

Short -Term Rental Committee  
Meeting Minutes  
March 8, 2024

Members present:

Richard Gerken  
Jeanie Forrester  
Bronwen Donnelly  
Carly Howie  
Ann Butler  
Jaime Irving

Staff present:

Angela LaBrecque  
Genie Smith

The meeting was called to order at 8:35 AM by Chairman Gerken.

Motion to approve the Feb 23, 2024 meeting minutes.

Jeanie motioned Ann seconded to approved the Feb 23, 2024 meeting minutes. Approved 6-0.

Gerken reminded everyone that the zoning amendment would be voted on next week on March 12<sup>th</sup>, 2024.

The Committee reviewed and discussed the Fire Department checklist submitted by Gary Pariseau. Discussion about smoke detectors and what the code says vs. what the fire department wants. Should say all smokes and CO2 detectors should be current and working. It could say it's recommended that they be hard wired. To the Board of Selectmen for a waiver if all requirements of the application/ordinance are not met with a hold harmless agreement for life safety waivers will be added to the checklist and part of the license. Consolidate floor plan with emergency egress plan. Suggestion to remove fireworks from the form. Jaime will make edits and will discuss the new form at the meeting next week.

Discussion about the license application versions. Angela will combine the inputs into one application. All agree that the title should be Annual STR License Application. Maximum parking should be overnight onsite parking. Tax IDs will be moved to a third page of guidelines. Place HOA compliance in the guidelines.

Discussion about whether or not the license should be annual and/or floating date. Add to license - This license is valid through: \_\_\_\_\_

Jeanie recommended asking software vendors to present and discuss what their capabilities are.

Next week the fire department checklist and the undated license agreement.

The next meeting will be on Friday, 3/15 at 8:30AM in the Annex.

The meeting adjourned at 9:50 AM.