00	\$72.00
Arrest Report			
	Non-discovery	\$10.00	\$10.00
	Discovery	\$0.00	\$0.00
Birthday Party			
	Resident	\$100.00	\$150.00
	Nonresident	\$150.00	\$200.00
Birthday Party Additional Activity			
	Resident	\$30.00	\$50.00
	Nonresident	\$30.00	\$50.00
Boat Launch			
	Recreational Day User	\$20/launch	\$30/launch
Building Permit - Existing Residential Structures (based on total square footage of renovated/ altered area)			
	Renovations & structural alteration	\$.15/sf	\$.15/sf, \$40 min
	Accessory Structures	n/a	\$.15/sf, \$40 min
	Dock repairs	\$25.00	\$25.00
	Demolition	\$50.00	\$50.00
	Septic system repair	\$25.00	\$25.00
Building Permit - New Construction (based on total square footage)			
	Single Family Dwelling	\$.25/sf (gross area includes basement)	\$.25/sf (gross area includes basement)
	Multi-Family (per unit)	\$100/Unit plus \$.25/sf	\$100/Unit plus \$.25/sf
	Garage	\$.15/sf	\$.15/sf
	Commercial	\$.30/sf	\$.250 + \$.30/sf
	Industrial	\$.30/sf	\$.250 + \$.30/sf
	Dock	\$25 plus \$2/ft. in length	\$40.00
	Septic System	\$50.00	\$50.00

ComprehensiveList Fee Alpha Sort

Town of Meredith, New Hampshire		Fee Amount Proposed Change	
Fee Schedule		New Proposed Fee	
Updated 8/21/25			
Fee Title	Fee Category (if applicable)	Current Amount	Proposed Amount
	Sign Permit/Temp. Sign	\$25.00	\$25.00
	Swimming Pool	\$25.00	\$25.00
	Fence	\$25.00	\$25.00
Building Permit - Other			
	Plumbing	\$50.00	\$50.00
	Electrical	\$50.00	\$50.00
	Work done w/out permit	\$100 1st offense & \$250 2nd offense	Double permit fee
	Re-inspection Fee	\$25.00 after the 1st inspection	\$25.00 after the 1st inspection
Call For Service Report			
	Non-discovery	\$1/page	\$1/page
	Discovery	\$0.00	\$0.00
Canned Owner's List		\$25/list	\$25/list
Cemetery - Grave Openings			
	Full Grave, Summer	\$400.00	\$800.00
	Full Grave, Summer (weekends & holidays)	\$500.00	\$1,000.00
	Cremain Grave, Summer	\$200.00	\$400.00
	Cremain Grave, Summer (weekends & holidays)	\$250.00	\$500.00
	Full Grave, Winter	\$500.00	\$1,500.00
	Full Grave, Winter (weekends & holidays)	\$600.00	\$1,800.00
	Cremain Grave, Winter	\$300.00	\$750.00
	Cremain Grave, Winter (weekends & holidays)	\$350.00	\$1,000.00
	Columbarium Cost/Niche	n/a	\$2,700 - includes all fees
Cemetery - Lots			
	One Full Burial Grave Lot (4' x 11')	\$500.00	\$1,500.00
	One Cremain Grave Lot (2' x 2.5')	\$150.00	\$750.00
Cemetery - Other Services			
	Install Concrete Monument Foundation (any size)	\$100/each	\$500.00

Town of Meredith, New Hampshire		Fee Amount Proposed Change	
Fee Schedule		New Proposed Fee	
Updated 8/21/25			
Fee Title	Fee Category (if applicable)	Current Amount	Proposed Amount
	Install Corner Posts-set of four	\$25.00	\$500.00
	Install Grass Level Marker	\$25.00	\$500.00
	Install Veteran's marker (Federal Govt Issued)	N/C	N/C
	Replace "Right to Burial" Certificate/Deed	\$10.00	\$50.00
	Research Right to Burial Certificates/Deeds	\$16/hour	\$75/hour
Cemetery - Winter Tomb Storage			
	Dec 1st - Jan 31st	\$125/body	\$250/body
	Feb 1st - Mar 31st	\$75/body	\$200/body
Climbing Wall Drop In - Nonresident			
	Child	\$5.00	\$10.00
	Adult	\$7.00	\$15.00
	Family	\$12.00	\$25.00
Climbing Wall Drop In - Resident			
	Child	\$3.00	\$5.00
	Adult	\$5.00	\$10.00
	Family	\$10.00	\$20.00
Copy Fee			
	8 1/2" x 11"	\$0.25	\$1.00
	11" x 17"	\$1.00	\$2.00
	Full Size Plans	\$6.00	\$8.00
Craft Fair Per Space - Nonresident			
	No Electricity	\$40.00	\$60.00
	Electricity	\$50.00	\$70.00
Craft Fair Per Space - Resident			
	No Electricity	\$40.00	\$60.00
	Electricity	\$50.00	\$70.00
Daddy Daughter Dance - Nonresident			
	Couple	\$20.00	\$30.00
	Additional Child	\$5.00	\$10.00
Daddy Daughter Dance - Resident			
	Couple	\$20.00	\$30.00
	Additional Child	\$5.00	\$10.00

Town of Meredith, New Hampshire		Fee Amount Proposed Change	
Fee Schedule		New Proposed Fee	
Updated 8/21/25			
Fee Title	Fee Category (if applicable)	Current Amount	Proposed Amount
Electronic Copy		Provide brand new thumb drive in packaging	Provide brand new thumb drive in packaging
Fire - Detail Fees			
	Fire Detail Rate per Firefighter	n/a	\$75/hour
	Fire Engine, Tower, Rescue	n/a	\$150/hour
	Forestry Truck, Argo Unit, Utility, Snowmobile, Boat, Command, Staff Vehicle	n/a	\$75/hour
Fire - Inspections & Permits			
	Blasting	\$100.00	\$100.00
	Chimney/ Fireplace - Additional Units	\$10.00	\$10.00
	Chimney/Fireplace	\$50.00	\$50.00
	Cisterns/Hydrants	n/a	\$150 (one time at install)
	Commercial Kitchen Hood Exhaust System	\$150.00	\$150.00
	Commercial Tent	\$50.00	\$50.00
	Fire Alarm	\$50.00	\$50.00
	Fuel Storage Tanks	\$50.00	\$50.00
	Gas Piping - Commercial	\$.23/sq ft; \$50 minimum	\$.23/sq ft; \$50 minimum
	Gas Piping - NonCommercial	\$50.00	\$50.00
	Gas Piping - each additional appliance	\$10.00	\$10.00
	Generator - LP Gas	\$50.00	\$50.00
	Mechanical	\$50.00	\$50.00
	Mechanical - Additional Units	\$10.00	\$10.00
	Mobile Cooking Unit	\$50.00	\$50.00
	Oil Burner	\$50.00	\$50.00
	Reinspection Fee	\$25.00	\$25.00
	Replacement Units - Burner	\$50/unit	\$50/unit
	Short Term Rental	\$50.00	\$50.00
	Sprinkler System	.23/sf; \$50 minimum	.23/sf; \$50 minimum
Fire - Sprinkler System Plan Review			

ComprehensiveList Fee Alpha Sort

Town of Meredith, New Hampshire		Fee Amount Proposed Change	
Fee Schedule		New Proposed Fee	
Updated 8/21/25			
Fee Title	Fee Category (if applicable)	Current Amount	Proposed Amount
	NFPA 13D (Single Family)	\$50.00	\$50.00
	NFPA 13 & 13R- Areas 4000 Sq Ft or Less	\$50.00	\$50.00
	NFPA 13 & 13R- Areas Greater Than 4000 Sq Ft	\$100.00	\$100.00
Full Day Camp - Nonresident			
	1 Child	\$40.00	\$45.00
	2 Children	\$52.00	\$58.00
	3+ Children	\$72.00	\$75.00
Full Day Camp - Resident			
	1 Child	\$30.00	\$35.00
	2 Children	\$40.00	\$48.00
	3+ Children	\$57.00	\$60.00
Half Day Camp - Nonresident			
	1 Child	\$20.00	\$23.00
	2 Children	\$26.00	\$29.00
	3+ Children	\$36.00	\$39.00
Half Day Camp - Resident			
	1 Child	\$15.00	\$18.00
	2 Children	\$20.00	\$24.00
	3+ Children	\$30.00	\$36.00
Halloween Bash - Nonresident			
	Child	\$10.00	\$15.00
	Family	\$20.00	\$25.00
Halloween Bash - Resident			
	Child	\$10.00	\$15.00
	Family	\$20.00	\$25.00
Insufficient Funds		\$25.00	\$25.00
Lot Restoration Application Fee		\$50.00	\$50.00
Mother Son Game Night - Nonresident			
	Couple	\$20.00	\$30.00
	Additional Child	\$5.00	\$10.00
Mother Son Game Night - Resident			
	Couple	\$20.00	\$30.00
	Additional Child	\$5.00	\$10.00
Motorcycle Week			
	Vendor Fee	\$450.00	\$450.00
	Late Fee	\$100.00	\$100.00
Notary Fee		\$5.00	\$5.00

Town of Meredith, New Hampshire		Fee Amount Proposed Change	
Fee Schedule		New Proposed Fee	
Updated 8/21/25			
Fee Title	Fee Category (if applicable)	Current Amount	Proposed Amount
Offense Report			
	Non-discovery	\$10.00	\$10.00
	Discovery	\$0.00	\$0.00
Pickleball - Nonresident			
	Open	\$60.00	\$60.00
	Intermediate	\$30.00	\$30.00
	Advanced	\$60.00	\$60.00
Pickleball - Resident			
	Open	\$50.00	\$50.00
	Intermediate	\$25.00	\$25.00
	Advanced	\$50.00	\$50.00
Pistol Permits		set by State Statute 159:6 (b)	set by State Statute 159:6 (b)
Planning Board Applications - Architectural Design Review			
	Architectural Design Review	\$100.00	\$100.00
	Abutter Notification (if filed w/out Site Plan)	\$10/Abutter Notification	\$10/Abutter Notification
	Town Publication Fee (if filed w/out Site Plan)	\$50.00	\$50.00
Planning Board Applications - Site Plan Review			
	Home Occupation	\$100.00	\$100.00
	Change of Use (w/no site modification)	\$125.00	\$125.00
	All other site plans	\$150 + \$0.03/sf of disturbance	\$300 + \$0.03/sf of disturbance
	Amendments	\$150+ \$0.03/sf of disturbance	\$300 + \$0.03/sf of disturbance
	Abutter Notification	\$10/Abutter Notification	\$10/Abutter Notification
	Publication Fee	\$50.00	\$50.00
Planning Board Applications - Subdivision			
	Major-over 3 lots	\$150/lot	\$150/lot
	Minor-3 or less lots	\$300.00	\$300.00
	Boundary Line Adjustment Application	\$200.00	\$200.00
	Lot Merger Application	\$75.00	\$75.00
	Town Publication Fee	\$50.00	\$50.00
	Abutter Notification	\$10/Abutter Notification	\$10/Abutter Notification
	Town Recording Fee	\$50.00	\$50.00

ComprehensiveList Fee Alpha Sort

Town of Meredith, New Hampshire		Fee Amount Proposed Change	
Fee Schedule		New Proposed Fee	
Updated 8/21/25			
Fee Title	Fee Category (if applicable)	Current Amount	Proposed Amount
	Belknap County Registry	Dependent on Document Size (not including LCHP)	Dependent on Document Size (not including LCHP)
Police Detail			
	Officer, including Admin Fee	\$75/hour	\$95/hour
	Cruiser	\$10/hour	\$10/hour
Public Works			
	Driveway Permit	\$25.00	\$50.00
	Trench Permit	n/a	\$50.00
	Hook up to Town Drainage	n/a	\$100.00
	Intent to Cut Road Bond	TBD by designated road & work to be done	TBD by designated road & work to be done/\$2,500 minimum
	Trench Permit Bond	TBD by designated road & work to be done	TBD by designated road & work to be done/\$2,500 minimum
Rental Fee (Hourly) - Activity Center			
	State/Federal Agency	\$50.00	\$50.00
	Meredith Non Profit	\$0.00	\$0.00
	Meredith Resident	\$40.00	\$40.00
	Meredith For Profit	\$50.00	\$50.00
	Non Meredith Non Profit	\$50.00	\$50.00
	Non Meredith Resident	\$80.00	\$80.00
	Non Meredith For Profit	\$80.00	\$80.00
Rental Fee (Hourly) - Arts & Crafts Room			
	State/Federal Agency	\$40.00	\$40.00
	Meredith Non Profit	\$0.00	\$0.00
	Meredith Resident	\$30.00	\$30.00
	Meredith For Profit	\$40.00	\$40.00
	Non Meredith Non Profit	\$40.00	\$40.00
	Non Meredith Resident	\$60.00	\$60.00
	Non Meredith For Profit	\$60.00	\$60.00
Rental Fee (Hourly) - Athletic Field			
	State/Federal Agency	\$15.00	\$20.00
	Meredith Non Profit	\$0.00	\$0.00
	Meredith Resident	\$10.00	\$15.00
	Meredith For Profit	\$15.00	\$20.00
	Non Meredith Non Profit	\$15.00	\$20.00
	Non Meredith Resident	\$20.00	\$25.00

ComprehensiveList Fee Alpha Sort

Town of Meredith, New Hampshire		Fee Amount Proposed Change	
Fee Schedule		New Proposed Fee	
Updated 8/21/25			
Fee Title	Fee Category (if applicable)	Current Amount	Proposed Amount
	Non Meredith For Profit	\$20.00	\$25.00
Rental Fee (Hourly) - Athletic Field w/ Lights			
	State/Federal Agency	\$20.00	\$25.00
	Meredith Non Profit	\$0.00	\$0.00
	Meredith Resident	\$15.00	\$20.00
	Meredith For Profit	\$20.00	\$25.00
	Non Meredith Non Profit	\$20.00	\$25.00
	Non Meredith Resident	\$30.00	\$35.00
	Non Meredith For Profit	\$30.00	\$35.00
Rental Fee (Hourly) - Kitchen			
	State/Federal Agency	\$40.00	\$40.00
	Meredith Non Profit	\$0.00	\$0.00
	Meredith Resident	\$30.00	\$30.00
	Meredith For Profit	\$40.00	\$40.00
	Non Meredith Non Profit	\$40.00	\$40.00
	Non Meredith Resident	\$60.00	\$60.00
	Non Meredith For Profit	\$60.00	\$60.00
Rental Fee (Hourly) - Leavitt/Waukewan Beaches			
	State/Federal Agency	\$15.00	\$20.00
	Meredith Non Profit	\$0.00	\$0.00
	Meredith Resident	\$10.00	\$15.00
	Meredith For Profit	\$15.00	\$20.00
	Non Meredith Non Profit	\$15.00	\$20.00
	Non Meredith Resident	\$20.00	\$25.00
	Non Meredith For Profit	\$20.00	\$25.00
Rental Fee (Hourly) - Meeting Room A			
	State/Federal Agency	\$40.00	\$40.00
	Meredith Non Profit	\$0.00	\$0.00
	Meredith Resident	\$30.00	\$30.00
	Meredith For Profit	\$40.00	\$40.00
	Non Meredith Non Profit	\$40.00	\$40.00
	Non Meredith Resident	\$60.00	\$60.00
	Non Meredith For Profit	\$60.00	\$60.00
Rental Fee (Hourly) - Meeting Room B			
	State/Federal Agency	\$40.00	\$40.00
	Meredith Non Profit	\$0.00	\$0.00
	Meredith Resident	\$30.00	\$30.00
	Meredith For Profit	\$40.00	\$40.00
	Non Meredith Non Profit	\$40.00	\$40.00

ComprehensiveList Fee Alpha Sort

Town of Meredith, New Hampshire		Fee Amount Proposed Change	
Fee Schedule		New Proposed Fee	
Updated 8/21/25			
Fee Title	Fee Category (if applicable)	Current Amount	Proposed Amount
	Non Meredith Resident	\$60.00	\$60.00
	Non Meredith For Profit	\$60.00	\$60.00
Rental Fee (Hourly) - Meeting Room C			
	State/Federal Agency	\$40.00	\$40.00
	Meredith Non Profit	\$0.00	\$0.00
	Meredith Resident	\$30.00	\$30.00
	Meredith For Profit	\$40.00	\$40.00
	Non Meredith Non Profit	\$40.00	\$40.00
	Non Meredith Resident	\$60.00	\$60.00
	Non Meredith For Profit	\$60.00	\$60.00
Rental Fee (Hourly) - Meeting Rooms A & B			
	State/Federal Agency	\$55.00	\$55.00
	Meredith Non Profit	\$0.00	\$0.00
	Meredith Resident	\$40.00	\$40.00
	Meredith For Profit	\$55.00	\$55.00
	Non Meredith Non Profit	\$55.00	\$55.00
	Non Meredith Resident	\$80.00	\$80.00
	Non Meredith For Profit	\$80.00	\$80.00
Rental Fee (Hourly) - Meeting Rooms A & C			
	State/Federal Agency	\$55.00	\$55.00
	Meredith Non Profit	\$0.00	\$0.00
	Meredith Resident	\$40.00	\$40.00
	Meredith For Profit	\$55.00	\$55.00
	Non Meredith Non Profit	\$55.00	\$55.00
	Non Meredith Resident	\$80.00	\$80.00
	Non Meredith For Profit	\$80.00	\$80.00
Rental Fee (Hourly) - Meeting Rooms A, B & C			
	State/Federal Agency	\$65.00	\$65.00
	Meredith Non Profit	\$0.00	\$0.00
	Meredith Resident	\$50.00	\$50.00
	Meredith For Profit	\$65.00	\$65.00
	Non Meredith Non Profit	\$65.00	\$65.00
	Non Meredith Resident	\$100.00	\$100.00
	Non Meredith For Profit	\$100.00	\$100.00
Rental Fee (Hourly) - Meeting Rooms B & C			
	State/Federal Agency	\$55.00	\$55.00
	Meredith Non Profit	\$0.00	\$0.00
	Meredith Resident	\$40.00	\$40.00
	Meredith For Profit	\$55.00	\$55.00

ComprehensiveList Fee Alpha Sort

Town of Meredith, New Hampshire		Fee Amount Proposed Change	
Fee Schedule		New Proposed Fee	
Updated 8/21/25			
Fee Title	Fee Category (if applicable)	Current Amount	Proposed Amount
	Non Meredith Non Profit	\$55.00	\$55.00
	Non Meredith Resident	\$80.00	\$80.00
	Non Meredith For Profit	\$80.00	\$80.00
Rental Fee (Hourly) - Skate Park			
	State/Federal Agency	\$15.00	\$20.00
	Meredith Non Profit	\$0.00	\$0.00
	Meredith Resident	\$10.00	\$15.00
	Meredith For Profit	\$15.00	\$20.00
	Non Meredith Non Profit	\$15.00	\$20.00
	Non Meredith Resident	\$20.00	\$25.00
	Non Meredith For Profit	\$20.00	\$25.00
Rental Fee (Hourly) - Skate Park w/ Lights			
	State/Federal Agency	\$20.00	\$25.00
	Meredith Non Profit	\$0.00	\$0.00
	Meredith Resident	\$15.00	\$20.00
	Meredith For Profit	\$20.00	\$25.00
	Non Meredith Non Profit	\$20.00	\$25.00
	Non Meredith Resident	\$30.00	\$35.00
	Non Meredith For Profit	\$30.00	\$35.00
Rental Fee (Hourly) - Skating Rink			
	State/Federal Agency	\$15.00	\$20.00
	Meredith Non Profit	\$0.00	\$0.00
	Meredith Resident	\$10.00	\$15.00
	Meredith For Profit	\$15.00	\$20.00
	Non Meredith Non Profit	\$15.00	\$20.00
	Non Meredith Resident	\$20.00	\$25.00
	Non Meredith For Profit	\$20.00	\$25.00
Rental Fee (Hourly) - Skating Rink w/ Lights			
	State/Federal Agency	\$20.00	\$25.00
	Meredith Non Profit	\$0.00	\$0.00
	Meredith Resident	\$15.00	\$20.00
	Meredith For Profit	\$20.00	\$25.00
	Non Meredith Non Profit	\$20.00	\$25.00
	Non Meredith Resident	\$30.00	\$35.00
	Non Meredith For Profit	\$30.00	\$35.00
Rental Fee (Hourly) - Tennis Court/Pickleball			
	State/Federal Agency	\$15.00	\$20.00
	Meredith Non Profit	\$0.00	\$0.00
	Meredith Resident	\$10.00	\$15.00

ComprehensiveList Fee Alpha Sort

Town of Meredith, New Hampshire		Fee Amount Proposed Change	
Fee Schedule		New Proposed Fee	
Updated 8/21/25			
Fee Title	Fee Category (if applicable)	Current Amount	Proposed Amount
	Meredith For Profit	\$15.00	\$20.00
	Non Meredith Non Profit	\$15.00	\$20.00
	Non Meredith Resident	\$20.00	\$25.00
	Non Meredith For Profit	\$20.00	\$25.00
Rental Fee (Hourly) - Tennis Court/Pickleball w/ Lights			
	State/Federal Agency	\$20.00	\$25.00
	Meredith Non Profit	\$0.00	\$0.00
	Meredith Resident	\$15.00	\$20.00
	Meredith For Profit	\$20.00	\$25.00
	Non Meredith Non Profit	\$20.00	\$25.00
	Non Meredith Resident	\$30.00	\$35.00
	Non Meredith For Profit	\$30.00	\$35.00
School Vacation Camps (Weekly) - Nonresident			
	1 Child	\$150.00	\$175.00
	2 Children	\$188.00	\$240.00
	3+ Children	\$207.00	\$285.00
School Vacation Camps (Weekly) - Resident			
	1 Child	\$100.00	\$125.00
	2 Children	\$138.00	\$188.00
	3+ Children	\$156.00	\$228.00
Senior Exercise			
	Resident	\$30.00	\$30.00
	Nonresident	\$40.00	\$40.00
Senior Strength & Balance			
	Resident	\$80.00	\$80.00
	Nonresident	\$90.00	\$90.00
Senior Yoga			
	Resident	\$25.00	\$25.00
	Nonresident	\$30.00	\$30.00
Sex Offender Registrations		set by State Statute 651-B:11	set by State Statute 651-B:11
Short Term Rental License - Annual		\$400.00	\$400.00
Soccer			
	Resident	\$25.00	\$35.00
	Nonresident	\$35.00	\$45.00
Solid Waste - Disposal			
	Regular Household Waste - Resident/Taxpayer	No Charge	No Charge

ComprehensiveList Fee Alpha Sort

Town of Meredith, New Hampshire		Fee Amount Proposed Change	
Fee Schedule		New Proposed Fee	
Updated 8/21/25			
Fee Title	Fee Category (if applicable)	Current Amount	Proposed Amount
	Contractors Permit (valid 7 consecutive days only)	\$20.00	\$50.00
	Construction/Demolition Debris	\$.08/lb=\$160/ton	\$.12/lb=\$240/ton
	Mattresses or Box Springs	\$10.00 each	\$20.00 each
	Propane Tanks up to 20 lbs	\$5.00 each	\$10.00
	Propane Tanks - over 20 lbs	\$25.00 each	\$50.00
	Fluorescent Bulbs	\$.15/foot	\$.25/foot
	Monitors/TV units	\$15.00 each	\$25.00 each
	Vehicle Tires-16" or Less with NO RIMS	\$2.00 each	\$10.00 each
	Vehicle Tires-16" or Less WITH RIMS	\$6.00 each	\$20.00 each
	Vehicle Tires-16.5" or larger, NO RIMS	\$10.00 each	\$25.00 each
	Vehicle Tires-16.5" or larger, WITH RIMS	\$10.00 each	\$30.00
	All Other Tires- (skidder,loader, heavy const) NO RIMS	\$25.00 each	\$50.00 each
	White Goods (refrigerator, freezer, AC unit, microwave, etc) Doors removed	\$20.00 each	\$35.00 each
	White Goods (All other accepted appliances - washer/dryer/stove, etc)	\$13.00 each	\$25.00 each
Solid Waste - General			
	Facility Decal Permit(2yr) - resident/taxpayer	\$20.00	\$35.00
	Facility Decal Permit(2yr)- second permit-same household	\$20.00	\$35.00
	Facility Decal Permit(2yr)-same household-ea additional after first 2 if original is presented	\$20.00	\$35.00

Town of Meredith, New Hampshire		Fee Amount Proposed Change	
Fee Schedule		New Proposed Fee	
Updated 8/21/25			
Fee Title	Fee Category (if applicable)	Current Amount	Proposed Amount
	Replacement Decal - if original presented	No Charge	\$5.00
	Replacement Decal - if original NOT presented	\$25.00	\$35.00
	Coupon Book (10) INSTEAD of Second Decal	\$20.00	\$35.00
	Coupon Book - Each Additional Book of 10 coupons	\$20.00	\$35.00
	Special One Day Refuse Permit-one time use only	\$2.00 per trip	\$5.00 per trip
Solid Waste - Leaves & Yard Waste - Commercial Hauler			
	Pick Up Truck (considered a load if level with gunnels)	\$10/load	\$25/load
	Pick Up w/ Box	\$25/load	\$50/load
	All Other Vehicles	\$45/load	\$75/load
Solid Waste - Leaves & Yard Waste - Resident/Taxpayer		No Charge	\$5.00
Special Use Permit - Events			
	Single & Multiple days w/ 1 Vendor	\$35.00	\$35.00
	2-3 Days w/ 1-5 Vendors	\$100.00	\$100.00
	2-3 Days w/ 6 or more Vendors	\$130.00	\$130.00
	4 or more Days w/ 1-5 Vendors	\$165.00	\$165.00
	4 or more Days w/ 6 or more Vendors	\$330.00	\$330.00
Summer Camp Half Day Option (Weekly) - Nonresident			
	1 Child	\$75.00	\$88.00
	2 Children	\$94.00	\$120.00
	3+ Children	\$105.00	\$144.00
Summer Camp Half Day Option (Weekly) - Resident			
	1 Child	\$50.00	\$63.00
	2 Children	\$70.00	\$94.00
	3+ Children	\$78.00	\$114.00
Summer Camp (Weekly) - Nonresident			
	1 Child	\$150.00	\$175.00
	2 Children	\$188.00	\$240.00

Town of Meredith, New Hampshire		Fee Amount Proposed Change	
Fee Schedule		New Proposed Fee	
Updated 8/21/25			
Fee Title	Fee Category (if applicable)	Current Amount	Proposed Amount
	3+ Children	\$207.00	\$285.00
Summer Camp (Weekly) - Resident			
	1 Child	\$100.00	\$125.00
	2 Children	\$138.00	\$188.00
	3+ Children	\$156.00	\$228.00
Summer Camp 3 Day Option (Weekly) - Nonresident			
	1 Child	\$95.00	\$110.00
	2 Children	\$118.00	\$150.00
	3+ Children	\$129.00	\$177.00
Summer Camp 3 Day Option (Weekly) - Resident			
	1 Child	\$65.00	\$80.00
	2 Children	\$88.00	\$118.00
	3+ Children	\$99.00	\$141.00
Summer Camp Early Drop Off (Weekly) - per Family			
	Resident	\$15.00	\$25.00
	Non Resident	\$20.00	\$35.00
Summer Camp Late Pick Up (Weekly) - per Family			
	Resident	\$15.00	\$25.00
	Non Resident	\$20.00	\$35.00
Tax Card Copy		\$1 each	\$1 each
Tax Maps 11 x 17		\$1/map	\$1/map
Tee Ball			
	Resident	\$25.00	\$35.00
	Nonresident	\$35.00	\$45.00
Zoning Board Applications			
	Variance	\$25.00	\$100.00
	Special Exception	\$25.00	\$100.00
	Equitable Waiver	\$25.00	\$100.00
	Abutter Notification	\$10/Abutter Notification	\$10/Abutter Notification
	Publication Fee	n/a	\$50.00
	After the Fact Application	n/a	\$200.00



**Town of Meredith, New Hampshire
Selectboard Agenda Report
For the Meeting of September 22, 2025**

From: Mike Faller, DPW Director

Subject: Townwide Roadway Evaluation

Representatives from Underwood Engineers will present the results of the recently completed townwide roadway evaluation.

Link to Evaluation prepared by Underwood Engineers:

<https://www.meredithnh.gov/DocumentCenter/View/1419/Townwide-Roadway-Evaluation->



**Town of Meredith, New Hampshire
Selectboard Agenda Report
For the Meeting of September 22, 2025**

From: Vint Choiniere, Parks & Recreation Director
Subject: Withdrawal Request from William Andrews Recreation Fund

Suggested Motion:

Selectboard Member moves, "I move the Meredith Selectboard approve the use of the William Andrews Fund in the amount of \$156,820 for the new playground at Prescott Park."

Selectboard Vice-Chair calls for a second, discussion and vote.

Recommendation:

To move forward with previously approved budget for playground project.

Background/Discussion:

William Andrews made an initial \$100,000 matching donation in 2004 to help construct the Meredith Community Center and to benefit the Meredith Parks and Recreation Department. At the time of the donation an account was established at Commonwealth Financial Network here in Meredith with CFP Ellen Molnar as the registered advisor on the account. The fund has been used a few times over the years and continues to grow. The approved budget for the new playground at Prescott Park included \$156,820 to be withdrawn from the William Andrews Fund. Withdrawal of the funds requires approval by the Board of Selectmen.

Fiscal Impact:

This very generous donation by William Andrews dramatically reduces the impact on the taxpayers of Meredith and is very much appreciated by everyone involved with this project. Current balance in the William Andrews fund is \$261,380 prior to this request.

Town of Meredith Selectboard Agenda Report

Concurrences:

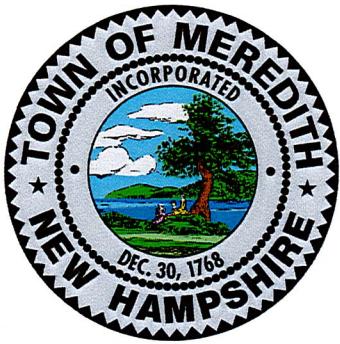
The selectboard approved the playground project budget at the November 20, 2023 selectboard meeting. The William Andrews fund was identified as funding source in the approved budget.

Alternatives:

Don't move forward with the funding or the project.

Attachments/Exhibits:

Form to notify Commonwealth Financial Network to withdraw funds



TOWN OF MEREDITH
41 Main Street, Meredith, New Hampshire 03253-5861
♦ Telephone (603) 279-4538 ♦ Fax (603) 279-1042 ♦

September 22, 2025

Commonwealth Financial Network
PO Box 725, 121 NH Route 25 #1
Meredith, NH 03253

We, the Board of Selectmen, representing the Town of Meredith, NH hereby acknowledge and authorized the duly elected Town Treasurer, Martha Fairbrother and/or the Administrative Services Director, Robert Carpenter to act on behalf of the Town and make financial decisions for the account in the name of the Town of Meredith and in the custody of Commonwealth Financial Network.

This power of authority is good until the authority is revoked. Please act on Ms. Fairbrother and/or Mr. Carpenter's future requests in the management of said account.

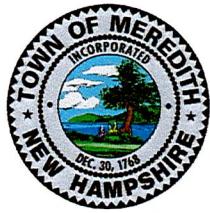
Michael Pelczar, Chairperson

Steven Aiken, Vice Chairperson

Lynn Leighton, Selectperson

Jeanie Forrester, Selectperson

James Gregoire, Selectperson



**Town of Meredith, New Hampshire
Selectboard Agenda Report
For the Meeting of September 22, 2025**

From: Police Chief Michael Harper

Subject: Request to Close Main Street/Waukewan Street for Halloween

Suggested Motion:

Selectboard member moves, *"I move that the Town of Meredith close Main Street and Waukewan Street each year for the purpose of Halloween, beginning this year and continuing forward, unless otherwise directed by the Board."*

Selectboard Vice-Chair calls for a second, discussion and vote.

Recommendation:

Last year 2024, the Town of Meredith, Meredith Police, Meredith Fire, Greater Meredith Program, Stewarts Ambulance Services, and NHEC all partnered to close Main Street and the Waukewan Street area for Halloween. Looking back, the event was a great success from both a safety and community perspective.

I have already spoken with Chief Jones, who is supportive of doing this again, and I've reached out to the Greater Meredith Program. I will also be contacting the other groups involved last year. At this time, I am reaching out to see if the Town/Select Board would like to move forward with the same plan this year and, if appropriate, establish this approach as a standing directive for future Halloweens.

If the Board agrees, we would like to share this information with residents as soon as possible to ensure everyone is informed.

Additionally, the Meredith Police Association has organized a candy drive this year, as several residents ran out of candy/snacks during last year's event.

Town of Meredith Selectboard Agenda Report

Background/Discussion:

These closures make the event safer and involve the community.

Fiscal Impact:

Minimal as both police and fire departments both generally staff this night every year.

Concurrences:

Alternatives:

No closures

Attachments/Exhibits:

Flyer with closure map for 2025(if accepted)

TOWN OF MEREDITH

Trick Or Treat



FRIDAY, OCTOBER 31, 2025
5:00PM - 8:00PM

MAIN STREET AND WAUKEWAN STREET CLOSED TO ALL TRAFFIC
TO ALLOW FOR SAFE TRICK-OR-TREATING FOR CHILDREN AND
FAMILIES. ROAD CLOSURES BEGIN AT 5:00PM AND WILL BE
BACK OPEN AT 8:00PM.

LOCAL AND EMERGENCY TRAFFIC WILL BE ALLOWED ACCESS



Daniel Webster Hwy.





**Town of Meredith, New Hampshire
Selectboard Agenda Report
For the Meeting of September 22, 2025**

From: Judie Milner, Town Manager

Subject: Town Manager Report

Shout outs:

Chief Harper – researched the tower agreement and saved the town \$18k per year by finding that the municipality can put up their antennae for free – thank you Chief!

Selectboard, Rick Alpers (Primex) and Management Team – great strategic planning meetings!!!!!!

Director Carpenter and Management Team – excellent CIP presentations this year – the committee has been very appreciative!

Superintendent Bорdeau and the Water/Sewer Team – excellent work in getting the sewer line break that occurred last week under control with as little as possible impact to the community. They worked overnight and went home tired but successful – great job team!

2026 Budget Process – NHMA 2026 Town Meeting Calendar was disseminated in your 9/8 selectboard packet; budget packets will be distributed to the board at your 10/27 selectboard meeting. 2 Workshops scheduled for November 12th at 4:30pm and November 18th at 5:30pm. We may need a 3rd workshop the first week of December but we will play it by ear. Then 2 workshops for follow up discussion at your regular December meetings (12/8 & 12/22) for completion well ahead of January 2026.

Town of Meredith Selectboard Agenda Report

Vision, Mission, Strategic Goals – session went very well; the facilitator, Rick Alpers, from Primex will have a report in about 4 weeks; we anticipate the report presentation and objectives prioritization to take place at the October 27, 2025 selectboard meeting.

October Selectboard Meetings – the second Monday in October falls on the Holiday so the Board has moved that meeting to Monday, October 6, at 4:30 in the Community center. The second meeting will still occur on the fourth Monday, October 27th.

126 Meredith Road Code Enforcement Update – the judge gave the owner 45 days for the sale and demo of the property which brings us to 10/29. At that point, if the owner has not complied, I believe the judge will order the Town to demo and lien the property.

Union Arbitration Update – Arbitration occurred on September 15th. Arbitrator Shea has given the 2 attorneys 30 days to file their summations and typically the findings of the Arbitrator takes another 30 days. We're looking at mid-November for a decision.

State DOT cuts to 10 yr Plan - GACIT hearing for our area (district 1) is at noon on September 23rd in Franklin at the Public Library, 310 Central Street. Reminder, elected official testimony is sometimes more powerful than staff testimony at these hearings.

NHDOT project on Neal Shore Road – the railroad crossing will be replaced on Neal Shore Road. The work is expected to occur the first part of November; DOT plans to keep one lane of traffic open at all times so residents who live near the lake can access their homes.

Adaptive Launch Project – installation is anticipated for September 24th

Zoning Review (HOP grant) - Public Outreach and Engagement in Fall of 2025 for potential amendments at March 2026 Town Meeting.

Meredith Police Association Event - 3rd Annual Cornhole Tournament – start practicing! Sunday October 5th at 1pm.

Bios for Website – firmer nudge, Mike and Steve, I need your bios please!

Fees Project – was on the agenda tonight.

Master Plan – the Planning Board has invited the selectboard to their meeting on 9/23 at 5:30 for the presentation of the Draft Master Plan.

Town of Meredith Selectboard Agenda Report

HOP Grant Housing Audit – the presentation to the planning board was on 8/26; next steps are zoning update recommendations.

Upcoming Meetings:

Town of Meredith Selectboard Meeting Schedule - Fall 2025

Date	Time	Meeting	Location
9/22/2025	4:30pm	Selectboard Regular Meeting	Community Center
9/23/2025	5:30pm	Planning Board Draft Master Plan Presentation	Community Center
10/1/2025	4:30pm	CIP Meeting	Town Hall Annex
10/6/2025	4:30pm	Selectboard Regular Meeting	Community Center
10/16/2025	5pm	Parking Committee	TBD
10/27/2025	4:30pm	Selectboard Regular Meeting	Community Center
11/10/2025	4pm	Selectboard Regular Meeting	Community Center
11/12/2025	4:30pm	Budget Workshop	TBD
11/18/2025	5:30pm	Budget Workshop	TBD
11/24/2025	4:30pm	Selectboard Regular Meeting	Community Center
12/8/2025	4:30pm	Selectboard Regular Meeting	Community Center
12/17/2025	noon	Holiday Party	Community Center
12/22/2025	4:30pm	Selectboard Regular Meeting	Community Center

State Zoning/Housing Mandate Dialog – the Town of Raymond is putting together a meeting with the Governor and key State officials regarding the unfunded mandate some

Town of Meredith Selectboard Agenda Report

of the zoning and housing legislation has put on communities. The first meeting is October 6th – the selectboard is meeting that night but Town Planner Labreque is planning to participate.

Short Term Rental Licensing – A lot of progress has been made in implementing the software and licensing program. The software company is striving for a 10/13 up and running date but even that is a tight turn around. We will keep you posted.

Solid Waste Disposal Surcharge – a \$3.50 per ton surcharge has been enacted on solid waste beginning 1/1/26. Municipalities will be able to request reimbursement of the surcharge on a quarterly basis. This creates more paperwork and filings for the Administrative Services department and will require education in the budgeted process as the fees will be appropriated in the tipping expenditure line and the reimbursements will be appropriated in a revenue line with \$0 net effect on taxes but the expenditure line will look like a sizable increase. More to come during budget process.

Town Wide Road Assessment – presentation was a workshop on tonight's agenda.

CIP Update – the management team did a wonderful job of completing detailed CIP sheets of projects on the horizon for the next 15 years; CIP committee has met 2x thus far; the next meeting is October 1 at 4:30pm in the Town Hall Annex.

Tax Deeded Property Project:

Current Deeding - Our Deputy Tax Collector Christina Brown is starting the deeding process with the required intent to deed letters. I expect a very short list of properties for consideration sometime in October/November.

Deeded Properties in the Town's Name – bids went out last week; the bid is on the Town's website, posted in Town Hall, posted in the 9/17 Laconia Daily Sun and went out as a News Flash from the Town website. Bids are due 10/8.

Pleasant Street Wall – Part of the CIP presentation

Waterfront infrastructure – Part of the CIP presentation

Town of Meredith Selectboard Agenda Report

Parking PILOT Program – Draft data collection report was attached to your 9/8 packet. Reports from PD and DPW have the parking lots with open spaces. I think there is a misconception out there that the Town is required to provide parking and that the PD has the capacity to enforce 24/7 parking regulations at the 2 lots. I hope to address it so we may move forward with realistic expectations of what can be done. As the selectboard knows, there is a RSA that tells us we must charge taxes associated with the use of municipal property if the property is restricted to a few users. The next meeting of this committee will be 10/16 after the PILOT program ends on 10/15.

Housing Champion Designation – no news yet

Main Street Project – parking study was conducted August 15th. You may have noticed 4 individuals from VHB at the top of each hour of day throughout the downtown areas within .25 mile of downtown which would encompass 467 spaces. Results of the study will be shared with the board when the study is received. I applied for a grant on 9/8 through a DOT Grant Program - Rural and Tribal Assistance Pilot Program - for \$432k to finish the preliminary and final design phases for the project - fingers crossed.

Status DPW Bldg/Hutter – Attorneys are scheduling an onsite meeting to address issues with the building so we may resolve occupancy issues and final payment. Onsite meeting has not occurred yet.

Next Department Head Meeting – September:

Continuing Policy Review with Personnel Policy and Administrative Regulations

Waukewan Dam & Canal project – The FEMA grant for the project in the amount of \$5,073,634.95 to be obligated by 9/26/27 was approved by Governor & Council on 9/17/25; Meredith has already accepted and appropriated the pass through grant for the project; next steps will include a request for extension to 9/26/28 (one year extensions are the max that we can request). The engineer is working on several pieces of the request; Director Carpenter is handling the town portion of the request and will submit the completed request.

Route 25 assessment(underground) – borings will occur in September

Route 25 Pedestrian Crossing – Director Faller has started conversations with DOT on a better way to do the crossing so traffic is not confused and stopping when they shouldn't

Town of Meredith Selectboard Agenda Report

for pedestrians which is putting further strain on the already congested area. Thank you Mike!

Sewer storm water Asset grant- Scheduled for completion late 2025

Asset management/ Strategic planning grants- Both studies are scheduled for July completion. This is 9 months ahead of the scheduled deadline. We have not seen the final product yet but will share with the board when we do.

Water/Sewer Rate Studies – Director Bordeau is shooting for an October workshops (10/6 & 10/27) with the board, November public hearing (11/24) and vote, and 1/1/26 implementation.

Prescott Park Renovation – playground placement has been determined with the engineers for the greater project; approval of funding from trust fund was on tonight's agenda.

Wage survey implementation – I plan to have recommendations to the board as part of the 2026 budget process.

Community Power – Meredith's Aggregation Plan was approved by the PUC. NHEC annual meeting was on 6/17, we still have not received notification of the new rates. Community Power does not anticipate launch of the program until 2026. Community Power will be in to do a presentation at our 10/6 selectboard meeting. The next step is signing the cost sharing agreement and other paperwork, which is being reviewed by Attorney Sullivan. These documents and next steps will be part of the community power presentation on the 6th.

Fire Department Study – on hold until after the strategic objectives are completed.

Space Needs RFP – Interviews were conducted with 3 firms on 9/16. The team moved forward with SMP Architecture. There will be several opportunities for community engagement at regular selectboard meetings and other venues throughout the process.

Projects working on – Stay Tuned for Future Update
PFAS Settlements



**Town of Meredith, New Hampshire
Selectboard Agenda Report
For the Meeting of September 22, 2025**

Subject: Visitor and Resident Comments

Board Chair opens the meeting to public for comment.



**Town of Meredith, New Hampshire
Selectboard Agenda Report
For the Meeting of September 22, 2025**

Subject: Select Board Reports and Comments

Board Chair recognizes Board Members for reports and comments.