

Short -Term Rental Committee  
Meeting Minutes  
March 15, 2024

Members present:

Richard Gerken  
Robb Jutton  
Dave Thorpe  
Ann Butler  
Jaime Irving

Staff present:

Angela LaBrecque  
Stephanie Maltais

The meeting was called to order at 8:40 AM by Chairman Gerken. The March 8<sup>th</sup> minutes have not been reviewed so they will be tabled for approval until the next meeting on March 22nd.

The group discussed their desire to hopefully wrap up the license process by May 30th and then continue working on a zoning amendment and provide additional opportunities for the public to participate in the fall. The existing STR ordinance was reviewed along with recent edits that were made to the STR License application, some more edits were identified and will be made.

Dave inquired about having the two potential software companies provide the committee with a zoom demonstration of their software. It was also mentioned that Robert Carpenter, Troy Brown, and a representative of IT services should be present and a part of the software process. Angela will schedule the two demonstrations to take place during upcoming meetings.

The group discussed participation. It was noted that if a Selectboard member can't attend a meeting they should find an alternate from the BOS to attend. Angela will reach out to Troy to have him share that message with the board.

Angela noted that the Fire Department is working on the edits to their Life Safety checklist and will submit them to the committee ASAP.

Robb noted we need to focus on the following tasks moving forward: Application, STR Software, fees, fines/enforcement, and terms of license.

The meeting adjourned at 9:42am.

Minutes respectfully submitted by Stephanie Maltais