

**MEREDITH SELECT BOARD**  
**MEETING AGENDA**  
Meredith Community Center - 1 Circle Drive  
September 22, 2025 at 4:30pm

**CALL TO ORDER AT \_\_\_\_{time}\_\_\_\_ / ROLL CALL**

**PLEDGE OF ALLEGIANCE**

**AGENDA ITEM 1. APPROVAL OF MEETING MINUTES – page 1**

**AGENDA ITEM 2. PUBLIC HEARING – page 7**

**A. Proposed Fee Schedule Changes – page 7**

**AGENDA ITEM 3. WORKSHOPS – page 24**

**A. Road Assessment (Director Faller) – page 24**

**AGENDA ITEM 4. BUSINESS – page 25**

**A. Use of William Andrews Fund (Director Choiniere) - page 25**

**B. Halloween Street Closure (Chief Harper) – page 28**

**AGENDA ITEM 5. TOWN MANAGER’S REPORT – page 32**

**AGENDA ITEM 6. VISITOR AND RESIDENT COMMENTS – page 38**

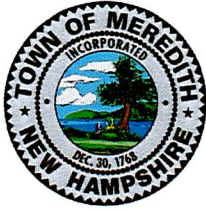
**AGENDA ITEM 7. SELECT BOARD REPORTS AND COMMENTS – page 39**

**ADJOURNMENT AT \_\_\_\_{time}\_\_\_\_**

**Next meeting: October 6, 2025**

The Selectboard of the Town of Meredith reserves the right to enter into nonpublic session when necessary, according to the provisions of RSA 91-A.

This location is accessible to the disabled. Those wishing to attend who are hearing or vision impaired may make their needs known by calling 603-279-4538 (voice), or through "Relay New Hampshire" 1-800-735-2964 (T.D./TRY)



**Town of Meredith, New Hampshire**  
**Selectboard Agenda Report**  
**For the Meeting of September 22, 2025**

**From:** Kerri Parker, Recording Clerk

**Subject:** Selectboard to consider approving meeting minutes

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**Need board to fill in times at end of minutes.**

**Suggested Motion:**

Selectboard member moves, *"I move that the Selectboard approve the minutes of the September 8, 2025 Selectboard meeting and the non public session minutes of the August 25, 2025 and September 8, 2025 meetings."*

Selectboard Vice Chair calls for a second, discussion and vote.

**Attachments/Exhibits:**

Applicable public minutes

1 **MEREDITH SELECT BOARD MEETING MINUTES**  
2 **September 8, 2025**

3  
4 Chairperson Mike Pelczar opened the meeting at 4:30pm with members present Selectperson Jim  
5 Gregoire, Selectperson Jeanie Forrester, Selectperson Lynn Leighton, Vice Chairperson Steve Aiken,  
6 Chairperson Mike Pelczar, Town Manager Judie Milner, Recording Clerk Kerri Parker, absent with  
7 notice.

8  
9 **PLEDGE OF ALLEGIANCE** Vice Chairperson Aiken led the pledge.

10  
11 Public Hearing on Fees postponed to September 22, 2025, Selectboard meeting.

12  
13 **APPROVAL OF MEETING MINUTES**

14 Selectperson Jeanie Forrester moved to approve the minutes with corrections, seconded by Selectperson  
15 Jim Gregoire, all in favor.

16  
17 **WORKSHOPS**

18 Use of William Andrews Fund

19 Parks & Rec Director Vint Choiniere is asking for the Selectboard's approval to remove funds from the  
20 account. Selectperson Jeanie Forrester asked what the balance of the account was. Director Choiniere  
21 explained that the existing balance is \$261,381 with the amount being requested to withdraw for the  
22 playground project is \$156,280. Selectperson Jim Gregoire asked if this was a town account. Town  
23 Manager Judie Milner confirmed it is one of the trust accounts but that it is managed by a private entity.

24  
25 Fire Study Update/Progress

26 Town Manager Judie Milner Chief Ken Jones after a brief discussion the fire study will be looked at  
27 during the goal setting process meetings.

28  
29 **BUSINESS**

30 Chairperson Mike Pelczar motioned to reconsider the vote that was taken on the Donald Mason property,  
31 seconded by Selectperson Jeanie Forrester, all in favor. Selectperson Jim Gregoire motioned to deed back  
32 U01-1-96 to Donald Mason for the sum of \$25,344.69 payment in back taxes interest and penalties,  
33 seconded by Selectperson Jeanie Forrester, all in favor. Selectperson Jeanie Forrester motioned that the  
34 town follow the disposal method of the bid process for each of the following properties R08-33, R11-7,  
35 R17-16, R35-3, S15-57, S18-55, S22-27, U39-007, R37-12, R08-26, S25-36, S26-79, U01-1A, U10-27-  
36 A, U12-1 for back taxes and other fees and expenses that have been incurred within a 2 thru 3 week  
37 process, seconded by Selectperson Jim Gregoire, all in favor.

38 WRBP Replacement Fund

39 Town Manager Judie Milner presented the information from Water Superintendent Jason Bordeaux  
40 WRBP is a state-owned sewer system serving 10 communities in the Lakes Region. The original  
41 treatment was built in the 70's (11mgd capacity) to receive all wastewater from around Lake  
42 Winnepesaukee as well as the communities along the way to Franklin. The eastern and northern sides of  
43 the lake were never connected leaving a wastewater plant that was overbuilt for the capacity needed. The  
44 WRBP communities each have 1 person representation on an advisory board to the State of NH. The  
45 board acts in an advisory capacity only; the state has final say even though the 10 communities fully fund  
46 the program. The replacement fund is one of four funds of the WRBP that each member community

47 funds annually. The committee felt the way this fund was calculated by the State was not in line with  
48 today's needs, so the advisory committee went to the state asking for a recalculation of the replacement  
49 fund to better align with current and future capacity needs. The result was a recommendation to reduce  
50 the annual contribution from 5% to 2%. Selectperson Jeanie Forrester motioned that the Meredith  
51 Selectboard support the Winnepesaukee River Basin Program replacement fund formula change from 5%  
52 to 2% of the value of equipment and other depreciable assets of the facilities seconded by Selectperson  
53 Jim Gregoire, all in favor.

54  
55 Appointment

56 Vice Chairperson Steve Aiken motioned to approve Jim Mackinnon's appointment to the Village  
57 Pathways Committee, seconded by Selectperson Jim Gregoire, all in favor.

58  
59 **TOWN MANAGER'S REPORT**

60 Town Manager Judie Milner shared her congratulations to the businesses and chamber of commerce who  
61 worked to make a great well attended Old Home Day Event

- 62  
63 -Police, Fire and Ambulance Services – great coffee with a Cop event  
64 -WWAC – 8/13 public outreach event was well attended.

65  
66 **2026 Budget Process** – NHMA 2026 Town Meeting Calendar is attached to this update; budget packets  
67 will be distributed to the board at your 10/27 selectboard meeting. 2 Workshops scheduled for November  
68 12<sup>th</sup> at 4:30pm and November 18<sup>th</sup> at 5:30pm. We may need a 3<sup>rd</sup> workshop in the first week of December,  
69 but we will see what happens. Then 2 workshops for follow up discussion at your regular December  
70 meetings (12/8 & 12/22) for completion well ahead of January 2026.

71  
72 **126 Meredith Center Road Code Enforcement Update-** The judge granted a 45 day deadline to the  
73 owner who has a purchase and sales agreement but also needed the owner to pay the town back for the  
74 expenses incurred. The deadline would be 10-29-2025.

75  
76 **Adaptive Launch Project** – installation is expected for September 24<sup>th</sup>.

77  
78 **Zoning Review (HOP grant)** - Public Outreach and Engagement in Fall of 2025 for potential  
79 amendments at March 2026 Town Meeting.

80  
81 **State DOT cuts to 10 yr Plan-** the plan to make the intersections from Meredith to Center Harbor on  
82 Route 25 has been cut.



**Town of Meredith**  
**Selectboard Meeting Schedule - Fall 2025**

<b>Date</b>	<b>Time</b>	<b>Meeting</b>	<b>Location</b>
9/6/2025	9:30am	line up for Old Home Day Parade @ Middleton	Middleton Lumber
9/8/2025	4:30pm	Selectboard Regular Meeting	Community Center
9/9/2025	4:30pm	Vision/Mission/Strategic Planning Session	Library
9/10/2025	4:30pm	CIP Meeting	Community Development
9/11/2025	5pm	Vision/Mission/Strategic Planning Session	Library
9/22/2025	4:30pm	Selectboard Regular Meeting	Community Center
9/23/2025	5:30pm	Planning Board Draft Master Plan Presentation	Community Center
10/6/2025	4:30pm	Selectboard Regular Meeting	Community Center
10/16/2025	5pm	Parking Committee	TBD
10/27/2025	4:30pm	Selectboard Regular Meeting	Community Center
11/10/2025	4pm	Selectboard Regular Meeting	Community Center
11/12/2025	4:30pm	Budget Workshop	TBD
11/18/2025	5:30pm	Budget Workshop	TBD
11/24/2025	4:30pm	Selectboard Regular Meeting	Community Center
12/8/2025	4:30pm	Selectboard Regular Meeting	Community Center
12/22/2025	4:30pm	Selectboard Regular Meeting	Community Center

**Bios for Website** – gentle nudge, we have 2, waiting for 3 more.

**Fees Project** – public hearing 9/22

**Master Plan – THIS IS A CHANGE FROM PREVIOUS UPDATES** - the Planning Board has invited the selectboard to their meeting on 9/23 for the presentation of the Draft Master Plan.

**Short Term Rental Licensing** – A lot of progress has been made in implementing the software and licensing program. The software company is striving for a 10/13 up and running date but even that is a tight turn around. We will keep you posted.

**Town Wide Road Assessment** – presentation of plan to selectboard is expected to occur in the September 22<sup>nd</sup> Select board meeting. Director Faller and I have reviewed the draft, and we will be using that in the CIP process this year to keep that process on track for the budget timeline.

**Tax Deeded Property Project:**

**Current Deeding** - Our Deputy Tax Collector Christina Brown is starting the deeding process with the required intent to deed letters. she expects a short list of properties for consideration sometime in October.

**Deeded Properties in the Town's Name** – bids are expected to be published this week in the Laconia Daily Sun, Town Website and in Town Hall.

**CIP Update** – the management team is working on their CIP forms for the next 15 years using quotes for current items and industry standard estimates for the rest of the projects. Director Carpenter and herself expect to present a comprehensive plan to the CIP committee at their next scheduled meeting on September 10, 2025.

**Parking PILOT Program** – Draft data collection report is attached. Reports from PD and DPW have parking lots with open spaces. She thinks there is a misconception out there that the Town must provide parking and that the PD has the capacity to enforce 24/7 parking regulations at the 2 lots. She hopes to address it so we may move forward with realistic expectations of what can be done. As the selectboard knows, there is an RSA that tells us we must charge taxes associated with the use of municipal property if the property is restricted to a few users. The next meeting of this committee will be 10/16 after the PILOT program ends on 10/15.

**Housing Champion Designation** – no news yet

**Main Street Project** – an application for a grant was applied for today allowing for funding the consultation part and it first come first serve basis.

**Next Department Head Meeting – September:**

Continuing Policy Review with Personnel Policy and Administrative Regulations  
**Route 25 assessment (underground)** – borings will occur in September.

**Route 25 Pedestrian Crossing** – Director Faller has started conversations with DOT on a better way to do the crossing so traffic is not confused and stopping when they shouldn't for pedestrians which is putting further strain on the already congested area. Thank you Mike!

**Asset management/ Strategic planning grants**- Both studies are scheduled for July completion. This is 9 months ahead of the scheduled deadline. We have not seen the final product yet but will share with the board when we do.

**Water/Sewer Rate Studies** – Director Bordeau is shooting for an October workshops (10/6 & 10/27) with the board, November public hearing (11/24) and vote, and 1/1/26 implementation.

**Prescott Park Renovation** – playground placement has been decided with the engineers for the greater project.

**Wage survey implementation** – She plans to have recommendations to the board as part of the 2026 budget process.

**Community Power** – Meredith’s Aggregation Plan was approved by the PUC. NHEC annual meeting was on 6/17, we still have not received notification of the new rates. Community Power does not expect launch of the program until 2026.

**Space Needs RFP** – we received 5 responses, review narrowed it down to 3 firms to interview, interviews are schedule for 9/16.

#### **VISITOR AND RESIDENT COMMENTS**

Jeffrey Haig spoke to the board concerning the speed limit on Chemung Rd. He feels the need to increase it many times; while driving the road at the 25 mile hour speed limit he has met people who ride up behind him and often a line forms.

#### **SELECT BOARD REPORTS AND COMMENTS**

Selectperson Jim Gregoire walks on that road often but does not find a serious risk on the road.  
Selectperson Jeanie Forrester enjoyed Old Home Day, reminded the board of 9-11 remembrance.  
Vice Chairperson Steve Aiken enjoyed the Old Home Day  
Chairperson Mike Pelczar enjoyed the Old Home Day.

#### **NONPUBLIC**

Chairperson Mike Pelczar motioned to enter into Nonpublic session under RSA 91-A3 II (a) the dismissal, promotion or compensation of any public employee or the discipling of such employee, or the investigation of any charges against him or her, unless the employee affected (1) has a right to a public meeting, and (2) requests that the meeting be open, in which case the request shall be granted

Roll Call

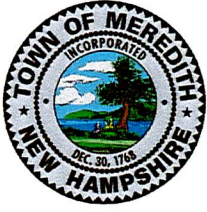
Selectperson Jim Gregoire	Yes
Selectperson Jeanie Forrester	Yes
Vice Chairperson Steve Aiken	Yes
Chairperson Mike Pelczar	Yes

Entered Non Public at 5:49

**Returned to Public at**

**Meeting Adjourned at**

Next meeting: September 22, 2025



**Town of Meredith, New Hampshire**  
**Selectboard Agenda Report**  
**For the Meeting of September 22, 2025**

**From:** Meredith Management Team

**Subject:** Comprehensive Fees Review

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**Public Hearing:**

**Selectboard Vice Chair Aiken,**

I open the duly noticed public hearing at [time] pursuant to RSA 41:9-a relating to the establishment of fees.

Invite Chris Janosa to give a brief summary.

Invite Public to speak

Seeing no more public wishing to speak, I close the public hearing relating to the establishment of fees at [time].

**Suggested Motion:**

Selectboard Member moves, "I move that the Meredith Selectboard approve the Schedule of Fees as presented."

Chair calls for a second, discussion and vote.

**Background/Discussion:**

At the Select Board's request, the Town's management team conducted a thorough and collaborative review of the fee structures across departments. Many of Meredith's existing fees have not been updated in over a decade—and some in nearly twenty years.

## Town of Meredith Selectboard Agenda Report

The comprehensive list presented includes all current fees, including those recently adopted as part of the “go live” phase of the MUNIS enterprise system. No changes are recommended to those newly implemented fees.

This master list is intended to be all-inclusive and will be made available on the Town’s website for easy reference by residents, taxpayers, and other users. As part of the review process, department heads researched fees from surrounding and comparable communities to inform their recommendations. The management team then reviewed and discussed all submissions to ensure consistency and alignment with Town goals.

**Note:** We have removed the commercial boat launch fee from the schedule until legal opinion is obtained. The commercial boat launch fee is expected to be ready for public hearing along with the water & sewer rate changes (tentatively scheduled for 11/24/25 selectboard meeting. Fees related to the Water and Sewer Enterprise Funds are not included at this time, as a grant-funded rate study is currently in progress. Once the study’s recommended rates are received and formally adopted by the Select Board, they will be added to the comprehensive fee list.

### **Concurrences:**

Selectboard held a workshop on the new fee schedule at their meeting on August 11, 2025. Selectboard set public hearing on fee schedule at their meeting on August 25, 2025. At the September 8, 2025 selectboard meeting, public hearing was postponed to September 22, 2025.

### **Alternatives:**

Do not change fees. Send fees back to another workshop in order to revise type of fees and/or amounts.

### **Fiscal Impact:**

Fees assessed for specific purposes in the general fund offset taxes.

### **Attachments/Exhibits:**

Public Notice

Comprehensive Fees List:

**Green** highlights reflect recommended new fees

**Yellow** highlights are recommended changes

**Town of Meredith, NH  
NOTICE OF PUBLIC HEARING  
Establishment of Fees – Comprehensive  
Town Fee Review & Update**

The Meredith Select Board will hold a public hearing pursuant to RSA 41:9-a relative to the establishment of fees. The town-wide revised fees are recommended after a review of the current fee structure with some new fees in Fire, Public Works, Cemetery and Community Development. The public hearing will be held on **Monday, September 22, 2025 at or about 4:30pm** in the Meredith Community Center, 1 Circle Drive, Meredith, NH. Interested members of the public are invited to attend and comment. A listing of the fee structure, with current and revised amounts, can be found at Town Hall, 41 Main Street, or on the Town website [www.meredithnh.gov](http://www.meredithnh.gov).



Town of Meredith, New Hampshire		Fee Amount Proposed Change	
Fee Schedule		New Proposed Fee	
Updated 8/21/25			
Fee Title	Fee Category (if applicable)	Current Amount	Proposed Amount
<b>Accident Reports</b>			
	Non-fatal	\$10.00	\$10.00
	Fatal	\$25.00	\$25.00
	Discovery	\$0.00	\$0.00
<b>After School Program (Weekly) - Nonresident</b>			
	1 Child	\$50.00	\$55.00
	2 Children	\$66.00	\$72.00
	3+ Children	\$81.00	\$87.00
<b>After School Program (Weekly) - Resident</b>			
	1 Child	\$35.00	\$40.00
	2 Children	\$50.00	\$56.00
	3+ Children	\$66.00	\$72.00
<b>Arrest Report</b>			
	Non-discovery	\$10.00	\$10.00
	Discovery	\$0.00	\$0.00
<b>Birthday Party</b>			
	Resident	\$100.00	\$150.00
	Nonresident	\$150.00	\$200.00
<b>Birthday Party Additional Activity</b>			
	Resident	\$30.00	\$50.00
	Nonresident	\$30.00	\$50.00
<b>Boat Launch</b>			
	Recreational Day User	\$20/launch	\$30/launch
<b>Building Permit - Existing Residential Structures (based on total square footage of renovated/altered area)</b>			
	Renovations & structural alteration	\$ .15/sf	\$ .15/sf, \$40 min
	Accessory Structures	n/a	\$ .15/sf, \$40 min
	Dock repairs	\$25.00	\$25.00
	Demolition	\$50.00	\$50.00
	Septic system repair	\$25.00	\$25.00
<b>Building Permit - New Construction (based on total square footage)</b>			
	Single Family Dwelling	\$ .25/sf (gross area includes basement)	\$ .25/sf (gross area includes basement)
	Multi-Family (per unit)	\$100/Unit plus \$ .25/sf	\$100/Unit plus \$ .25/sf
	Garage	\$ .15/sf	\$ .15/sf
	Commercial	\$ .30/sf	\$250 + \$ .30/sf
	Industrial	\$ .30/sf	\$250 + \$ .30/sf
	Dock	\$25 plus \$2/ft. in length	\$40.00
	Septic System	\$50.00	\$50.00

Town of Meredith, New Hampshire		Fee Amount Proposed Change	
Fee Schedule		New Proposed Fee	
Updated 8/21/25			
Fee Title	Fee Category (if applicable)	Current Amount	Proposed Amount
	Sign Permit/Temp. Sign	\$25.00	\$25.00
	Swimming Pool	\$25.00	\$25.00
	Fence	\$25.00	\$25.00
<b>Building Permit - Other</b>			
	Plumbing	\$50.00	\$50.00
	Electrical	\$50.00	\$50.00
	Work done w/out permit	\$100 1st offense & \$250 2nd offense	Double permit fee
	Re-inspection Fee	\$25.00 after the 1st inspection	\$25.00 after the 1st inspection
<b>Call For Service Report</b>			
	Non-discovery	\$1/page	\$1/page
	Discovery	\$0.00	\$0.00
<b>Canned Owner's List</b>		\$25/list	\$25/list
<b>Cemetery - Grave Openings</b>			
	Full Grave, Summer	\$400.00	\$800.00
	Full Grave, Summer (weekends & holidays)	\$500.00	\$1,000.00
	Cremain Grave, Summer	\$200.00	\$400.00
	Cremain Grave, Summer (weekends & holidays)	\$250.00	\$500.00
	Full Grave, Winter	\$500.00	\$1,500.00
	Full Grave, Winter (weekends & holidays)	\$600.00	\$1,800.00
	Cremain Grave, Winter	\$300.00	\$750.00
	Cremain Grave, Winter (weekends & holidays)	\$350.00	\$1,000.00
	Columbarium Cost/Niche	n/a	\$2,700 - includes all fees
<b>Cemetery - Lots</b>			
	One Full Burial Grave Lot (4' x 11')	\$500.00	\$1,500.00
	One Cremain Grave Lot (2' x 2.5')	\$150.00	\$750.00
<b>Cemetery - Other Services</b>			
	Install Concrete Monument Foundation (any size)	\$100/each	\$500.00



Town of Meredith, New Hampshire		Fee Amount Proposed Change	
Fee Schedule		New Proposed Fee	
Updated 8/21/25			
Fee Title	Fee Category (if applicable)	Current Amount	Proposed Amount
	Install Corner Posts-set of four	\$25.00	\$500.00
	Install Grass Level Marker	\$25.00	\$500.00
	Install Veteran's marker (Federal Govt Issued)	N/C	N/C
	Replace "Right to Burial" Certificate/Deed	\$10.00	\$50.00
	Research Right to Burial Certificates/Deeds	\$16/hour	\$75/hour
<b>Cemetery - Winter Tomb Storage</b>			
	Dec 1st - Jan 31st	\$125/body	\$250/body
	Feb 1st - Mar 31st	\$75/body	\$200/body
<b>Climbing Wall Drop In - Nonresident</b>			
	Child	\$5.00	\$10.00
	Adult	\$7.00	\$15.00
	Family	\$12.00	\$25.00
<b>Climbing Wall Drop In - Resident</b>			
	Child	\$3.00	\$5.00
	Adult	\$5.00	\$10.00
	Family	\$10.00	\$20.00
<b>Copy Fee</b>			
	8 1/2" x 11"	\$0.25	\$1.00
	11" x 17"	\$1.00	\$2.00
	Full Size Plans	\$6.00	\$8.00
<b>Craft Fair Per Space - Nonresident</b>			
	No Electricity	\$40.00	\$60.00
	Electricity	\$50.00	\$70.00
<b>Craft Fair Per Space - Resident</b>			
	No Electricity	\$40.00	\$60.00
	Electricity	\$50.00	\$70.00
<b>Daddy Daughter Dance - Nonresident</b>			
	Couple	\$20.00	\$30.00
	Additional Child	\$5.00	\$10.00
<b>Daddy Daughter Dance - Resident</b>			
	Couple	\$20.00	\$30.00
	Additional Child	\$5.00	\$10.00

Town of Meredith, New Hampshire		Fee Amount Proposed Change	
Fee Schedule		New Proposed Fee	
Updated 8/21/25			
Fee Title	Fee Category (if applicable)	Current Amount	Proposed Amount
Electronic Copy		Provide brand new thumb drive in packaging	Provide brand new thumb drive in packaging
Fire - Detail Fees			
	Fire Detail Rate per Firefighter	n/a	\$75/hour
	Fire Engine, Tower, Rescue	n/a	\$150/hour
	Forestry Truck, Argo Unit, Utility, Snowmobile, Boat, Command, Staff Vehicle	n/a	\$75/hour
Fire - Inspections & Permits			
	Blasting	\$100.00	\$100.00
	Chimney/ Fireplace - Additional Units	\$10.00	\$10.00
	Chimney/Fireplace	\$50.00	\$50.00
	Cisterns/Hydrants	n/a	\$150 (one time at install)
	Commercial Kitchen Hood Exhaust System	\$150.00	\$150.00
	Commercial Tent	\$50.00	\$50.00
	Fire Alarm	\$50.00	\$50.00
	Fuel Storage Tanks	\$50.00	\$50.00
	Gas Piping - Commercial	\$.23/sq ft; \$50 minimum	\$.23/sq ft; \$50 minimum
	Gas Piping - NonCommercial	\$50.00	\$50.00
	Gas Piping - each additional appliance	\$10.00	\$10.00
	Generator - LP Gas	\$50.00	\$50.00
	Mechanical	\$50.00	\$50.00
	Mechanical - Additional Units	\$10.00	\$10.00
	Mobile Cooking Unit	\$50.00	\$50.00
	Oil Burner	\$50.00	\$50.00
	Reinspection Fee	\$25.00	\$25.00
	Replacement Units - Burner	\$50/unit	\$50/unit
	Short Term Rental	\$50.00	\$50.00
	Sprinkler System	.23/sf; \$50 minimum	.23/sf; \$50 minimum
Fire - Sprinkler System Plan Review			

ComprehensiveList Fee Alpha Sort



Town of Meredith, New Hampshire		Fee Amount Proposed Change	
Fee Schedule		New Proposed Fee	
Updated 8/21/25			
Fee Title	Fee Category (if applicable)	Current Amount	Proposed Amount
	NFPA 13D (Single Family)	\$50.00	\$50.00
	NFPA 13 & 13R- Areas 4000 Sq Ft or Less	\$50.00	\$50.00
	NFPA 13 & 13R- Areas Greater Than 4000 Sq Ft	\$100.00	\$100.00
<b>Full Day Camp - Nonresident</b>			
	1 Child	\$40.00	\$45.00
	2 Children	\$52.00	\$58.00
	3+ Children	\$72.00	\$75.00
<b>Full Day Camp - Resident</b>			
	1 Child	\$30.00	\$35.00
	2 Children	\$40.00	\$48.00
	3+ Children	\$57.00	\$60.00
<b>Half Day Camp - Nonresident</b>			
	1 Child	\$20.00	\$23.00
	2 Children	\$26.00	\$29.00
	3+ Children	\$36.00	\$39.00
<b>Half Day Camp - Resident</b>			
	1 Child	\$15.00	\$18.00
	2 Children	\$20.00	\$24.00
	3+ Children	\$30.00	\$36.00
<b>Halloween Bash - Nonresident</b>			
	Child	\$10.00	\$15.00
	Family	\$20.00	\$25.00
<b>Halloween Bash - Resident</b>			
	Child	\$10.00	\$15.00
	Family	\$20.00	\$25.00
<b>Insufficient Funds</b>		\$25.00	\$25.00
<b>Lot Restoration Application Fee</b>		\$50.00	\$50.00
<b>Mother Son Game Night - Nonresident</b>			
	Couple	\$20.00	\$30.00
	Additional Child	\$5.00	\$10.00
<b>Mother Son Game Night - Resident</b>			
	Couple	\$20.00	\$30.00
	Additional Child	\$5.00	\$10.00
<b>Motorcycle Week</b>			
	Vendor Fee	\$450.00	\$450.00
	Late Fee	\$100.00	\$100.00
<b>Notary Fee</b>		\$5.00	\$5.00

ComprehensiveList Fee Alpha Sort

Town of Meredith, New Hampshire		Fee Amount Proposed Change	
Fee Schedule		New Proposed Fee	
Updated 8/21/25			
Fee Title	Fee Category (if applicable)	Current Amount	Proposed Amount
<b>Offense Report</b>			
	Non-discovery	\$10.00	\$10.00
	Discovery	\$0.00	\$0.00
<b>Pickleball - Nonresident</b>			
	Open	\$60.00	\$60.00
	Intermediate	\$30.00	\$30.00
	Advanced	\$60.00	\$60.00
<b>Pickleball - Resident</b>			
	Open	\$50.00	\$50.00
	Intermediate	\$25.00	\$25.00
	Advanced	\$50.00	\$50.00
<b>Pistol Permits</b>		set by State Statute 159:6 (b)	set by State Statute 159:6 (b)
<b>Planning Board Applications - Architectural Design Review</b>			
	Architectural Design Review	\$100.00	\$100.00
	Abutter Notification (if filed w/out Site Plan)	\$10/Abutter Notification	\$10/Abutter Notification
	Town Publication Fee (if filed w/out Site Plan)	\$50.00	\$50.00
<b>Planning Board Applications - Site Plan Review</b>			
	Home Occupation	\$100.00	\$100.00
	Change of Use (w/no site modification)	\$125.00	\$125.00
	All other site plans	\$150 + \$0.03/sf of disturbance	\$300 + \$0.03/sf of disturbance
	Amendments	\$150+ \$0.03/sf of disturbance	\$300 + \$0.03/sf of disturbance
	Abutter Notification	\$10/Abutter Notification	\$10/Abutter Notification
	Publication Fee	\$50.00	\$50.00
<b>Planning Board Applications - Subdivision</b>			
	Major-over 3 lots	\$150/lot	\$150/lot
	Minor-3 or less lots	\$300.00	\$300.00
	Boundary Line Adjustment Application	\$200.00	\$200.00
	Lot Merger Application	\$75.00	\$75.00
	Town Publication Fee	\$50.00	\$50.00
	Abutter Notification	\$10/Abutter Notification	\$10/Abutter Notification
	Town Recording Fee	\$50.00	\$50.00

ComprehensiveList Fee Alpha Sort



Town of Meredith, New Hampshire		Fee Amount Proposed Change	
Fee Schedule		New Proposed Fee	
Updated 8/21/25			
Fee Title	Fee Category (if applicable)	Current Amount	Proposed Amount
	Belknap County Registry	Dependent on Document Size (not including LCHP)	Dependent on Document Size (not including LCHP)
<b>Police Detail</b>			
	Officer, including Admin Fee	\$75/hour	\$95/hour
	Cruiser	\$10/hour	\$10/hour
<b>Public Works</b>			
	Driveway Permit	\$25.00	\$50.00
	Trench Permit	n/a	\$50.00
	Hook up to Town Drainage	n/a	\$100.00
	Intent to Cut Road Bond	TBD by designated road & work to be done	TBD by designated road & work to be done/\$2,500 minimum
	Trench Permit Bond	TBD by designated road & work to be done	TBD by designated road & work to be done/\$2,500 minimum
<b>Rental Fee (Hourly) - Activity Center</b>			
	State/Federal Agency	\$50.00	\$50.00
	Meredith Non Profit	\$0.00	\$0.00
	Meredith Resident	\$40.00	\$40.00
	Meredith For Profit	\$50.00	\$50.00
	Non Meredith Non Profit	\$50.00	\$50.00
	Non Meredith Resident	\$80.00	\$80.00
	Non Meredith For Profit	\$80.00	\$80.00
<b>Rental Fee (Hourly) - Arts &amp; Crafts Room</b>			
	State/Federal Agency	\$40.00	\$40.00
	Meredith Non Profit	\$0.00	\$0.00
	Meredith Resident	\$30.00	\$30.00
	Meredith For Profit	\$40.00	\$40.00
	Non Meredith Non Profit	\$40.00	\$40.00
	Non Meredith Resident	\$60.00	\$60.00
	Non Meredith For Profit	\$60.00	\$60.00
<b>Rental Fee (Hourly) - Athletic Field</b>			
	State/Federal Agency	\$15.00	\$20.00
	Meredith Non Profit	\$0.00	\$0.00
	Meredith Resident	\$10.00	\$15.00
	Meredith For Profit	\$15.00	\$20.00
	Non Meredith Non Profit	\$15.00	\$20.00
	Non Meredith Resident	\$20.00	\$25.00

ComprehensiveList Fee Alpha Sort

Town of Meredith, New Hampshire		Fee Amount Proposed Change	
Fee Schedule		New Proposed Fee	
Updated 8/21/25			
Fee Title	Fee Category (if applicable)	Current Amount	Proposed Amount
	Non Meredith For Profit	\$20.00	\$25.00
<b>Rental Fee (Hourly) - Athletic Field w/ Lights</b>			
	State/Federal Agency	\$20.00	\$25.00
	Meredith Non Profit	\$0.00	\$0.00
	Meredith Resident	\$15.00	\$20.00
	Meredith For Profit	\$20.00	\$25.00
	Non Meredith Non Profit	\$20.00	\$25.00
	Non Meredith Resident	\$30.00	\$35.00
	Non Meredith For Profit	\$30.00	\$35.00
<b>Rental Fee (Hourly) - Kitchen</b>			
	State/Federal Agency	\$40.00	\$40.00
	Meredith Non Profit	\$0.00	\$0.00
	Meredith Resident	\$30.00	\$30.00
	Meredith For Profit	\$40.00	\$40.00
	Non Meredith Non Profit	\$40.00	\$40.00
	Non Meredith Resident	\$60.00	\$60.00
	Non Meredith For Profit	\$60.00	\$60.00
<b>Rental Fee (Hourly) - Leavitt/Waukewan Beaches</b>			
	State/Federal Agency	\$15.00	\$20.00
	Meredith Non Profit	\$0.00	\$0.00
	Meredith Resident	\$10.00	\$15.00
	Meredith For Profit	\$15.00	\$20.00
	Non Meredith Non Profit	\$15.00	\$20.00
	Non Meredith Resident	\$20.00	\$25.00
	Non Meredith For Profit	\$20.00	\$25.00
<b>Rental Fee (Hourly) - Meeting Room A</b>			
	State/Federal Agency	\$40.00	\$40.00
	Meredith Non Profit	\$0.00	\$0.00
	Meredith Resident	\$30.00	\$30.00
	Meredith For Profit	\$40.00	\$40.00
	Non Meredith Non Profit	\$40.00	\$40.00
	Non Meredith Resident	\$60.00	\$60.00
	Non Meredith For Profit	\$60.00	\$60.00
<b>Rental Fee (Hourly) - Meeting Room B</b>			
	State/Federal Agency	\$40.00	\$40.00
	Meredith Non Profit	\$0.00	\$0.00
	Meredith Resident	\$30.00	\$30.00
	Meredith For Profit	\$40.00	\$40.00
	Non Meredith Non Profit	\$40.00	\$40.00

ComprehensiveList Fee Alpha Sort



Town of Meredith, New Hampshire		Fee Amount Proposed Change	
Fee Schedule		New Proposed Fee	
Updated 8/21/25			
Fee Title	Fee Category (if applicable)	Current Amount	Proposed Amount
	Non Meredith Resident	\$60.00	\$60.00
	Non Meredith For Profit	\$60.00	\$60.00
<b>Rental Fee (Hourly) - Meeting Room C</b>			
	State/Federal Agency	\$40.00	\$40.00
	Meredith Non Profit	\$0.00	\$0.00
	Meredith Resident	\$30.00	\$30.00
	Meredith For Profit	\$40.00	\$40.00
	Non Meredith Non Profit	\$40.00	\$40.00
	Non Meredith Resident	\$60.00	\$60.00
	Non Meredith For Profit	\$60.00	\$60.00
<b>Rental Fee (Hourly) - Meeting Rooms A &amp; B</b>			
	State/Federal Agency	\$55.00	\$55.00
	Meredith Non Profit	\$0.00	\$0.00
	Meredith Resident	\$40.00	\$40.00
	Meredith For Profit	\$55.00	\$55.00
	Non Meredith Non Profit	\$55.00	\$55.00
	Non Meredith Resident	\$80.00	\$80.00
	Non Meredith For Profit	\$80.00	\$80.00
<b>Rental Fee (Hourly) - Meeting Rooms A &amp; C</b>			
	State/Federal Agency	\$55.00	\$55.00
	Meredith Non Profit	\$0.00	\$0.00
	Meredith Resident	\$40.00	\$40.00
	Meredith For Profit	\$55.00	\$55.00
	Non Meredith Non Profit	\$55.00	\$55.00
	Non Meredith Resident	\$80.00	\$80.00
	Non Meredith For Profit	\$80.00	\$80.00
<b>Rental Fee (Hourly) - Meeting Rooms A, B &amp; C</b>			
	State/Federal Agency	\$65.00	\$65.00
	Meredith Non Profit	\$0.00	\$0.00
	Meredith Resident	\$50.00	\$50.00
	Meredith For Profit	\$65.00	\$65.00
	Non Meredith Non Profit	\$65.00	\$65.00
	Non Meredith Resident	\$100.00	\$100.00
	Non Meredith For Profit	\$100.00	\$100.00
<b>Rental Fee (Hourly) - Meeting Rooms B &amp; C</b>			
	State/Federal Agency	\$55.00	\$55.00
	Meredith Non Profit	\$0.00	\$0.00
	Meredith Resident	\$40.00	\$40.00
	Meredith For Profit	\$55.00	\$55.00

ComprehensiveList Fee Alpha Sort

Town of Meredith, New Hampshire		Fee Amount Proposed Change	
Fee Schedule		New Proposed Fee	
Updated 8/21/25			
Fee Title	Fee Category (if applicable)	Current Amount	Proposed Amount
	Non Meredith Non Profit	\$55.00	\$55.00
	Non Meredith Resident	\$80.00	\$80.00
	Non Meredith For Profit	\$80.00	\$80.00
<b>Rental Fee (Hourly) - Skate Park</b>			
	State/Federal Agency	\$15.00	\$20.00
	Meredith Non Profit	\$0.00	\$0.00
	Meredith Resident	\$10.00	\$15.00
	Meredith For Profit	\$15.00	\$20.00
	Non Meredith Non Profit	\$15.00	\$20.00
	Non Meredith Resident	\$20.00	\$25.00
	Non Meredith For Profit	\$20.00	\$25.00
<b>Rental Fee (Hourly) - Skate Park w/ Lights</b>			
	State/Federal Agency	\$20.00	\$25.00
	Meredith Non Profit	\$0.00	\$0.00
	Meredith Resident	\$15.00	\$20.00
	Meredith For Profit	\$20.00	\$25.00
	Non Meredith Non Profit	\$20.00	\$25.00
	Non Meredith Resident	\$30.00	\$35.00
	Non Meredith For Profit	\$30.00	\$35.00
<b>Rental Fee (Hourly) - Skating Rink</b>			
	State/Federal Agency	\$15.00	\$20.00
	Meredith Non Profit	\$0.00	\$0.00
	Meredith Resident	\$10.00	\$15.00
	Meredith For Profit	\$15.00	\$20.00
	Non Meredith Non Profit	\$15.00	\$20.00
	Non Meredith Resident	\$20.00	\$25.00
	Non Meredith For Profit	\$20.00	\$25.00
<b>Rental Fee (Hourly) - Skating Rink w/ Lights</b>			
	State/Federal Agency	\$20.00	\$25.00
	Meredith Non Profit	\$0.00	\$0.00
	Meredith Resident	\$15.00	\$20.00
	Meredith For Profit	\$20.00	\$25.00
	Non Meredith Non Profit	\$20.00	\$25.00
	Non Meredith Resident	\$30.00	\$35.00
	Non Meredith For Profit	\$30.00	\$35.00
<b>Rental Fee (Hourly) - Tennis Court/Pickleball</b>			
	State/Federal Agency	\$15.00	\$20.00
	Meredith Non Profit	\$0.00	\$0.00
	Meredith Resident	\$10.00	\$15.00

ComprehensiveList Fee Alpha Sort



Town of Meredith, New Hampshire		Fee Amount Proposed Change	
Fee Schedule		New Proposed Fee	
Updated 8/21/25			
Fee Title	Fee Category (if applicable)	Current Amount	Proposed Amount
	Meredith For Profit	\$15.00	\$20.00
	Non Meredith Non Profit	\$15.00	\$20.00
	Non Meredith Resident	\$20.00	\$25.00
	Non Meredith For Profit	\$20.00	\$25.00
<b>Rental Fee (Hourly) - Tennis Court/Pickleball w/ Lights</b>			
	State/Federal Agency	\$20.00	\$25.00
	Meredith Non Profit	\$0.00	\$0.00
	Meredith Resident	\$15.00	\$20.00
	Meredith For Profit	\$20.00	\$25.00
	Non Meredith Non Profit	\$20.00	\$25.00
	Non Meredith Resident	\$30.00	\$35.00
	Non Meredith For Profit	\$30.00	\$35.00
<b>School Vacation Camps (Weekly) - Nonresident</b>			
	1 Child	\$150.00	\$175.00
	2 Children	\$188.00	\$240.00
	3+ Children	\$207.00	\$285.00
<b>School Vacation Camps (Weekly) - Resident</b>			
	1 Child	\$100.00	\$125.00
	2 Children	\$138.00	\$188.00
	3+ Children	\$156.00	\$228.00
<b>Senior Exercise</b>			
	Resident	\$30.00	\$30.00
	Nonresident	\$40.00	\$40.00
<b>Senior Strength &amp; Balance</b>			
	Resident	\$80.00	\$80.00
	Nonresident	\$90.00	\$90.00
<b>Senior Yoga</b>			
	Resident	\$25.00	\$25.00
	Nonresident	\$30.00	\$30.00
<b>Sex Offender Registrations</b>		set by State Statute 651-B:11	set by State Statute 651-B:11
<b>Short Term Rental License - Annual</b>		\$400.00	\$400.00
<b>Soccer</b>			
	Resident	\$25.00	\$35.00
	Nonresident	\$35.00	\$45.00
<b>Solid Waste - Disposal</b>			
	Regular Household Waste - Resident/Taxpayer	No Charge	No Charge

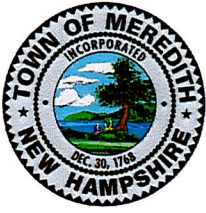
ComprehensiveList Fee Alpha Sort

Town of Meredith, New Hampshire		Fee Amount Proposed Change	
Fee Schedule		New Proposed Fee	
Updated 8/21/25			
Fee Title	Fee Category (if applicable)	Current Amount	Proposed Amount
	Contractors Permit (valid 7 consecutive days only)	\$20.00	\$50.00
	Construction/Demolition Debris	\$.08/lb=\$160/ton	\$.12/lb=\$240/ton
	Mattresses or Box Springs	\$10.00 each	\$20.00 each
	Propane Tanks <i>up to 20 lbs</i>	\$5.00 each	\$10.00
	Propane Tanks - <i>over 20 lbs</i>	\$25.00 each	\$50.00
	Fluorescent Bulbs	\$.15/foot	\$.25/foot
	Monitors/TV units	\$15.00 each	\$25.00 each
	Vehicle Tires-16" or Less with NO RIMS	\$2.00 each	\$10.00 each
	Vehicle Tires-16" or Less WITH RIMS	\$6.00 each	\$20.00 each
	Vehicle Tires-16.5" or larger, NO RIMS	\$10.00 each	\$25.00 each
	Vehicle Tires-16.5" or larger, WITH RIMS	\$10.00 each	\$30.00
	All Other Tires- ( <i>skidder, loader, heavy const</i> ) NO RIMS	\$25.00 each	\$50.00 each
	White Goods ( <i>refrigerator, freezer, AC unit, microwave, etc</i> ) Doors removed	\$20.00 each	\$35.00 each
	White Goods ( <i>All other accepted appliances - washer/dryer/stove, etc</i> )	\$13.00 each	\$25.00 each
<b>Solid Waste - General</b>			
	Facility Decal Permit(2yr) - resident/taxpayer	\$20.00	\$35.00
	Facility Decal Permit(2yr)-second permit-same household	\$20.00	\$35.00
	Facility Decal Permit(2yr)-same household-ea additional after first 2 if original is presented	\$20.00	\$35.00



Town of Meredith, New Hampshire		Fee Amount Proposed Change	
Fee Schedule		New Proposed Fee	
Updated 8/21/25			
Fee Title	Fee Category (if applicable)	Current Amount	Proposed Amount
	Replacement Decal - if original presented	No Charge	\$5.00
	Replacement Decal - if original NOT presented	\$25.00	\$35.00
	Coupon Book (10) INSTEAD of Second Decal	\$20.00	\$35.00
	Coupon Book - Each Additional Book of 10 coupons	\$20.00	\$35.00
	Special One Day Refuse Permit-one time use only	\$2.00 per trip	\$5.00 per trip
<b>Solid Waste - Leaves &amp; Yard Waste - Commercial Hauler</b>			
	Pick Up Truck (considered a load if level with gunnels)	\$10/load	\$25/load
	Pick Up w/ Box	\$25/load	\$50/load
	All Other Vehicles	\$45/load	\$75/load
<b>Solid Waste - Leaves &amp; Yard Waste - Resident/Taxpayer</b>		No Charge	\$5.00
<b>Special Use Permit - Events</b>			
	Single & Multiple days w/ 1 Vendor	\$35.00	\$35.00
	2-3 Days w/ 1-5 Vendors	\$100.00	\$100.00
	2-3 Days w/ 6 or more Vendors	\$130.00	\$130.00
	4 or more Days w/ 1-5 Vendors	\$165.00	\$165.00
	4 or more Days w/ 6 or more Vendors	\$330.00	\$330.00
<b>Summer Camp Half Day Option (Weekly) - Nonresident</b>			
	1 Child	\$75.00	\$88.00
	2 Children	\$94.00	\$120.00
	3+ Children	\$105.00	\$144.00
<b>Summer Camp Half Day Option (Weekly) - Resident</b>			
	1 Child	\$50.00	\$63.00
	2 Children	\$70.00	\$94.00
	3+ Children	\$78.00	\$114.00
<b>Summer Camp (Weekly) - Nonresident</b>			
	1 Child	\$150.00	\$175.00
	2 Children	\$188.00	\$240.00

Town of Meredith, New Hampshire		Fee Amount Proposed Change	
Fee Schedule		New Proposed Fee	
Updated 8/21/25			
Fee Title	Fee Category (if applicable)	Current Amount	Proposed Amount
	3+ Children	\$207.00	\$285.00
<b>Summer Camp (Weekly) - Resident</b>			
	1 Child	\$100.00	\$125.00
	2 Children	\$138.00	\$188.00
	3+ Children	\$156.00	\$228.00
<b>Summer Camp 3 Day Option (Weekly) - Nonresident</b>			
	1 Child	\$95.00	\$110.00
	2 Children	\$118.00	\$150.00
	3+ Children	\$129.00	\$177.00
<b>Summer Camp 3 Day Option (Weekly) - Resident</b>			
	1 Child	\$65.00	\$80.00
	2 Children	\$88.00	\$118.00
	3+ Children	\$99.00	\$141.00
<b>Summer Camp Early Drop Off (Weekly) - per Family</b>			
	Resident	\$15.00	\$25.00
	Non Resident	\$20.00	\$35.00
<b>Summer Camp Late Pick Up (Weekly) - per Family</b>			
	Resident	\$15.00	\$25.00
	Non Resident	\$20.00	\$35.00
<b>Tax Card Copy</b>		\$1 each	\$1 each
<b>Tax Maps 11 x 17</b>		\$1/map	\$1/map
<b>Tee Ball</b>			
	Resident	\$25.00	\$35.00
	Nonresident	\$35.00	\$45.00
<b>Zoning Board Applications</b>			
	Variance	\$25.00	\$100.00
	Special Exception	\$25.00	\$100.00
	Equitable Waiver	\$25.00	\$100.00
	Abutter Notification	\$10/Abutter Notification	\$10/Abutter Notification
	Publication Fee	n/a	\$50.00
	After the Fact Application	n/a	\$200.00



**Town of Meredith, New Hampshire  
Selectboard Agenda Report  
For the Meeting of September 22, 2025**

**From: Mike Faller, DPW Director**

**Subject: Townwide Roadway Evaluation**

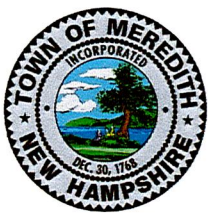
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Representatives from Underwood Engineers will present the results of the recently completed townwide roadway evaluation.

**Link to Evaluation prepared by Underwood Engineers:**

<https://www.meredithnh.gov/DocumentCenter/View/1419/Townwide-Roadway-Evaluation->





**Town of Meredith, New Hampshire**  
**Selectboard Agenda Report**  
**For the Meeting of September 22, 2025**

**From:** Vint Choiniere, Parks & Recreation Director

**Subject:** Withdrawal Request from William Andrews Recreation Fund

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**Suggested Motion:**

Selectboard Member moves, "I move the Meredith Selectboard approve the use of the William Andrews Fund in the amount of \$156,820 for the new playground at Prescott Park."

Selectboard Vice-Chair calls for a second, discussion and vote.

**Recommendation:**

To move forward with previously approved budget for playground project.

**Background/Discussion:**

William Andrews made an initial \$100,000 matching donation in 2004 to help construct the Meredith Community Center and to benefit the Meredith Parks and Recreation Department . At the time of the donation an account was established at Commonwealth Financial Network here in Meredith with CFP Ellen Molnar as the registered advisor on the account. The fund has been used a few times over the years and continues to grow. The approved budget for the new playground at Prescott Park included \$156,820 to be withdrawn from the William Andrews Fund. Withdrawal of the funds requires approval by the Board of Selectmen.

**Fiscal Impact:**

This very generous donation by William Andrews dramatically reduces the impact on the taxpayers of Meredith and is very much appreciated by everyone involved with this project. Current balance in the William Andrews fund is \$261,380 prior to this request.

## **Town of Meredith Selectboard Agenda Report**

### **Concurrences:**

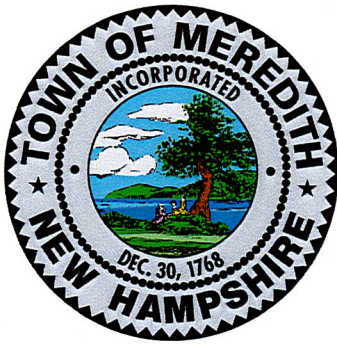
The selectboard approved the playground project budget at the November 20, 2023 selectboard meeting. The William Andrews fund was identified as funding source in the approved budget.

### **Alternatives:**

Don't move forward with the funding or the project.

### **Attachments/Exhibits:**

Form to notify Commonwealth Financial Network to withdraw funds



# TOWN OF MEREDITH

41 Main Street, Meredith, New Hampshire 03253-5861

◆ Telephone (603) 279-4538 ◆ Fax (603) 279-1042 ◆

September 22, 2025

Commonwealth Financial Network  
PO Box 725, 121 NH Route 25 #1  
Meredith, NH 03253

We, the Board of Selectmen, representing the Town of Meredith, NH hereby acknowledge and authorized the duly elected Town Treasurer, Martha Fairbrother and/or the Administrative Services Director, Robert Carpenter to act on behalf of the Town and make financial decisions for the account in the name of the Town of Meredith and in the custody of Commonwealth Financial Network.

This power of authority is good until the authority is revoked. Please act on Ms. Fairbrother and/or Mr. Carpenter's future requests in the management of said account.

\_\_\_\_\_  
Michael Pelczar, Chairperson

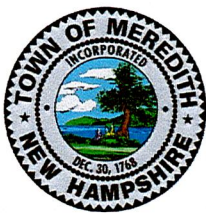
\_\_\_\_\_  
Steven Aiken, Vice Chairperson

\_\_\_\_\_  
Lynn Leighton, Selectperson

\_\_\_\_\_  
Jeanie Forrester, Selectperson

\_\_\_\_\_  
James Gregoire, Selectperson





**Town of Meredith, New Hampshire**  
**Selectboard Agenda Report**  
**For the Meeting of September 22, 2025**

**From:** Police Chief Michael Harper

**Subject:** Request to Close Main Street/Waukewan Street for Halloween

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**Suggested Motion:**

Selectboard member moves, *"I move that the Town of Meredith close Main Street and Waukewan Street each year for the purpose of Halloween, beginning this year and continuing forward, unless otherwise directed by the Board."*

Selectboard Vice-Chair calls for a second, discussion and vote.

**Recommendation:**

Last year 2024, the Town of Meredith, Meredith Police, Meredith Fire, Greater Meredith Program, Stewarts Ambulance Services, and NHEC all partnered to close Main Street and the Waukewan Street area for Halloween. Looking back, the event was a great success from both a safety and community perspective.

I have already spoken with Chief Jones, who is supportive of doing this again, and I've reached out to the Greater Meredith Program. I will also be contacting the other groups involved last year. At this time, I am reaching out to see if the Town/Select Board would like to move forward with the same plan this year and, if appropriate, establish this approach as a standing directive for future Halloweens.

If the Board agrees, we would like to share this information with residents as soon as possible to ensure everyone is informed.

Additionally, the Meredith Police Association has organized a candy drive this year, as several residents ran out of candy/snacks during last year's event.

**Background/Discussion:**

These closures make the event safer and involve the community.

**Fiscal Impact:**

Minimal as both police and fire departments both generally staff this night every year.

**Concurrences:**

**Alternatives:**

No closures

**Attachments/Exhibits:**

Flyer with closure map for 2025(if accepted)



# TOWN OF MEREDITH

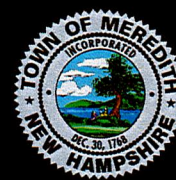
## TRICK OR TREAT



FRIDAY, OCTOBER 31, 2025  
5:00PM - 8:00PM

MAIN STREET AND WAUKEWAN STREET CLOSED TO ALL TRAFFIC TO ALLOW FOR SAFE TRICK-OR-TREATING FOR CHILDREN AND FAMILIES. ROAD CLOSURES BEGIN AT 5:00PM AND WILL BE BACK OPEN AT 8:00PM.

\*LOCAL AND EMERGENCY TRAFFIC WILL BE ALLOWED ACCESS\*





Daniel Webster Hwy.

Lang St.

Lake St.

Cross St.

Dover St.

Main St.

STORE

RESTAURANT

Plymouth St.

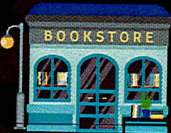
Waukegan St.

High St.

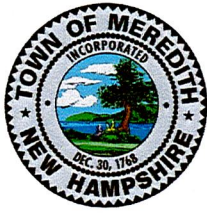
Water St.

Highland St.

St. James St.







**Town of Meredith, New Hampshire**  
**Selectboard Agenda Report**  
**For the Meeting of September 22, 2025**

**From:** Judie Milner, Town Manager

**Subject:** Town Manager Report

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**Shout outs:**

**Chief Harper** – researched the tower agreement and saved the town \$18k per year by finding that the municipality can put up their antennae for free – thank you Chief!

**Selectboard, Rick Alpers (Primex) and Management Team** – great strategic planning meetings!!!!!!

**Director Carpenter and Management Team** – excellent CIP presentations this year – the committee has been very appreciative!

**Superintendent Bordeau and the Water/Sewer Team** – excellent work in getting the sewer line break that occurred last week under control with as little as possible impact to the community. They worked overnight and went home tired but successful – great job team!

**2026 Budget Process** – NHMA 2026 Town Meeting Calendar was disseminated in your 9/8 selectboard packet; budget packets will be distributed to the board at your 10/27 selectboard meeting. 2 Workshops scheduled for November 12<sup>th</sup> at 4:30pm and November 18<sup>th</sup> at 5:30pm. We may need a 3<sup>rd</sup> workshop the first week of December but we will play it by ear. Then 2 workshops for follow up discussion at your regular December meetings (12/8 & 12/22) for completion well ahead of January 2026.

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**Vision, Mission, Strategic Goals** – session went very well; the facilitator, Rick Alpers, from Primex will have a report in about 4 weeks; we anticipate the report presentation and objectives prioritization to take place at the October 27, 2025 selectboard meeting.

**October Selectboard Meetings** – the second Monday in October falls on the Holiday so the Board has moved that meeting to Monday, October 6, at 4:30 in the Community center. The second meeting will still occur on the fourth Monday, October 27<sup>th</sup>.

**126 Meredith Road Code Enforcement Update** – the judge gave the owner 45 days for the sale and demo of the property which brings us to 10/29. At that point, if the owner has not complied, I believe the judge will order the Town to demo and lien the property.

**Union Arbitration Update** – Arbitration occurred on September 15<sup>th</sup>. Arbitrator Shea has given the 2 attorneys 30 days to file their summations and typically the findings of the Arbitrator takes another 30 days. We're looking at mid-November for a decision.

**State DOT cuts to 10 yr Plan** - GACIT hearing for our area (district 1) is at noon on September 23<sup>rd</sup> in Franklin at the Public Library, 310 Central Street. Reminder, elected official testimony is sometimes more powerful than staff testimony at these hearings.

**NHDOT project on Neal Shore Road** – the railroad crossing will be replaced on Neal Shore Road. The work is expected to occur the first part of November; DOT plans to keep one lane of traffic open at all times so residents who live near the lake can access their homes.

**Adaptive Launch Project** – installation is anticipated for September 24<sup>th</sup>

**Zoning Review (HOP grant)** - Public Outreach and Engagement in Fall of 2025 for potential amendments at March 2026 Town Meeting.

**Meredith Police Association Event - 3<sup>rd</sup> Annual Cornhole Tournament** – start practicing! Sunday October 5<sup>th</sup> at 1pm.

**Bios for Website** – firmer nudge, Mike and Steve, I need your bios please!

**Fees Project** – was on the agenda tonight.

**Master Plan** – the Planning Board has invited the selectboard to their meeting on 9/23 at 5:30 for the presentation of the Draft Master Plan.

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**HOP Grant Housing Audit** – the presentation to the planning board was on 8/26; next steps are zoning update recommendations.

### Upcoming Meetings:

#### Town of Meredith Selectboard Meeting Schedule - Fall 2025

Date	Time	Meeting	Location
9/22/2025	4:30pm	Selectboard Regular Meeting	Community Center
9/23/2025	5:30pm	Planning Board Draft Master Plan Presentation	Community Center
10/1/2025	4:30pm	CIP Meeting	Town Hall Annex
10/6/2025	4:30pm	Selectboard Regular Meeting	Community Center
10/16/2025	5pm	Parking Committee	TBD
10/27/2025	4:30pm	Selectboard Regular Meeting	Community Center
11/10/2025	4pm	Selectboard Regular Meeting	Community Center
11/12/2025	4:30pm	Budget Workshop	TBD
11/18/2025	5:30pm	Budget Workshop	TBD
11/24/2025	4:30pm	Selectboard Regular Meeting	Community Center
12/8/2025	4:30pm	Selectboard Regular Meeting	Community Center
12/17/2025	noon	Holiday Party	Community Center
12/22/2025	4:30pm	Selectboard Regular Meeting	Community Center

**State Zoning/Housing Mandate Dialog** – the Town of Raymond is putting together a meeting with the Governor and key State officials regarding the unfunded mandate some

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of the zoning and housing legislation has put on communities. The first meeting is October 6th – the selectboard is meeting that night but Town Planner Labreque is planning to participate.

**Short Term Rental Licensing** – A lot of progress has been made in implementing the software and licensing program. The software company is striving for a 10/13 up and running date but even that is a tight turn around. We will keep you posted.

**Solid Waste Disposal Surcharge** – a \$3.50 per ton surcharge has been enacted on solid waste beginning 1/1/26. Municipalities will be able to request reimbursement of the surcharge on a quarterly basis. This creates more paperwork and filings for the Administrative Services department and will require education in the budgeted process as the fees will be appropriated in the tipping expenditure line and the reimbursements will be appropriated in a revenue line with \$0 net effect on taxes but the expenditure line will look like a sizable increase. More to come during budget process.

**Town Wide Road Assessment** – presentation was a workshop on tonight's agenda.

**CIP Update** – the management team did a wonderful job of completing detailed CIP sheets of projects on the horizon for the next 15 years; CIP committee has met 2x thus far; the next meeting is October 1 at 4:30pm in the Town Hall Annex.

### **Tax Deeded Property Project:**

**Current Deeding** - Our Deputy Tax Collector Christina Brown is starting the deeding process with the required intent to deed letters. I expect a very short list of properties for consideration sometime in October/November.

**Deeded Properties in the Town's Name** – bids went out last week; the bid is on the Town's website, posted in Town Hall, posted in the 9/17 Laconia Daily Sun and went out as a News Flash from the Town website. Bids are due 10/8.

**Pleasant Street Wall** – Part of the CIP presentation

**Waterfront infrastructure** – Part of the CIP presentation



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**Parking PILOT Program** – Draft data collection report was attached to your 9/8 packet. Reports from PD and DPW have the parking lots with open spaces. I think there is a misconception out there that the Town is required to provide parking and that the PD has the capacity to enforce 24/7 parking regulations at the 2 lots. I hope to address it so we may move forward with realistic expectations of what can be done. As the selectboard knows, there is a rsa that tells us we must charge taxes associated with the use of municipal property if the property is restricted to a few users. The next meeting of this committee will be 10/16 after the PILOT program ends on 10/15.

**Housing Champion Designation** – no news yet

**Main Street Project** – parking study was conducted August 15<sup>th</sup>. You may have noticed 4 individuals from VHB at the top of each hour of day throughout the downtown areas within .25 mile of downtown which would encompass 467 spaces. Results of the study will be shared with the board when the study is received. I applied for a grant on 9/8 through a DOT Grant Program - Rural and Tribal Assistance Pilot Program - for \$432k to finish the preliminary and final design phases for the project - fingers crossed.

**Status DPW Bldg/Hutter** –Attorneys are scheduling an onsite meeting to address issues with the building so we may resolve occupancy issues and final payment. Onsite meeting has not occurred yet.

**Next Department Head Meeting – September:**

Continuing Policy Review with Personnel Policy and Administrative Regulations

**Waukewan Dam & Canal project** – The FEMA grant for the project in the amount of \$5,073,634.95 to be obligated by 9/26/27 was approved by Governor & Council on 9/17/25; Meredith has already accepted and appropriated the pass through grant for the project; next steps will include a request for extension to 9/26/28 (one year extensions are the max that we can request). The engineer is working on several pieces of the request; Director Carpenter is handling the town portion of the request and will submit the completed request.

**Route 25 assessment(underground)** – borings will occur in September

**Route 25 Pedestrian Crossing** – Director Faller has started conversations with DOT on a better way to do the crossing so traffic is not confused and stopping when they shouldn't

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for pedestrians which is putting further strain on the already congested area. Thank you Mike!

**Sewer storm water Asset grant-** Scheduled for completion late 2025

**Asset management/ Strategic planning grants-** Both studies are scheduled for July completion. This is 9 months ahead of the scheduled deadline. We have not seen the final product yet but will share with the board when we do.

**Water/Sewer Rate Studies** – Director Bordeaux is shooting for an October workshops (10/6 & 10/27) with the board, November public hearing (11/24) and vote, and 1/1/26 implementation.

**Prescott Park Renovation** – playground placement has been determined with the engineers for the greater project; approval of funding from trust fund was on tonight's agenda.

**Wage survey implementation** – I plan to have recommendations to the board as part of the 2026 budget process.

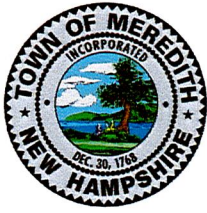
**Community Power** – Meredith's Aggregation Plan was approved by the PUC. NHEC annual meeting was on 6/17, we still have not received notification of the new rates. Community Power does not anticipate launch of the program until 2026. Community Power will be in to do a presentation at our 10/6 selectboard meeting. The next step is signing the cost sharing agreement and other paperwork, which is being reviewed by Attorney Sullivan. These documents and next steps will be part of the community power presentation on the 6<sup>th</sup>.

**Fire Department Study** – on hold until after the strategic objectives are completed.

**Space Needs RFP** – Interviews were conducted with 3 firms on 9/16. The team moved forward with SMP Architecture. There will be several opportunities for community engagement at regular selectboard meetings and other venues throughout the process.

**Projects working on – Stay Tuned for Future Update**

PFAS Settlements



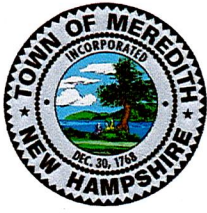
**Town of Meredith, New Hampshire  
Selectboard Agenda Report  
For the Meeting of September 22, 2025**

**Subject: Visitor and Resident Comments**

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**Board Chair opens the meeting to public for comment.**





**Town of Meredith, New Hampshire  
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**Subject: Select Board Reports and Comments**

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**Board Chair recognizes Board Members for reports and comments.**