

MEREDITH SELECT BOARD

MEETING AGENDA

Meredith Community Center - 1 Circle Drive

August 25, 2025 at 4:30pm

CALL TO ORDER AT ____{time}____ / ROLL CALL

PLEDGE OF ALLEGIANCE

AGENDA ITEM 1. APPROVAL OF MEETING MINUTES – page 1

AGENDA ITEM 2. WORKSHOPS – page 8

- A. Crestwood Estates Road Acceptance – page 8

AGENDA ITEM 3. BUSINESS – page 23

- A. Comprehensive Fee Review (Manager Milner) – page 23
- B. Tax Deeded Property Disposal (Manager Milner) – page 39
- C. Coalition Communities 2.0 MOU (Manager Milner) – page 56
- D. Memorial Bench Policy (Manager Milner) - page 71
- E. Appointment – page 77

AGENDA ITEM 4. TOWN MANAGER'S REPORT – page 79

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AGENDA ITEM 6. SELECT BOARD REPORTS AND COMMENTS – page 84

AGENDA ITEM 7. NONPUBLIC – page 85

ADJOURNMENT AT ____{time}____

Next meeting: September 8, 2025

The Selectboard of the Town of Meredith reserves the right to enter into nonpublic session when necessary, according to the provisions of RSA 91-A.

This location is accessible to the disabled. Those wishing to attend who are hearing or vision impaired may make their needs known by calling 603-279-4538 (voice), or through "Relay New Hampshire" 1-800-735-2964 (T.D./TRY)



**Town of Meredith, New Hampshire
Selectboard Agenda Report
For the Meeting of August 25, 2025**

From: Kerri Parker, Recording Clerk

Subject: Selectboard to consider approving meeting minutes

Suggested Motion:

Selectboard member moves, *"I move that the Selectboard approve the minutes of the August 11, 2025 Selectboard meeting and the August 11, 2025 nonpublic session."*

Selectboard Chair calls for a second, discussion and vote.

Attachments/Exhibits:

Applicable public minutes

1 MEREDITH SELECT BOARD MEETING August 11, 2025
2

3 Chairperson Mike Pelczar called the meeting to order at 4:30pm with members present:
4 Selectperson Jim Gregoire, Selectperson Jeanie Forrester, Selectperson Lynn Leighton, Vice
5 Chairperson Steve Aiken, Chairperson Mike Pelczar, Town Manager Judie Milner, Recording
6 Clerk Kerri Parker.
7

8 PLEDGE OF ALLEGIANCE- Selectperson Jeanie Forrester led the Pledge.
9

10 APPROVAL OF MEETING MINUTES Selectperson Lynn Leighton motioned to approve
11 7/28/2025 Public and Non Public minutes with noted corrections, seconded by Selectperson by
12 Jeanie Forrester, all in favor.
13

14 WORKSHOPS

15 Comprehensive Fee Review Town Manager Judie Milner reviewed the fee schedule noting the
16 new fees and the updates to any existing fees. The fees once approved will all be listed in one
17 place on the website so that there is no confusion any longer. Selectperson Jim Gregorie
18 asked what the fiscal impact would be. Town Manager Judie Milner stated that most of the
19 fees in place already have an established impact and they are only increasing slightly so the
20 impact should not be substantial. Selectperson Jim Gregorie asked if Public Works Director
21 Mike Faller felt increasing the disposal fees would cause an increase in roadway trash. DPW
22 Mike Faller did not feel from experience that it should not cause any issues. But costs are
23 increasing, and this is why the fees are requesting an increase.

24 Selectperson Jeanie Forrester thanked the Department Heads and the Town Manager for
25 undertaking the process. She further asked how many residents vs nonresidents utilize the
26 Parks recreational facilities. Town Manager confirmed that Director Vint Choniere stated that it
27 is about half and half but that all the current programs have waiting lists. Selectperson Lynn
28 Leighton shared her concern about the cemetery fees. DPW Director Mike Faller explained
29 that the available space in the cemetery is last section which has limited space. He looked at
30 the option with the recent increase of cremations he added what is known as the
31 Columbarium's which should be considered as they hold many urns with the least amount of
32 space. Vice Chairperson Steve Aiken asked about the Boat launch fees. Town Manager Judie
33 Milner explained that there seems to be a discrepancy between a few places in the ordinances
34 so before we change any of the fees they will need clarification first. Chairperson Mike Pelczar
35 felt that the fees need to be addressed and that perhaps they should be reviewed more often.
36 Town Manager Judie Milner explained that her goal is to have them on a yearly basis.
37

38 Tax Deeded Property Disposal Town Manager Judie Milner reviewed the options to dispose of
39 any of the tax deeded properties. Town Manager Judie Milner and Town Planner Angela
40 Lebrecque visited the properties that are on the list that she presented. One that is on the list is
41 the Frances Court property which involves the CBDG grant and should have been signed over
42 to the LRCD group to complete the Grant. Chairperson Mike Pelczar asked what Town
43 Manager Judie Milner is suggesting doing with the Frances Court property. Town Manager
44 Judie Milner suggested that the Board vote to sign the property over to LRCD group officially as

45 that was part of the stipulation for the CBDG grant that was approved. Selectperson Jim
46 Gregoire motioned to transfer ownership of the trailer located at 5 Frances Court to LRCD
47 group, seconded by Selectperson Lynn Leighton, four in favor, Selectperson Jeanie Forrester
48 abstained.

49 Jim Geiser spoke about his interest in the property on route 132 and would like his email
50 added to the list of potential bidders.

51

52 Coalition Communities Town Manager Judie Milner reminded the board that the coalition
53 communities were reestablished in 2021 in response to a new education funding lawsuit brought
54 against the state, which threatened to reinstate the "donor" community model. Additionally,
55 recurring legislative proposals have continued to pose similar threats. In response,
56 approximately 55 donor communities united once again, this time hiring the Shaheen Phinney
57 Capitol Group to advocate on their behalf.

58 Shaheen Phinney has provided strategic representation for these communities, including
59 participation in the Rand case heard by the New Hampshire Supreme Court in December, as
60 well as active lobbying efforts on various education funding bills in the State Legislature—many
61 of which could have devastating financial impacts on communities like Meredith. Town Manager
62 Judie Milner shared the Memorandum of understanding. The Selectboard agrees with Meredith
63 to join the coalition.

64

65 Memorial Bench Policy Town Manager Judie Milner explained that the town has been receiving
66 more requests for memorial dedications. At the selectboard's request, she shared the board's
67 draft of the policy and guidelines that should be followed. DPW director Mike Faller asked if
68 there would be a fee associated with the installation because the recent installation was prepared
69 by the building and grounds department. Town Manager Judie Milner agreed that there should
70 be a fee associated with it once the policy is set and it will be added to the proposed fee
71 schedule.

72 Cara Clinton asked where the benches are being placed? Town Manager Judie Milner stated
73 that the Selectboard would approve the style and placement of the requested bench.

74 BUSINESS

75

76 Solid Waste Hauling Discussion DPW Director Mike Faller reviewed the request to enter into an
77 agreement with New London for hauling trash to the landfill in Berlin and to purchase a truck
78 and to promote one of our full time employees to that position and hire a full time plow driver.
79 Selectperson Jeanie Forrester asked about the New London connection. DPW Director Mike
80 Faller explained that we have been with the town of New London for many years and have a
81 good repour with both them and the disposal site. Selectperson Jim Gregoire motioned to
82 have the Town Manager and the DPW Director enter into a Municipal Agreement with the
83 Town of New London, 5-year Lease purchase a new Kenworth transport truck for Meredith
84 DPW/ Solid waste and use that to begin hauling trash and demo trailers for Meredith and New
85 London seconded by Selectperson Jeanie Forrester, all in favor.

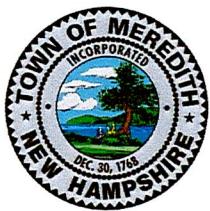
86
87 Police Boiler Police Chief Harper explained that they recently had an inspection of the
88 building and the boiler failed which needs to be replaced within 30 days. He is asking to
89 have it replaced and utilize the Facility Maintenance Expendable trust to cover the
90 replacement. Selectperson Jeanie Forrester moved that Chief Harper be authorized to utilize
91 \$4,403.00 from the Buildings and Facility Maintenance Expendable Trust Fund to remove,
92 dispose and replace a heat exchanger at the police department, seconded by Selectperson
93 Lynn Leighton, all in favor.
94
95 TOWN MANAGER Judie Milner Reported
96 Shout Outs:
97
98 Town Planner Labreque – will be presenting at the New England Travel & Tourism Research
99 Association's annual conference held in Meredith this year (10/7-10/10/25) – she will be
100 showing off the Laverack Trail!
101 Vision/Mission/Strategic goals Exercise with Primex:
102 9/9/25 4:30pm Library
103 9/11/25 5pm location TBD
104
105 October Meeting on 10/13 Holiday – asking board to reschedule it to 10/6 for the tax rate
106 setting process.
107
108 2025 Tax Rate Setting – hold workshop on 10/6 (tentatively if board approves meeting date) &
109 set rate at the 10/27/25 meeting.
110
111 2026 Budget Process – budget packets will be distributed to the board at your 10/27
112 selectboard meeting. She is recommending three budget hearings for department
113 presentations in November, then two workshops for follow up discussion at your regular
114 December meetings (12/8 & 12/22) for completion well ahead of January 2026.
115
116 Merredith Police Association Events:
117 Cone with a Cop – 8/26 5:30-7:30pm, Free ice cream with first responders (police, fire, and
118 ambulance), flyer is attached.
119 3rd Annual Cornhole Tournament – start practicing! Sunday October 5th at 1pm, flyer is
120 attached.
121 Waukewan Watershed Advisory Committee – Lake Friendly Landscaping educational event
122 Wednesday 8/13/25 6-8pm at the community center, flyer is attached.
123 Legislative Update – Governor Ayotte vetoed the problematic bill that would have limited
124 employee speech and likely governmental transparency. This is good news, but a similar bill
125 will likely come through in the next legislative session. Several land use bills were signed into
126 law.
127 Keno Opt Out Warrant Article – According to the final chaptered version of the bill, there is
128 standard language to be placed on the warrant for the opt out. Two different versions of

129 language depending on whether the town has other games of chance in the community. She is
130 asking for guidance to put the language on a warrant article where RSA sets the language?
131 Master Plan – THIS IS A CHANGE FROM PREVIOUS UPDATES - the Planning Board has invited
132 the selectboard to their meeting on 9/23 for the presentation of the Draft Master Plan.
133 HOP Grant Housing Audit – the Planning Board will be reviewing this draft at their 8/26
134 meeting.
135 Short Term Rental Licensing – A lot of progress has been made in implementing the software
136 and licensing program. The software company is striving for a 10/13 up and running date but
137 even that is a tight turn around. Update to come.
138 Town Wide Road Assessment – presentation of the plan to the selectboard is expected to
139 occur in the September 22nd Select board meeting. Director Faller and she have reviewed the
140 draft, and they will be using that in the CIP process this year to keep that process on track for
141 the budget timeline.
142 Current Deeding - Our Deputy Tax Collector Christina Brown is starting the deeding process
143 with the required intent to deed letters. She expects a very short list of properties for
144 consideration sometime in October.
145
146 CIP Update – the management team is working on their CIP forms for the next 15 years
147 utilizing quotes for current items and industry standard estimates for the remainder of the
148 projects. Director Carpenter and herself expect to present a comprehensive plan to the CIP
149 committee at their next scheduled meeting on September 10, 2025.
150 Pleasant Street Wall – will be part of the CIP presentation.
151 Waterfront infrastructure – will be part of the CIP presentation.
152 Parking PILOT Program – Data collection continues. Reports from PD and DPW have parking
153 lots with open spaces. She thinks there is a misconception out there that the Town is required
154 to provide parking and that the PD has the capacity to enforce 24/7 parking regulations at the
155 two lots. She hopes to address it so that we may move forward with realistic expectations of
156 what can be done. As the selectboard knows, there is an RSA that tells us we must charge taxes
157 associated with the use of municipal property if the property is restricted to a few users. The
158 next meeting of this committee will be 10/16 after the PILOT program ends on 10/15.
159 Housing Champion Designation – we were told we would hear closer to the end of the month,
160 no news yet.
161 Main Street Project – parking study will be conducted in the month of August. You will see
162 engineers from VHB at different times of day throughout the downtown areas within .25 miles
163 of downtown which would encompass 467 spaces. Scope and pricing of parking study follows
164 this update. The utility study has been completed; a copy follows this update. Please let me
165 know if another presentation from the engineers is required prior to the completion of the
166 parking study.
167 Status DPW Bldg/Hutter –Attorneys are scheduling an onsite meeting to address issues with
168 the building so we may resolve occupancy issues and final payment. Onsite meeting has not
169 occurred yet.
170 Old Home Days – the Town, with representation from DPW, Police and Fire, had a good
171 meeting with the main street old home days committee mapping out the parade route and
172 main street area for the event for the highest degree of safety for those attending and those

173 living in the area. We plan to put a map showing the routes open for local traffic only in the
174 areas above main st on the Town website and throughout town. This is looking to be a great
175 event. I hope to be able to keep it going. Reminder 9/6 is Old Home Days! Meredith has been
176 added to the Preservations website of having an Old Home Days! Thank you to this group for
177 all their hard work bringing this community event to fruition.
178 Asset management/ Strategic planning grants- Both studies are scheduled for July completion.
179 This is 9 months ahead of the scheduled deadline. We have not seen the final product yet but
180 will share with the board when we do.
181 Prescott Park Renovation – meeting on 7/31 to discuss and put together all the information
182 gathered to date.
183
184 VISITOR AND RESIDENT COMMENTS Betty Higley from the Parking Committee asked if the
185 committee could possibly meet prior to the October 16th meeting as that would allow many
186 more of the members to be present in person.
187 Cara Clinton stated that she strongly opposes the electronic signs as it violates the statutes for
188 the town and would hurt the natural beauty of our town.
189 SELECT BOARD REPORTS AND COMMENTS
190 Selectperson Jeanie Forrester mentioned that the Old Home Day committee would like the
191 board's participation.
192 Selectperson Lynn Leighton spoke about the recent meeting for Prescott Park revitalization
193 project as well as the Waukewan Watershed meetings.
194 Vice Chairperson Steve Aiken recently met with the New Beginnings meeting, as well as
195 Chamber meetings. The Chamber is excited to be a part of the Old Home Day Parade as well.
196 Chairperson Mike Pelczar also attended the Waukewan Watershed meeting and was very
197 impressed with the efforts.
198 Chairperson Mike Pelczar moved the Meredith Selectboard enter into nonpublic session under
199 RSA 91-A3 II (d) consideration of the acquisition, sale or lease of real property which, if
200 discussed in public, would likely benefit a party or parties whose interests are adverse to those
201 of the general community AND under RSA 91-A3 II (a) the dismissal, promotion or
202 compensation of any public employee or the disciplining of such employee, or the investigation
203 of any charges against him or her, unless the employee affected (1) has a right to a public
204 meeting, and (2) requests that the meeting be open, in which case the request shall be
205 granted.”.
206
207 Seconded by Selectperson Jim Gregoire, roll call vote:
208
209 Roll call vote:
210 Selectperson Jim Gregoire Yes
211 Selectperson Jeanie Forrester Yes
212 Selectperson Lynn Leighton Yes

213 Vice Chairperson Steve Aiken Yes
214 Chairperson Mike Pelczar Yes
215
216 Non Public opened at 6:08pm
217 Return to Public at 6:17pm
218
219 Chairperson Mike Pelczar motioned to adjourn the meeting at 6:18pm
220

221 Next meeting: August 25, 2025
222
223
224
225
226



**Town of Meredith, New Hampshire
Selectboard Agenda Report
For the Meeting of August 25, 2025**

From: Michael Faller, Director of Public Works

Subject: Crestwood Estates request for town to take over roads

Suggested Motion:

Not at this time....Workshop

Recommendation:

I am recommending that the town does not take over the roads within the Crestwood Subdivision. They should remain private until the time the development phases are built out. Reasons are listed below in the background.

Background/Discussion:

This Subdivision started back in 2007/08. The original development came to the town as being a 59+/- lot subdivision. During the last minutes it was decided by the developer to phase the project. This project has developed in multiple phases over the many years it's been in existence. Phase one is pretty much complete, but Phase two has not been completed and still has two roads left to construct. The concerns I have are:

1. As future phases come forward, they will be driving over the older roads. If the town owns these roads the repair will fall onto the taxpayers of the town.
2. Although they have done some roadside cutting to remove the excess growth approximately 2 years ago, most of this has started to grow back in. When I met with the association about the work that needed to be done, some work was done, and some wasn't.
3. The cistern that was required to be completed at the start of Phase two, has not been completed. The cistern is in but the roadway going to it is in terrible shape

Town of Meredith Selectboard Agenda Report

and appears it is not with the location depicted on the plan set. It's currently gravel and the area is growing in. The access to the cistern will need to be improved so it is adequate for the Fire Department's use.

4. Seeing that it is a private roadway, there is a mailbox complex at the entrance to the subdivision. This would fall within town ROW. This would have to be removed or be the responsibility of the association. Any damage to the structure would fall onto the association
- .
5. The first part of the roadway entering in from Route 106 is original and shows signs of cracking and age. With excessive truck traffic for future construction this will get worse quicker.
6. I have always stated that seeing the developer took the phased approached, the town wouldn't consider accepting any portion of the roads until Phase 3 was substantially built out.
7. This is a big subdivision, any portion of these roads being accepted will require the town to add a plow route. My current routes are longer than they should be. This will require a new position being added along with the purchase of an additional Kenworth truck.
8. I feel this would be premature accepting these roads. The association has not stepped up to the plate and properly funded the proper care of taking care of the roads and right-of-ways. Should the town accept these roads, we would be faced with about \$150,000 to \$200,000 worth of work to bring the roads into acceptable compliance. This is a rough estimate and is probably on the conservative side.
NOTE: That sum is without any future construction within the development.
9. Also, several of the driveways that have been installed do not meet our driveway regulations and would need to be redone by the homeowner.

Fiscal Impact:

With the added plow route, employee, truck and repair costs, I estimate this would be about a \$650k hit on the town budget to effectively handle the added responsibility.

Concurrences:

DPW's budget would go up during summer maintenance along with winter maintenance costs. Roadside mowing, ditching and drainage repairs would have a yearly fiscal impact

Town of Meredith Selectboard Agenda Report

Alternatives:

This subdivision should remain private until such time the roads are adequately maintained by the association. I also recommend that the town will not consider taking the roads over until Phase 3 is substantially built out. Should Phase 3 not be built out, and turn into green space, the town could reconsider the impact of what Phases 1 and 2 would have on the taxbase at that time. I would still say Both Phase 1 and 2 would require an additional plow route, truck and employee.

Attachments/Exhibits:

Crestwood Homeowner Association Request

Crestwood Plan

Development Agreement

Crestwood Estates at Meredith
Homeowners Association
PO Box 123
Meredith, NH 03253

Town of Meredith
41 Main Street
Meredith, NH 03253

To: Angela LaBrecque

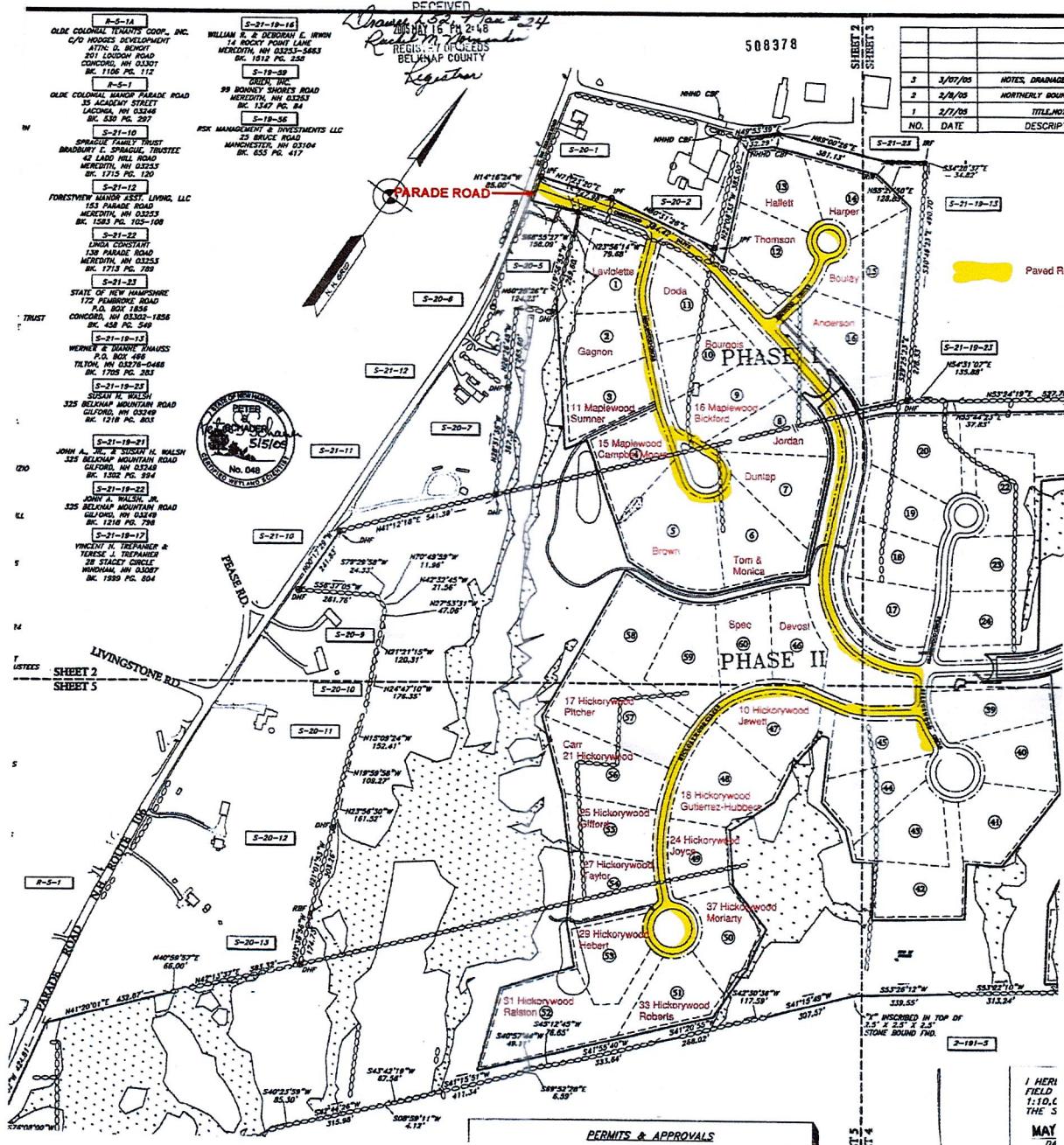
This is a formal request for these roads to be accepted by the town for road maintenance:

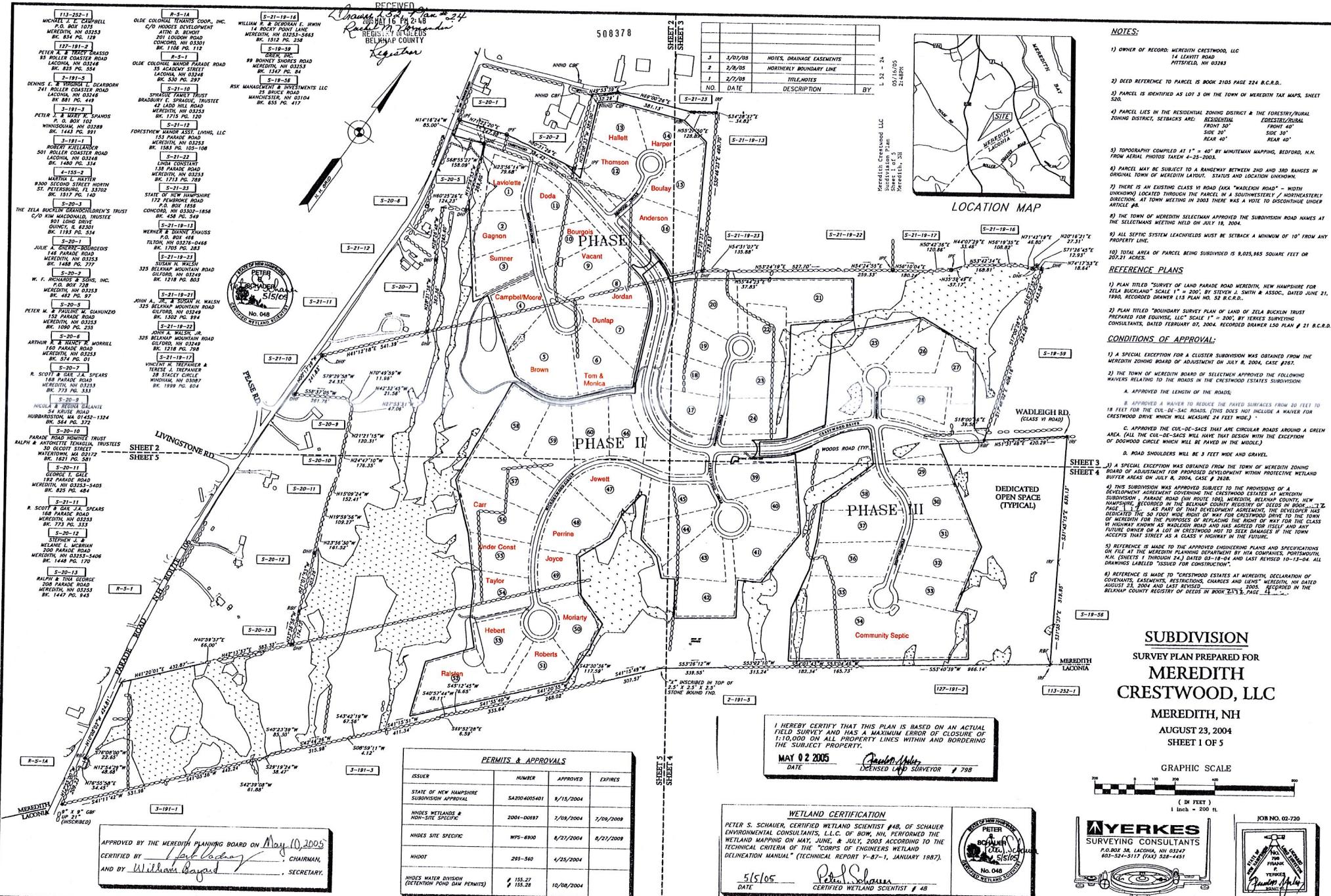
- Crestwood Drive as paved up to the point where it meets Hickorywood Circle and paved road ends – refer to attached survey map
- Redwood Circle
- Maplewood Circle
- Hickorywood Circle

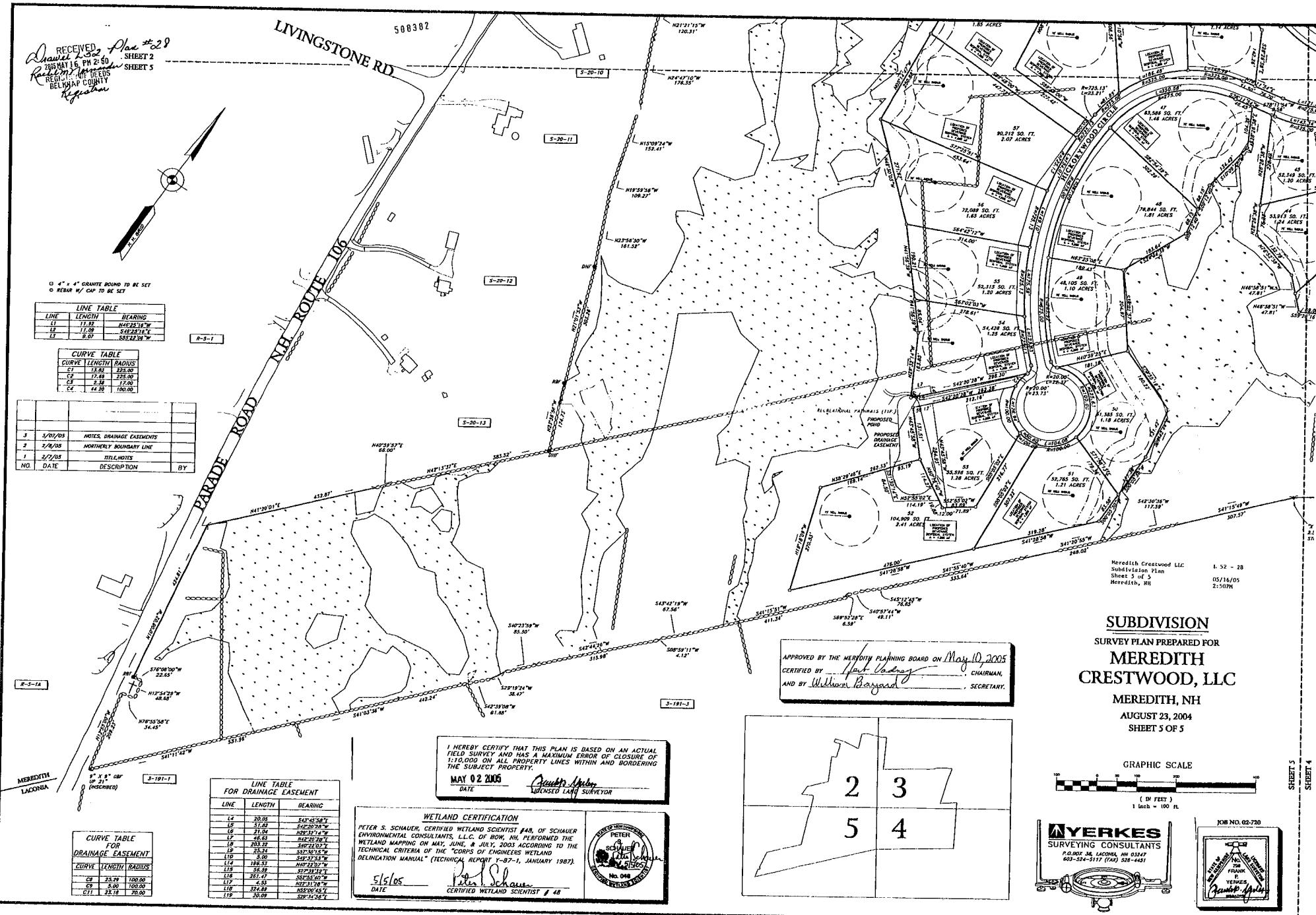
Respectfully submitted by Crestwood Estates at Meredith, HOA.

Secretary, Melissa Anderson crestwoodesthoa@gmail.com
President, Bruce Gagnon landcraftersllc@metrocast.net

Att;







RECEIVED

2005 MAY 16 PM 2:43
Rachel M. Hernandez
REGISTRY OF DEEDS
BELKNAP COUNTY
Registration

508376

DEVELOPMENT AGREEMENT GOVERNING THE
CRESTWOOD AT MEREDITH SUBDIVISION
PARADE ROAD (NH RTE 106), MEREDITH,
BELKNAP COUNTY, NEW HAMPSHIRE

THIS AGREEMENT is made as of the 13th day of May 2005, between the Town of Meredith, a New Hampshire municipal corporation having its principal place of business at Town Hall, Main Street, Meredith, NH 03253, hereinafter "Town," and Meredith Crestwood, LLC, a New Hampshire limited liability company having its principal place of business at 14 Leavitt Road, Pittsfield, NH 03263, hereinafter "Developer."

Introduction & Scope of Project

1. Developer has proposed a 59-lot cluster subdivision to be developed on 207.4 acres easterly of Parade Road in Meredith, New Hampshire, hereinafter "Crestwood."
2. Crestwood received conditional approval from the Meredith Planning Board on Tuesday, 22 June 2004, subject to the conditions set forth in the notice of approval attached and made a part of this Agreement.
3. Developer proposes to develop Crestwood in three phases, Phase I consisting of 16 lots, Phase II consisting of 30 lots, and Phase III consisting of 13 lots.
4. It is the purpose of this Agreement, formed under the provisions of RSA 674:36, III, RSA 674:39, and RSA 676:12, VI, to identify the rights and obligations of the Town and the Developer concerning the approval and the phasing of the construction of Crestwood.

BK2172P60478

ARTICLE I
Program, Vesting

1.1 Development Program. Developer proposes to construct the roads and infrastructure servicing Crestwood in accordance with the subdivision plan approved on 22 June 2004 and the engineering plans submitted to the Town of Meredith and the State of New Hampshire. All of the lots will be serviced by individual septic systems and wells with the exception of 9 lots in Phase III that will be served by a common septic system on Lot 34. Developer intends to construct the roads within Crestwood to such standards as necessary to have those roads accepted by the Town as municipally-maintained Class V highways. Developer will provide the Town with such security to assure completion of the roads, drainage systems, and fire cisterns as is mutually agreed upon in order to obtain building permits for homes in Crestwood. In addition, Developer has dedicated the 50-foot wide right of way for Crestwood Drive to the Town of Meredith for the purposes of replacing the right of way for the Class VI highway known as Wadleigh Road and has agreed for itself and any future owner of a lot in Crestwood not to seek damages if the Town accepts that street as a Class V highway in the future.

1.2 Vesting of Approval.

A. In accordance with the provisions of RSA 674:39, once Developer has commenced active and substantial construction of the infrastructure for Phase I, and provided such surety as the Town and the Developer mutually agree to assure completion of that infrastructure, Developer's right to complete Phase I in accordance with the approval granted 22 June 2004 shall be vested. For the purposes of this subsection, active and substantial construction of the infrastructure for Phase I shall mean the clearing and grading of the right of way for Crestwood Drive and the installation of the fire cistern.

B. In addition, if within four years of the date of recording of the subdivision plan for Crestwood, the Developer commences active and substantial construction of the infrastructure for Phase II and provides such surety as the Town and the Developer mutually agree to assure completion of the infrastructure for Phase II, then Developer's right to complete Phase II in accordance with the approval granted 22 June 2004 shall be vested. For the purposes of this subsection, active and substantial construction of the

BK2172PG0479

infrastructure for Phase II shall mean the clearing and grading of the roads in Phase II (including Crestwood Drive) and the installation of the fire cistern for Phases II and III. Notwithstanding anything contained herein to the contrary, no work on Phase II shall commence, other than the clearing and grading of the roads, until the Developer has demonstrated to the planning board at a duly noticed public hearing that all required State and Federal permits and approvals to construct Phase II have been acquired and are still valid; at the public hearing the planning board shall also consider the proper amount and form of the surety to be provided to guarantee to the town the completion of the infrastructure for Phase II.

C. In addition, if within four years of the date of recording of the subdivision plan for Crestwood, the Developer commences active and substantial construction of the infrastructure for Phase III and provides such surety as the Town and the Developer mutually agree to assure completion of the infrastructure for Phase III, then Developer's right to complete Phase III in accordance with the approval granted 22 June 2004 shall be vested. For the purposes of this subsection, active and substantial construction of the infrastructure for Phase III shall mean the clearing and grading of the roads in Phase III (including Crestwood Drive). Notwithstanding anything contained herein to the contrary, no work on Phase III shall commence, other than the clearing and grading of the roads, until the Developer has demonstrated to the planning board at a duly noticed public hearing that all required State and Federal permits and approvals to construct Phase III have been acquired and are still valid; at the public hearing the planning board shall also consider the proper amount and form of the surety to be provided to guarantee to the town the completion of the infrastructure for Phase III.

1.3 Dedication of Crestwood Drive. It is a specific element and condition of the approval of Crestwood that Crestwood Drive is to be developed in a location and manner to replace the discontinued Class VI highway known as Wadleigh Road that traversed the Crestwood property. The recording of the Declaration of Covenants and Restrictions for Crestwood shall be considered a dedication to the Town of Meredith of a right of way over the Crestwood property along Crestwood Drive as shown on plans for Crestwood to be recorded in the Belknap County Registry of Deeds for the purposes of establishing a public highway to connect with that portion of Wadleigh Road that runs easterly from the Crestwood property to U.S. Rte. 3. It is an express condition of that dedication that any subsequent acceptance by the Town of Meredith of the right of way for Crestwood Drive as a Class V highway pursuant to RSA 674:40-a or otherwise according to law shall not give rise to a claim for damages by either the Developer or any owner within Crestwood. The dedication of Crestwood Drive as a public highway shall survive the termination or expiration of this Agreement, and shall remain in full force and effect for the maximum duration permitted under New Hampshire law.

BK2172PG0480

ARTICLE II

Term

2.1 Term of Agreement. This agreement shall be effective upon its review, approval, and signature by the Selectmen and the Planning Board of the Town and by the Developer, and

shall expire upon the completion of the development program set out in Section 1.1 of this Agreement, or upon the expiration of the 4th year from the date of recording of the plan for Crestwood in accordance with the provisions of RSA 674:39.

ARTICLE III

Amendments to the Agreement

3.1 This Agreement may only be amended by written consent of the Selectmen of the Town, the Planning Board of the Town, and the Developer.

Article IV

Recording of Agreement

4.1 This Agreement shall be recorded at the Belknap County Registry of Deeds at the expense of the Developer.

Article V

Binding Effect

5.1 This Agreement shall be binding on the parties hereto, their heirs, successors and assigns forever.

EXECUTED, this 13th day of May, 2005.

TOWN OF MEREDITH

BOARD OF SELECTMEN

Robert St. John
Selectman

Peter N. Miller
Selectman

Frank Shirel
Selectman

BY2172PG0481

PLANNING BOARD

Herb Vadney
Herb Vadney, Chairman

William Bayard
William Bayard, Secretary

DEVELOPER

Meredith Crestwood, LLC

By:

Its Duly Authorized Member

8K2172PG0482

Page 5 of 5



**Town of Meredith, New Hampshire
Selectboard Agenda Report
For the Meeting of August 25, 2025**

From: Meredith Management Team

Subject: Comprehensive Fees Review

Suggested Motion:

Selectboard Member moves, "I move that the Meredith Selectboard hold a public hearing on the Schedule of Fees as presented at the September 8, 2025 Selectboard meeting."

Chair calls for a second, discussion and vote.

Background/Discussion:

At the Select Board's request, the Town's management team conducted a thorough and collaborative review of the fee structures across departments. Many of Meredith's existing fees have not been updated in over a decade—and some in nearly twenty years.

The comprehensive list presented includes all current fees, including those recently adopted as part of the "go live" phase of the MUNIS enterprise system. No changes are recommended to those newly implemented fees.

This master list is intended to be all-inclusive and will be made available on the Town's website for easy reference by residents, taxpayers, and other users. As part of the review process, department heads researched fees from surrounding and comparable communities to inform their recommendations. The management team then reviewed and discussed all submissions to ensure consistency and alignment with Town goals.

Note: We have removed the commercial boat launch fee from the schedule until legal opinion is obtained. Fees related to the Water and Sewer Enterprise Funds are not included at this time, as a grant-funded rate study is currently in progress. Once the study's recommended rates are received and formally adopted by the Select Board, they will be added to the comprehensive fee list.

Town of Meredith Selectboard Agenda Report

Fiscal Impact:

Fees assessed for specific purposes in the general fund offset taxes.

Attachments/Exhibits:

Comprehensive Fees List:

Green highlights reflect recommended new fees
Yellow highlights are recommended changes

Town of Meredith, New Hampshire		Fee Amount Proposed Change	
Fee Schedule		New Proposed Fee	
Updated 8/21/25			
Fee Title	Fee Category (if applicable)	Current Amount	Proposed Amount
Accident Reports			
	Non-fatal	\$10.00	\$10.00
	Fatal	\$25.00	\$25.00
	Discovery	\$0.00	\$0.00
After School Program (Weekly) - Nonresident			
	1 Child	\$50.00	\$55.00
	2 Children	\$66.00	\$72.00
	3+ Children	\$81.00	\$87.00
After School Program (Weekly) - Resident			
	1 Child	\$35.00	\$40.00
	2 Children	\$50.00	\$56.00
	3+ Children	\$66.00	\$72.00
Arrest Report			
	Non-discovery	\$10.00	\$10.00
	Discovery	\$0.00	\$0.00
Birthday Party			
	Resident	\$100.00	\$150.00
	Nonresident	\$150.00	\$200.00
Birthday Party Additional Activity			
	Resident	\$30.00	\$50.00
	Nonresident	\$30.00	\$50.00
Boat Launch			
	Recreational Day User	\$20/launch	\$30/launch
Building Permit - Existing Residential Structures (based on total square footage of renovated/ altered area)			
	Renovations & structural alteration	\$.15/sf	\$.15/sf, \$40 min
	Accessory Structures	n/a	\$.15/sf, \$40 min
	Dock repairs	\$25.00	\$25.00
	Demolition	\$50.00	\$50.00
	Septic system repair	\$25.00	\$25.00
Building Permit - New Construction (based on total square footage)			
	Single Family Dwelling	\$.25/sf (gross area includes basement)	\$.25/sf (gross area includes basement)
	Multi-Family (per unit)	\$100/Unit plus \$.25/sf	\$100/Unit plus \$.25/sf
	Garage	\$.15/sf	\$.15/sf
	Commercial	\$.30/sf	\$.250 + \$.30/sf
	Industrial	\$.30/sf	\$.250 + \$.30/sf
	Dock	\$25 plus \$2/ft. in length	\$40.00
	Septic System	\$50.00	\$50.00

Town of Meredith, New Hampshire		Fee Amount Proposed Change	
Fee Schedule		New Proposed Fee	
Updated 8/21/25			
Fee Title	Fee Category (if applicable)	Current Amount	Proposed Amount
	Sign Permit/Temp. Sign	\$25.00	\$25.00
	Swimming Pool	\$25.00	\$25.00
	Fence	\$25.00	\$25.00
Building Permit - Other			
	Plumbing	\$50.00	\$50.00
	Electrical	\$50.00	\$50.00
	Work done w/out permit	\$100 1st offense & \$250 2nd offense	Double permit fee
	Re-inspection Fee	\$25.00 after the 1st inspection	\$25.00 after the 1st inspection
Call For Service Report			
	Non-discovery	\$1/page	\$1/page
	Discovery	\$0.00	\$0.00
Canned Owner's List		\$25/list	\$25/list
Cemetery - Grave Openings			
	Full Grave, Summer	\$400.00	\$800.00
	Full Grave, Summer (weekends & holidays)	\$500.00	\$1,000.00
	Cremain Grave, Summer	\$200.00	\$400.00
	Cremain Grave, Summer (weekends & holidays)	\$250.00	\$500.00
	Full Grave, Winter	\$500.00	\$1,500.00
	Full Grave, Winter (weekends & holidays)	\$600.00	\$1,800.00
	Cremain Grave, Winter	\$300.00	\$750.00
	Cremain Grave, Winter (weekends & holidays)	\$350.00	\$1,000.00
	Columbarium Cost/Niche	n/a	\$2,700 - includes all fees
Cemetery - Lots			
	One Full Burial Grave Lot (4' x 11')	\$500.00	\$1,500.00
	One Cremain Grave Lot (2' x 2.5')	\$150.00	\$750.00
Cemetery - Other Services			
	Install Concrete Monument Foundation (any size)	\$100/each	\$500.00

Town of Meredith, New Hampshire		Fee Amount Proposed Change	
Fee Schedule		New Proposed Fee	
Updated 8/21/25			
Fee Title	Fee Category (if applicable)	Current Amount	Proposed Amount
	Install Corner Posts-set of four	\$25.00	\$500.00
	Install Grass Level Marker	\$25.00	\$500.00
	Install Veteran's marker (Federal Govt Issued)	N/C	N/C
	Replace "Right to Burial" Certificate/Deed	\$10.00	\$50.00
	Research Right to Burial Certificates/Deeds	\$16/hour	\$75/hour
Cemetery - Winter Tomb Storage			
	Dec 1st - Jan 31st	\$125/body	\$250/body
	Feb 1st - Mar 31st	\$75/body	\$200/body
Climbing Wall Drop In - Nonresident			
	Child	\$5.00	\$10.00
	Adult	\$7.00	\$15.00
	Family	\$12.00	\$25.00
Climbing Wall Drop In - Resident			
	Child	\$3.00	\$5.00
	Adult	\$5.00	\$10.00
	Family	\$10.00	\$20.00
Copy Fee			
	8 1/2" x 11"	\$0.25	\$1.00
	11" x 17"	\$1.00	\$2.00
	Full Size Plans	\$6.00	\$8.00
Craft Fair Per Space - Nonresident			
	No Electricity	\$40.00	\$60.00
	Electricity	\$50.00	\$70.00
Craft Fair Per Space - Resident			
	No Electricity	\$40.00	\$60.00
	Electricity	\$50.00	\$70.00
Daddy Daughter Dance - Nonresident			
	Couple	\$20.00	\$30.00
	Additional Child	\$5.00	\$10.00
Daddy Daughter Dance - Resident			
	Couple	\$20.00	\$30.00
	Additional Child	\$5.00	\$10.00

Town of Meredith, New Hampshire		Fee Amount Proposed Change	
Fee Schedule		New Proposed Fee	
Updated 8/21/25			
Fee Title	Fee Category (if applicable)	Current Amount	Proposed Amount
Electronic Copy		Provide brand new thumb drive in packaging	Provide brand new thumb drive in packaging
Fire - Detail Fees			
	Fire Detail Rate per Firefighter	n/a	\$75/hour
	Fire Engine, Tower, Rescue	n/a	\$150/hour
	Forestry Truck, Argo Unit, Utility, Snowmobile, Boat, Command, Staff Vehicle	n/a	\$75/hour
Fire - Inspections & Permits			
	Blasting	\$100.00	\$100.00
	Chimney/ Fireplace - Additional Units	\$10.00	\$10.00
	Chimney/Fireplace	\$50.00	\$50.00
	Cisterns/Hydrants	n/a	\$150 (one time at install)
	Commercial Kitchen Hood Exhaust System	\$150.00	\$150.00
	Commercial Tent	\$50.00	\$50.00
	Fire Alarm	\$50.00	\$50.00
	Fuel Storage Tanks	\$50.00	\$50.00
	Gas Piping - Commercial	\$.23/sq ft; \$50 minimum	\$.23/sq ft; \$50 minimum
	Gas Piping - NonCommercial	\$50.00	\$50.00
	Gas Piping - each additional appliance	\$10.00	\$10.00
	Generator - LP Gas	\$50.00	\$50.00
	Mechanical	\$50.00	\$50.00
	Mechanical - Additional Units	\$10.00	\$10.00
	Mobile Cooking Unit	\$50.00	\$50.00
	Oil Burner	\$50.00	\$50.00
	Reinspection Fee	\$25.00	\$25.00
	Replacement Units - Burner	\$50/unit	\$50/unit
	Short Term Rental	\$50.00	\$50.00
	Sprinkler System	.23/sf; \$50 minimum	.23/sf; \$50 minimum
Fire - Sprinkler System Plan Review			

ComprehensiveList Fee Alpha Sort

Town of Meredith, New Hampshire		Fee Amount Proposed Change	
Fee Schedule		New Proposed Fee	
Updated 8/21/25			
Fee Title	Fee Category (if applicable)	Current Amount	Proposed Amount
	NFPA 13D (Single Family)	\$50.00	\$50.00
	NFPA 13 & 13R- Areas 4000 Sq Ft or Less	\$50.00	\$50.00
	NFPA 13 & 13R- Areas Greater Than 4000 Sq Ft	\$100.00	\$100.00
Full Day Camp - Nonresident			
	1 Child	\$40.00	\$45.00
	2 Children	\$52.00	\$58.00
	3+ Children	\$72.00	\$75.00
Full Day Camp - Resident			
	1 Child	\$30.00	\$35.00
	2 Children	\$40.00	\$48.00
	3+ Children	\$57.00	\$60.00
Half Day Camp - Nonresident			
	1 Child	\$20.00	\$23.00
	2 Children	\$26.00	\$29.00
	3+ Children	\$36.00	\$39.00
Half Day Camp - Resident			
	1 Child	\$15.00	\$18.00
	2 Children	\$20.00	\$24.00
	3+ Children	\$30.00	\$36.00
Halloween Bash - Nonresident			
	Child	\$10.00	\$15.00
	Family	\$20.00	\$25.00
Halloween Bash - Resident			
	Child	\$10.00	\$15.00
	Family	\$20.00	\$25.00
Insufficient Funds		\$25.00	\$25.00
Lot Restoration Application Fee		\$50.00	\$50.00
Mother Son Game Night - Nonresident			
	Couple	\$20.00	\$30.00
	Additional Child	\$5.00	\$10.00
Mother Son Game Night - Resident			
	Couple	\$20.00	\$30.00
	Additional Child	\$5.00	\$10.00
Motorcycle Week			
	Vendor Fee	\$450.00	\$450.00
	Late Fee	\$100.00	\$100.00
Notary Fee		\$5.00	\$5.00

Town of Meredith, New Hampshire		Fee Amount Proposed Change	
Fee Schedule		New Proposed Fee	
Updated 8/21/25			
Fee Title	Fee Category (if applicable)	Current Amount	Proposed Amount
Offense Report			
	Non-discovery	\$10.00	\$10.00
	Discovery	\$0.00	\$0.00
Pickleball - Nonresident			
	Open	\$60.00	\$60.00
	Intermediate	\$30.00	\$30.00
	Advanced	\$60.00	\$60.00
Pickleball - Resident			
	Open	\$50.00	\$50.00
	Intermediate	\$25.00	\$25.00
	Advanced	\$50.00	\$50.00
Pistol Permits		set by State Statute 159:6 (b)	set by State Statute 159:6 (b)
Planning Board Applications - Architectural Design Review			
	Architectural Design Review	\$100.00	\$100.00
	Abutter Notification (if filed w/out Site Plan)	\$10/Abutter Notification	\$10/Abutter Notification
	Town Publication Fee (if filed w/out Site Plan)	\$50.00	\$50.00
Planning Board Applications - Site Plan Review			
	Home Occupation	\$100.00	\$100.00
	Change of Use (w/no site modification)	\$125.00	\$125.00
	All other site plans	\$150 + \$0.03/sf of disturbance	\$300 + \$0.03/sf of disturbance
	Amendments	\$150+ \$0.03/sf of disturbance	\$300 + \$0.03/sf of disturbance
	Abutter Notification	\$10/Abutter Notification	\$10/Abutter Notification
	Publication Fee	\$50.00	\$50.00
Planning Board Applications - Subdivision			
	Major-over 3 lots	\$150/lot	\$150/lot
	Minor-3 or less lots	\$300.00	\$300.00
	Boundary Line Adjustment Application	\$200.00	\$200.00
	Lot Merger Application	\$75.00	\$75.00
	Town Publication Fee	\$50.00	\$50.00
	Abutter Notification	\$10/Abutter Notification	\$10/Abutter Notification
	Town Recording Fee	\$50.00	\$50.00

ComprehensiveList Fee Alpha Sort

Town of Meredith, New Hampshire		Fee Amount Proposed Change	
Fee Schedule		New Proposed Fee	
Updated 8/21/25			
Fee Title	Fee Category (if applicable)	Current Amount	Proposed Amount
	Belknap County Registry	Dependent on Document Size (not including LCHP)	Dependent on Document Size (not including LCHP)
Police Detail			
	Officer, including Admin Fee	\$75/hour	\$95/hour
	Cruiser	\$10/hour	\$10/hour
Public Works			
	Driveway Permit	\$25.00	\$50.00
	Trench Permit	n/a	\$50.00
	Hook up to Town Drainage	n/a	\$100.00
	Intent to Cut Road Bond	TBD by designated road & work to be done	TBD by designated road & work to be done/\$2,500 minimum
	Trench Permit Bond	TBD by designated road & work to be done	TBD by designated road & work to be done/\$2,500 minimum
Rental Fee (Hourly) - Activity Center			
	State/Federal Agency	\$50.00	\$50.00
	Meredith Non Profit	\$0.00	\$0.00
	Meredith Resident	\$40.00	\$40.00
	Meredith For Profit	\$50.00	\$50.00
	Non Meredith Non Profit	\$50.00	\$50.00
	Non Meredith Resident	\$80.00	\$80.00
	Non Meredith For Profit	\$80.00	\$80.00
Rental Fee (Hourly) - Arts & Crafts Room			
	State/Federal Agency	\$40.00	\$40.00
	Meredith Non Profit	\$0.00	\$0.00
	Meredith Resident	\$30.00	\$30.00
	Meredith For Profit	\$40.00	\$40.00
	Non Meredith Non Profit	\$40.00	\$40.00
	Non Meredith Resident	\$60.00	\$60.00
	Non Meredith For Profit	\$60.00	\$60.00
Rental Fee (Hourly) - Athletic Field			
	State/Federal Agency	\$15.00	\$20.00
	Meredith Non Profit	\$0.00	\$0.00
	Meredith Resident	\$10.00	\$15.00
	Meredith For Profit	\$15.00	\$20.00
	Non Meredith Non Profit	\$15.00	\$20.00
	Non Meredith Resident	\$20.00	\$25.00

ComprehensiveList Fee Alpha Sort

Town of Meredith, New Hampshire		Fee Amount Proposed Change	
Fee Schedule		New Proposed Fee	
Updated 8/21/25			
Fee Title	Fee Category (if applicable)	Current Amount	Proposed Amount
	Non Meredith For Profit	\$20.00	\$25.00
Rental Fee (Hourly) - Athletic Field w/ Lights			
	State/Federal Agency	\$20.00	\$25.00
	Meredith Non Profit	\$0.00	\$0.00
	Meredith Resident	\$15.00	\$20.00
	Meredith For Profit	\$20.00	\$25.00
	Non Meredith Non Profit	\$20.00	\$25.00
	Non Meredith Resident	\$30.00	\$35.00
	Non Meredith For Profit	\$30.00	\$35.00
Rental Fee (Hourly) - Kitchen			
	State/Federal Agency	\$40.00	\$40.00
	Meredith Non Profit	\$0.00	\$0.00
	Meredith Resident	\$30.00	\$30.00
	Meredith For Profit	\$40.00	\$40.00
	Non Meredith Non Profit	\$40.00	\$40.00
	Non Meredith Resident	\$60.00	\$60.00
	Non Meredith For Profit	\$60.00	\$60.00
Rental Fee (Hourly) - Leavitt/Waukewan Beaches			
	State/Federal Agency	\$15.00	\$20.00
	Meredith Non Profit	\$0.00	\$0.00
	Meredith Resident	\$10.00	\$15.00
	Meredith For Profit	\$15.00	\$20.00
	Non Meredith Non Profit	\$15.00	\$20.00
	Non Meredith Resident	\$20.00	\$25.00
	Non Meredith For Profit	\$20.00	\$25.00
Rental Fee (Hourly) - Meeting Room A			
	State/Federal Agency	\$40.00	\$40.00
	Meredith Non Profit	\$0.00	\$0.00
	Meredith Resident	\$30.00	\$30.00
	Meredith For Profit	\$40.00	\$40.00
	Non Meredith Non Profit	\$40.00	\$40.00
	Non Meredith Resident	\$60.00	\$60.00
	Non Meredith For Profit	\$60.00	\$60.00
Rental Fee (Hourly) - Meeting Room B			
	State/Federal Agency	\$40.00	\$40.00
	Meredith Non Profit	\$0.00	\$0.00
	Meredith Resident	\$30.00	\$30.00
	Meredith For Profit	\$40.00	\$40.00
	Non Meredith Non Profit	\$40.00	\$40.00

ComprehensiveList Fee Alpha Sort

Town of Meredith, New Hampshire		Fee Amount Proposed Change	
Fee Schedule		New Proposed Fee	
Updated 8/21/25			
Fee Title	Fee Category (if applicable)	Current Amount	Proposed Amount
	Non Meredith Resident	\$60.00	\$60.00
	Non Meredith For Profit	\$60.00	\$60.00
Rental Fee (Hourly) - Meeting Room C			
	State/Federal Agency	\$40.00	\$40.00
	Meredith Non Profit	\$0.00	\$0.00
	Meredith Resident	\$30.00	\$30.00
	Meredith For Profit	\$40.00	\$40.00
	Non Meredith Non Profit	\$40.00	\$40.00
	Non Meredith Resident	\$60.00	\$60.00
	Non Meredith For Profit	\$60.00	\$60.00
Rental Fee (Hourly) - Meeting Rooms A & B			
	State/Federal Agency	\$55.00	\$55.00
	Meredith Non Profit	\$0.00	\$0.00
	Meredith Resident	\$40.00	\$40.00
	Meredith For Profit	\$55.00	\$55.00
	Non Meredith Non Profit	\$55.00	\$55.00
	Non Meredith Resident	\$80.00	\$80.00
	Non Meredith For Profit	\$80.00	\$80.00
Rental Fee (Hourly) - Meeting Rooms A & C			
	State/Federal Agency	\$55.00	\$55.00
	Meredith Non Profit	\$0.00	\$0.00
	Meredith Resident	\$40.00	\$40.00
	Meredith For Profit	\$55.00	\$55.00
	Non Meredith Non Profit	\$55.00	\$55.00
	Non Meredith Resident	\$80.00	\$80.00
	Non Meredith For Profit	\$80.00	\$80.00
Rental Fee (Hourly) - Meeting Rooms A, B & C			
	State/Federal Agency	\$65.00	\$65.00
	Meredith Non Profit	\$0.00	\$0.00
	Meredith Resident	\$50.00	\$50.00
	Meredith For Profit	\$65.00	\$65.00
	Non Meredith Non Profit	\$65.00	\$65.00
	Non Meredith Resident	\$100.00	\$100.00
	Non Meredith For Profit	\$100.00	\$100.00
Rental Fee (Hourly) - Meeting Rooms B & C			
	State/Federal Agency	\$55.00	\$55.00
	Meredith Non Profit	\$0.00	\$0.00
	Meredith Resident	\$40.00	\$40.00
	Meredith For Profit	\$55.00	\$55.00

ComprehensiveList Fee Alpha Sort

Town of Meredith, New Hampshire		Fee Amount Proposed Change	
Fee Schedule		New Proposed Fee	
Updated 8/21/25			
Fee Title	Fee Category (if applicable)	Current Amount	Proposed Amount
	Non Meredith Non Profit	\$55.00	\$55.00
	Non Meredith Resident	\$80.00	\$80.00
	Non Meredith For Profit	\$80.00	\$80.00
Rental Fee (Hourly) - Skate Park			
	State/Federal Agency	\$15.00	\$20.00
	Meredith Non Profit	\$0.00	\$0.00
	Meredith Resident	\$10.00	\$15.00
	Meredith For Profit	\$15.00	\$20.00
	Non Meredith Non Profit	\$15.00	\$20.00
	Non Meredith Resident	\$20.00	\$25.00
	Non Meredith For Profit	\$20.00	\$25.00
Rental Fee (Hourly) - Skate Park w/ Lights			
	State/Federal Agency	\$20.00	\$25.00
	Meredith Non Profit	\$0.00	\$0.00
	Meredith Resident	\$15.00	\$20.00
	Meredith For Profit	\$20.00	\$25.00
	Non Meredith Non Profit	\$20.00	\$25.00
	Non Meredith Resident	\$30.00	\$35.00
	Non Meredith For Profit	\$30.00	\$35.00
Rental Fee (Hourly) - Skating Rink			
	State/Federal Agency	\$15.00	\$20.00
	Meredith Non Profit	\$0.00	\$0.00
	Meredith Resident	\$10.00	\$15.00
	Meredith For Profit	\$15.00	\$20.00
	Non Meredith Non Profit	\$15.00	\$20.00
	Non Meredith Resident	\$20.00	\$25.00
	Non Meredith For Profit	\$20.00	\$25.00
Rental Fee (Hourly) - Skating Rink w/ Lights			
	State/Federal Agency	\$20.00	\$25.00
	Meredith Non Profit	\$0.00	\$0.00
	Meredith Resident	\$15.00	\$20.00
	Meredith For Profit	\$20.00	\$25.00
	Non Meredith Non Profit	\$20.00	\$25.00
	Non Meredith Resident	\$30.00	\$35.00
	Non Meredith For Profit	\$30.00	\$35.00
Rental Fee (Hourly) - Tennis Court/Pickleball			
	State/Federal Agency	\$15.00	\$20.00
	Meredith Non Profit	\$0.00	\$0.00
	Meredith Resident	\$10.00	\$15.00

ComprehensiveList Fee Alpha Sort

Town of Meredith, New Hampshire		Fee Amount Proposed Change	
Fee Schedule		New Proposed Fee	
Updated 8/21/25			
Fee Title	Fee Category (if applicable)	Current Amount	Proposed Amount
	Meredith For Profit	\$15.00	\$20.00
	Non Meredith Non Profit	\$15.00	\$20.00
	Non Meredith Resident	\$20.00	\$25.00
	Non Meredith For Profit	\$20.00	\$25.00
Rental Fee (Hourly) - Tennis Court/Pickleball w/ Lights			
	State/Federal Agency	\$20.00	\$25.00
	Meredith Non Profit	\$0.00	\$0.00
	Meredith Resident	\$15.00	\$20.00
	Meredith For Profit	\$20.00	\$25.00
	Non Meredith Non Profit	\$20.00	\$25.00
	Non Meredith Resident	\$30.00	\$35.00
	Non Meredith For Profit	\$30.00	\$35.00
School Vacation Camps (Weekly) - Nonresident			
	1 Child	\$150.00	\$175.00
	2 Children	\$188.00	\$240.00
	3+ Children	\$207.00	\$285.00
School Vacation Camps (Weekly) - Resident			
	1 Child	\$100.00	\$125.00
	2 Children	\$138.00	\$188.00
	3+ Children	\$156.00	\$228.00
Senior Exercise			
	Resident	\$30.00	\$30.00
	Nonresident	\$40.00	\$40.00
Senior Strength & Balance			
	Resident	\$80.00	\$80.00
	Nonresident	\$90.00	\$90.00
Senior Yoga			
	Resident	\$25.00	\$25.00
	Nonresident	\$30.00	\$30.00
Sex Offender Registrations		set by State Statute 651-B:11	set by State Statute 651-B:11
Short Term Rental License - Annual		\$400.00	\$400.00
Soccer			
	Resident	\$25.00	\$35.00
	Nonresident	\$35.00	\$45.00
Solid Waste - Disposal			
	Regular Household Waste - Resident/Taxpayer	No Charge	No Charge

ComprehensiveList Fee Alpha Sort

Town of Meredith, New Hampshire		Fee Amount Proposed Change	
Fee Schedule		New Proposed Fee	
Updated 8/21/25			
Fee Title	Fee Category (if applicable)	Current Amount	Proposed Amount
	Contractors Permit (valid 7 consecutive days only)	\$20.00	\$50.00
	Construction/Demolition Debris	\$.08/lb=\$160/ton	\$.12/lb=\$240/ton
	Mattresses or Box Springs	\$10.00 each	\$20.00 each
	Propane Tanks <i>up to 20 lbs</i>	\$5.00 each	\$10.00
	Propane Tanks - <i>over 20 lbs</i>	\$25.00 each	\$50.00
	Fluorescent Bulbs	\$.15/foot	\$.25/foot
	Monitors/TV units	\$15.00 each	\$25.00 each
	Vehicle Tires-16" or Less with NO RIMS	\$2.00 each	\$10.00 each
	Vehicle Tires-16" or Less WITH RIMS	\$6.00 each	\$20.00 each
	Vehicle Tires-16.5" or larger, NO RIMS	\$10.00 each	\$25.00 each
	Vehicle Tires-16.5" or larger, WITH RIMS	\$10.00 each	\$30.00
	All Other Tires- <i>(skidder,loader, heavy const)</i> NO RIMS	\$25.00 each	\$50.00 each
	White Goods <i>(refrigerator, freezer, AC unit, microwave, etc)</i> Doors removed	\$20.00 each	\$35.00 each
	White Goods <i>(All other accepted appliances - washer/dryer/stove, etc)</i>	\$13.00 each	\$25.00 each
Solid Waste - General			
	Facility Decal Permit(2yr) - resident/taxpayer	\$20.00	\$35.00
	Facility Decal Permit(2yr)- second permit-same household	\$20.00	\$35.00
	Facility Decal Permit(2yr)-same household-ea additional after first 2 if original is presented	\$20.00	\$35.00

Town of Meredith, New Hampshire		Fee Amount Proposed Change	
Fee Schedule		New Proposed Fee	
Updated 8/21/25			
Fee Title	Fee Category (if applicable)	Current Amount	Proposed Amount
	Replacement Decal - if original presented	No Charge	\$5.00
	Replacement Decal - if original NOT presented	\$25.00	\$35.00
	Coupon Book (10) INSTEAD of Second Decal	\$20.00	\$35.00
	Coupon Book - Each Additional Book of 10 coupons	\$20.00	\$35.00
	Special One Day Refuse Permit-one time use only	\$2.00 per trip	\$5.00 per trip
Solid Waste - Leaves & Yard Waste - Commercial Hauler			
	Pick Up Truck (considered a load if level with gunnels)	\$10/load	\$25/load
	Pick Up w/ Box	\$25/load	\$50/load
	All Other Vehicles	\$45/load	\$75/load
Solid Waste - Leaves & Yard Waste - Resident/Taxpayer		No Charge	\$5.00
Special Use Permit - Events			
	Single & Multiple days w/ 1 Vendor	\$35.00	\$35.00
	2-3 Days w/ 1-5 Vendors	\$100.00	\$100.00
	2-3 Days w/ 6 or more Vendors	\$130.00	\$130.00
	4 or more Days w/ 1-5 Vendors	\$165.00	\$165.00
	4 or more Days w/ 6 or more Vendors	\$330.00	\$330.00
Summer Camp Half Day Option (Weekly) - Nonresident			
	1 Child	\$75.00	\$88.00
	2 Children	\$94.00	\$120.00
	3+ Children	\$105.00	\$144.00
Summer Camp Half Day Option (Weekly) - Resident			
	1 Child	\$50.00	\$63.00
	2 Children	\$70.00	\$94.00
	3+ Children	\$78.00	\$114.00
Summer Camp (Weekly) - Nonresident			
	1 Child	\$150.00	\$175.00
	2 Children	\$188.00	\$240.00

Town of Meredith, New Hampshire		Fee Amount Proposed Change	
Fee Schedule		New Proposed Fee	
Updated 8/21/25			
Fee Title	Fee Category (if applicable)	Current Amount	Proposed Amount
	3+ Children	\$207.00	\$285.00
Summer Camp (Weekly) - Resident			
	1 Child	\$100.00	\$125.00
	2 Children	\$138.00	\$188.00
	3+ Children	\$156.00	\$228.00
Summer Camp 3 Day Option (Weekly) - Nonresident			
	1 Child	\$95.00	\$110.00
	2 Children	\$118.00	\$150.00
	3+ Children	\$129.00	\$177.00
Summer Camp 3 Day Option (Weekly) - Resident			
	1 Child	\$65.00	\$80.00
	2 Children	\$88.00	\$118.00
	3+ Children	\$99.00	\$141.00
Summer Camp Early Drop Off (Weekly) - per Family			
	Resident	\$15.00	\$25.00
	Non Resident	\$20.00	\$35.00
Summer Camp Late Pick Up (Weekly) - per Family			
	Resident	\$15.00	\$25.00
	Non Resident	\$20.00	\$35.00
Tax Card Copy		\$1 each	\$1 each
Tax Maps 11 x 17		\$1/map	\$1/map
Tee Ball			
	Resident	\$25.00	\$35.00
	Nonresident	\$35.00	\$45.00
Zoning Board Applications			
	Variance	\$25.00	\$100.00
	Special Exception	\$25.00	\$100.00
	Equitable Waiver	\$25.00	\$100.00
	Abutter Notification	\$10/Abutter Notification	\$10/Abutter Notification
	Publication Fee	n/a	\$50.00
	After the Fact Application	n/a	\$200.00



Town of Meredith, New Hampshire
Selectboard Agenda Report
For the Meeting of August 25, 2025

From: **Judie Milner, Town Manager**

Subject: **Selectboard to consider approval of tax deeded property disposal recommendation**

Suggested Motion:

Selectboard Member moves, "I move the Meredith Selectboard dispose of the following tax deeded properties:

Map/Lot	Disposal Method	Minimum Amount	Notes
R08-33	direct	best offer	abutter must merge parcel with their existing property within 60 days of sale
R11-7	direct	best offer	abutter must merge parcel with their existing property within 60 days of sale
R17-16	direct	best offer	abutter must merge parcel with their existing property within 60 days of sale
R35-3	direct	best offer	abutter must merge parcel with their existing property within 60 days of sale
S15-57	direct	best offer	abutter must merge parcel with their existing property within 60 days of sale
S18-55	direct	best offer	abutter must merge parcel with their existing property within 60 days of sale
S22-27	direct	best offer	abutter must merge parcel with their existing property within 60 days of sale
U39-007	direct	best offer	abutter must merge parcel with their existing property within 60 days of sale
R37-12	bid	\$ 2,000.00	bid must state this is a difficult property and may not be buildable
R08-26	bid	\$ 1,700.00	
S25-36	bid	\$ 4,600.00	
S26-79	bid	\$ 5,900.00	
U01-1-A	bid	\$ 1,000.00	
U10-27-A	bid	\$ 1,000.00	requires easement for water line and sidewalk
U12-1	bid	\$ 6,500.00	required to remove camper and shed

AND

"I move the Meredith Selectboard deed back map/lot U01-1-96 to Donald Mason for \$25,344.69 payment in back taxes, interest and penalties."

Selectboard Chair calls for a second, discussion and vote.

Background/Discussion:

At the July 14, 2025 selectboard meeting, the selectboard advised the manager to move forward with a recommendation for disposal of undesignated town properties or properties acquired through tax deed. Town Planner Angela Labreque and I took a road trip to view the properties and presented a preliminary recommendation at the August 11, 2025 Selectboard Meeting.

At the meeting, a visitor spoke regarding map/lot R37-12 claiming that it should be a buildable property. Planner Labreque and I took another look at the property which is very steep and contains ledge. We can see where access to the property could be achieved from the top of Elsworth Road. We have changed our recommendation to bid property but strongly suggest that the bid contain words to the effect that this is a difficult property and may not be buildable.

All properties are beyond the 3 year statutory notification period for intent to sell. I am recommending minimum bids be the amount of property taxes due at the time of deeding as the intent is to get the properties back on the tax roll not make money in the sale. Reminder, per State Statute, all revenue from the sale above what is due the Town must be paid back to the previous owner(s) of the property.

One former property owner has reached out and asked to purchase the property back on Westbury Road (U01-1-96). He intends to pay the full \$25,344.69 by end of business on Friday 8/22/25. I would recommend this property be returned to the previous owner if the amount is paid in full by 8/22/25.

Fiscal Impact:

Tax deeding and/or disposing of tax deeded property puts these properties back on the tax roll to share in the tax burden.

Concurrences:

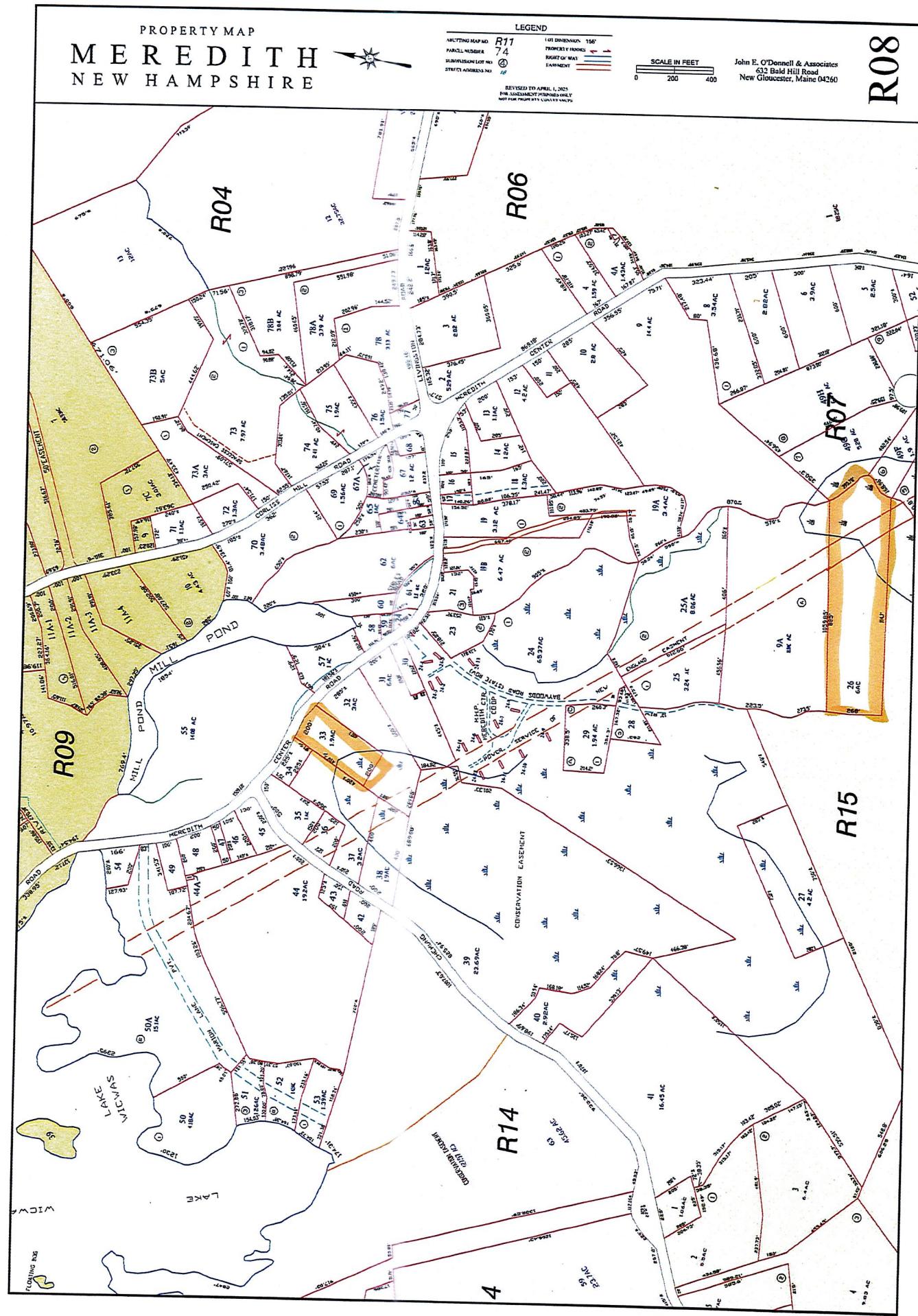
Discussion at the July 14, 2025 and August 11, 2025 Selectboard meetings

Attachments/Exhibits:

Listing of properties with recommendations

Associated tax maps

Map/Lot	Acres	Location	Category	Notes
R08-33	1.9	113 Meredith Center Road	abutter/merge	wet depressed area
R11-7	0.75	Old Stage Road	abutter/merge	landlocked
R17-16	0.69	Chemung Road	abutter/merge	wet/Mill Brook Prime
R35-3	13	Edgerly School Road	abutter/merge	deeded access for logging only
S15-57	2.1	Boynton Road	abutter/merge	wet/check on potential upland
S18-55	0.27	Tracy Way	abutter/merge	sliver fronting on Lots 53 & 54
S22-27	0.53	Tracy Way	abutter/merge	corner with poor sight distance
U39-007	0.03	Leavitt Park Rd.	abutter/merge	sliver fronts on two lots
R37-12	1.7	NH Route 132	bid	steep/cliff; warning difficult property
R08-26	6	Baywoods Rd.	bid	has access easement
S25-36	0.48	150 Waukewan	bid	once enforcement matter is complete
S26-79	3.1	Winona Shores	bid	
U01-1-A	0.27	Neal Shore Road	bid	has beach rights
U10-27-A	0.28	358 DW Hwy	bid	need easement for water line & sidewalk
U12-1	0.17	30 Philbrook Avenue	bid	remove camper & shed/J. Trull to inspect 8/5



PROPERTY MAP
M E R E D I T H
NEW HAMPSHIRE

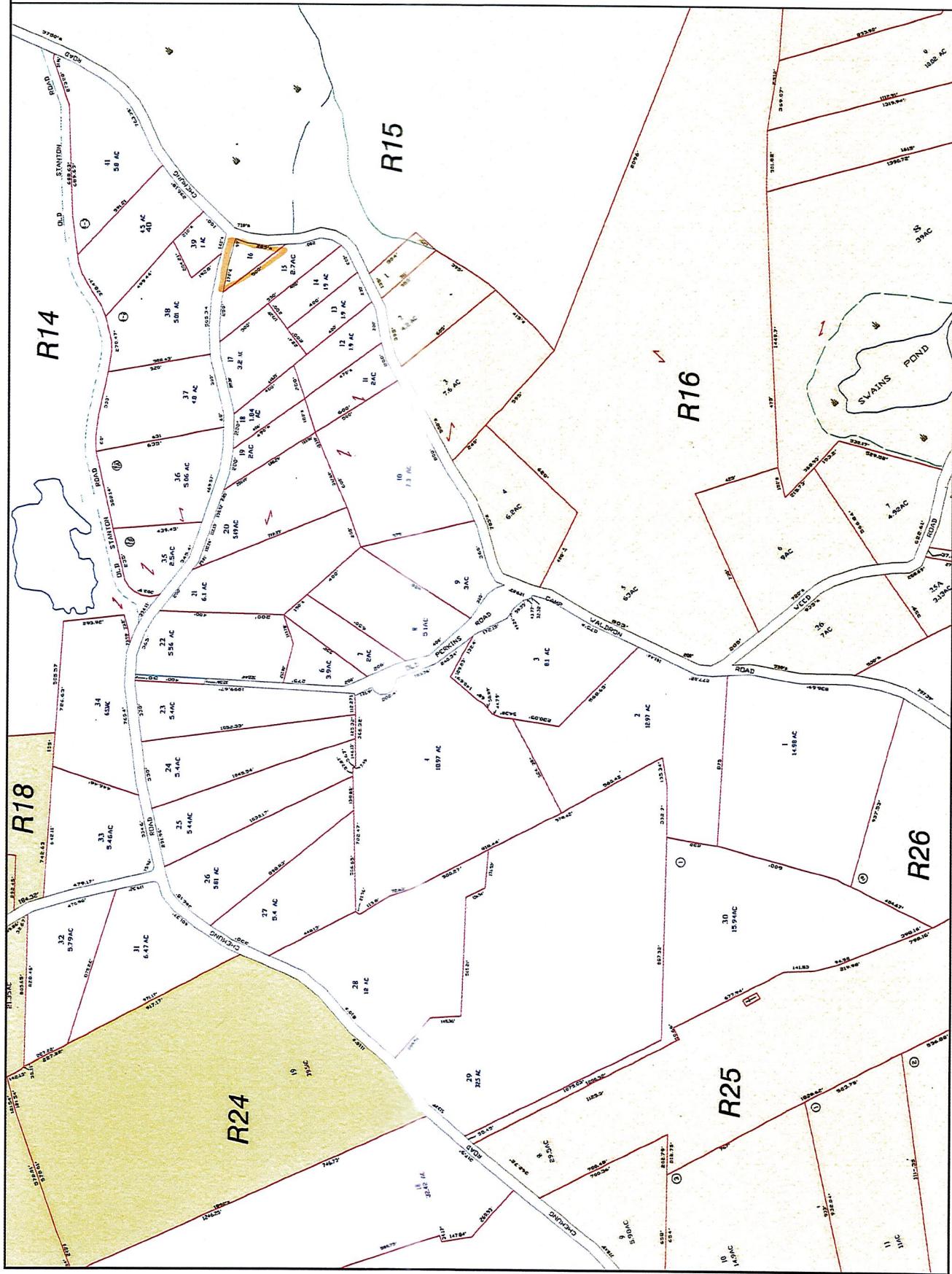


LEGEND

BLANDING MAP NO. R11 LOT DIMENSIONS 156'
PARCEL NUMBER 74 PROPERTY LINE RED
SUBDIVISION LOT NO. 4 HEIGHT OF WAY BLACK
STREET ADDRESS NO. 15 EASEMENT BLUE

John E. O'Donnell & Associates
632 Bald Hill Road
New Gloucester, Maine 04260

R17



PROPERTY MAP
M E R E D I T H
NEW HAMPSHIRE



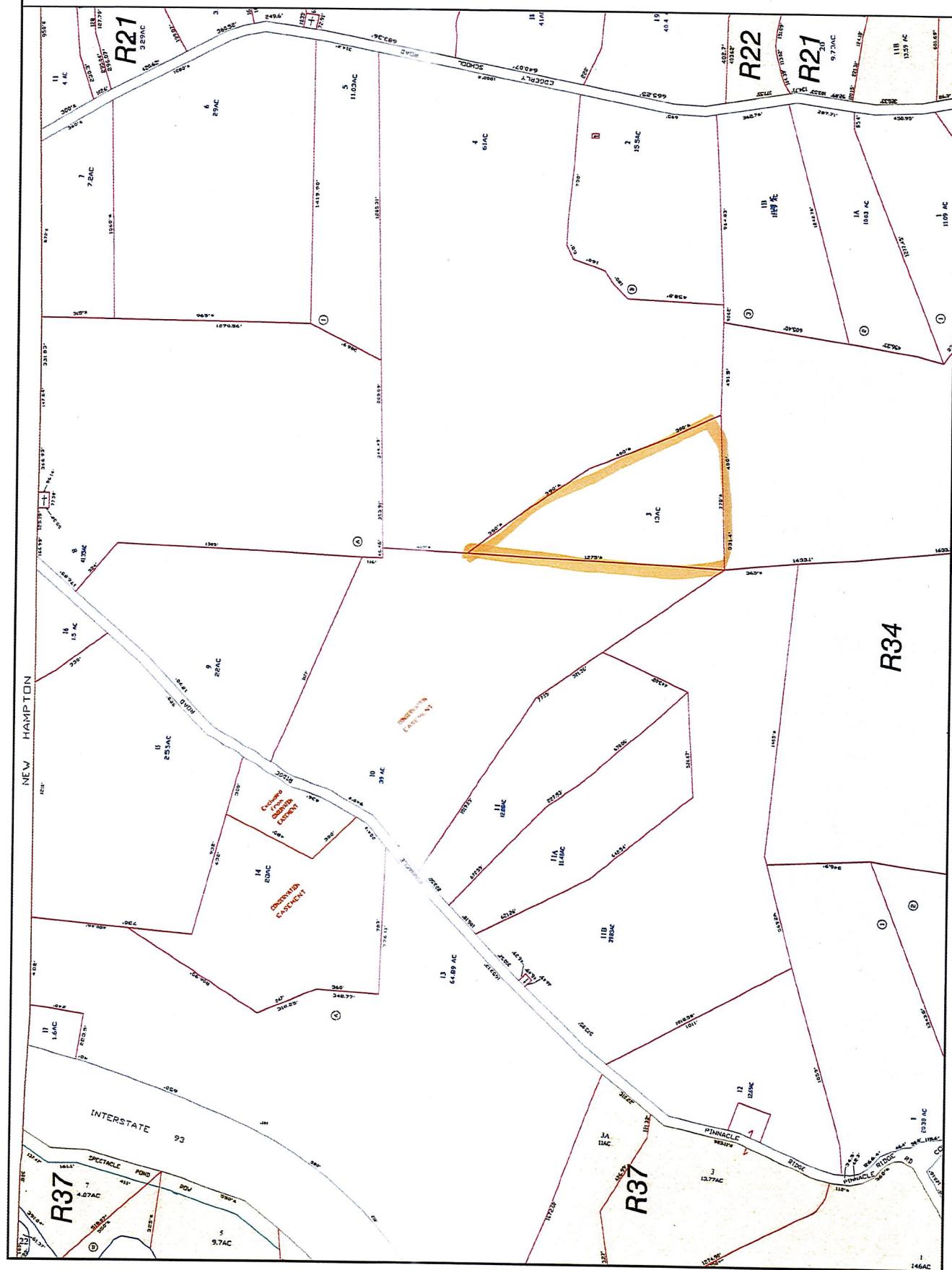
LEGEND

BLANDING MAP NO.	R11	LOT DIMENSION	156'
PARCEL NUMBER	74	PROPERTY BOUNDS	
SUBDIVISION LOT NO.	④	RIGHT OF WAY	
STREET ADDRESS NO.	15	BASEMENT	

REVISED TO APRIL 1, 2015
FOR ASSIGNMENT PURPOSES ONLY

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New Gloucester, Maine 04260

R35



PROPERTY MAP
M E R E D I T H
NEW HAMPSHIRE

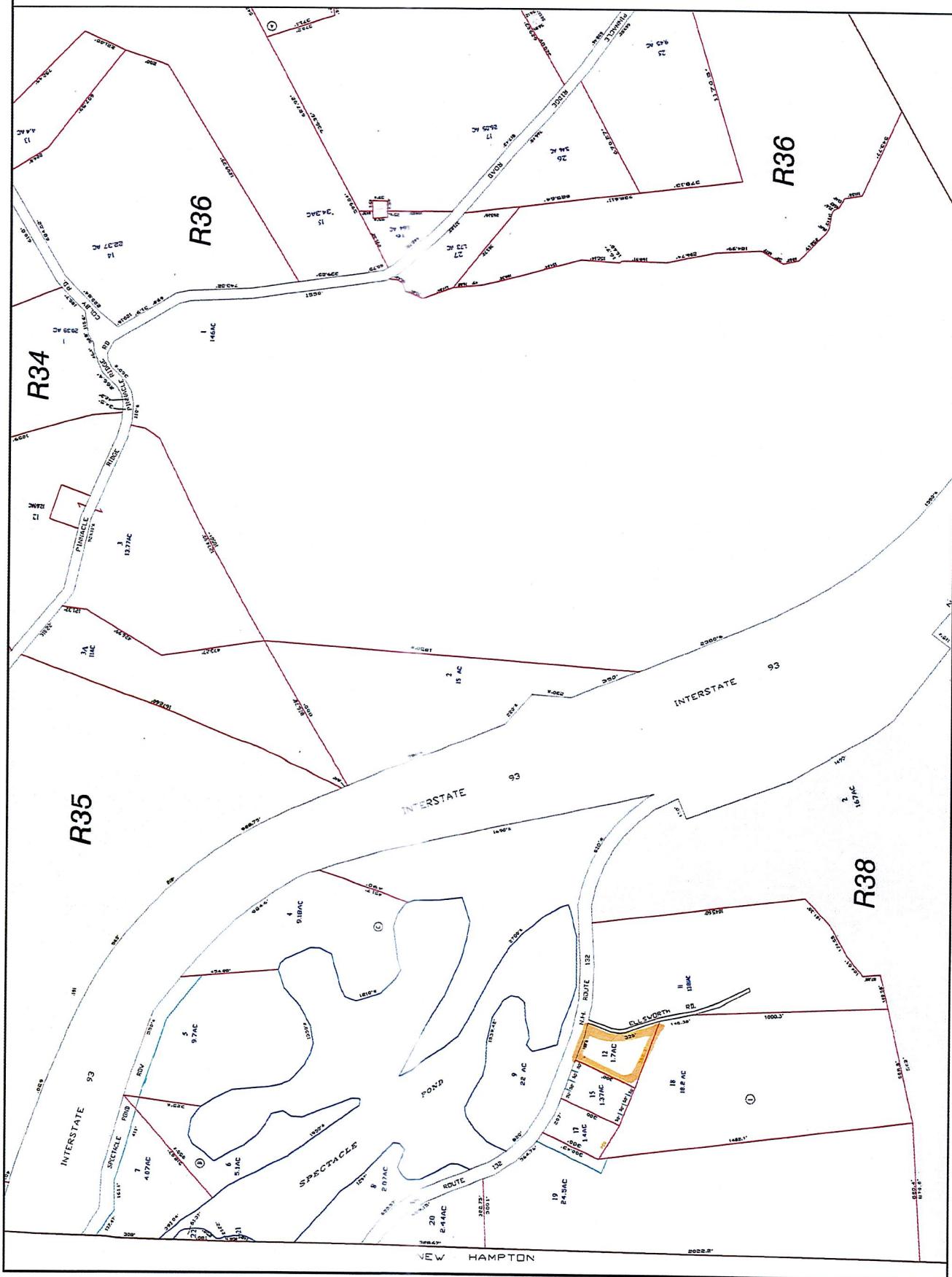


LEGEND

ABSTRACTING MAP NO.	R11	LOT DIMENSION	156'
PARCEL NUMBER	74	PROPERTY BOOKS	1
SUBDIVISION LOT NO.	④	RIGHT OF WAY	1
STREET ADDRESS NO.	18	PASSENGER	1
REVISED TO APRIL 1, 1925			
FOR ASSESSMENT PURPOSES ONLY			
NOT FOR PROPERTY CONVEYANCES			

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New Gloucester, Maine 04260

R37



PROPERTY MAP
MEREDITH
NEW HAMPSHIRE

RECORDED APRIL 1, 2001
AND RECORDED WITH THE DEPARTMENT
NOT FOR PROPERTY OWNERS ONLY



RECORDED APRIL 1, 2001
AND RECORDED WITH THE DEPARTMENT
NOT FOR PROPERTY OWNERS ONLY

PARCEL NUMBER 74
SUBDIVISION LOT NO. 4
STRICT ADDRESS NO. 47

140' DIMENSION 150'
PROPERTY HOOKS
RIGHT OF WAY
SARMENT

SCALE IN FEET
0 200 400

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New Gloucester, Maine 04260

S15

S14

U11

U12

S16

HARBOR

CENTER

SHIPS

110' 115' 120'

125' 130' 135'

140' 145' 150'

155' 160' 165'

170' 175' 180'

185' 190' 195'

200' 205' 210'

215' 220' 225'

230' 235' 240'

245' 250' 255'

260' 265' 270'

275' 280' 285'

290' 295' 300'

305' 310' 315'

320' 325' 330'

335' 340' 345'

350' 355' 360'

365' 370' 375'

380' 385' 390'

395' 400' 405'

410' 415' 420'

425' 430' 435'

440' 445' 450'

455' 460' 465'

470' 475' 480'

485' 490' 495'

505' 510' 515'

520' 525' 530'

535' 540' 545'

550' 555' 560'

565' 570' 575'

585' 590' 595'

605' 610' 615'

620' 625' 630'

635' 640' 645'

650' 655' 660'

670' 675' 680'

690' 695' 700'

710' 715' 720'

730' 735' 740'

750' 755' 760'

770' 775' 780'

790' 795' 800'

810' 815' 820'

830' 835' 840'

850' 855' 860'

870' 875' 880'

890' 895' 900'

910' 915' 920'

930' 935' 940'

950' 955' 960'

970' 975' 980'

990' 1000' 1010'

1020' 1030' 1040'

1050' 1060' 1070'

1080' 1090' 1100'

1110' 1120' 1130'

1140' 1150' 1160'

1170' 1180' 1190'

1200' 1210' 1220'

1230' 1240' 1250'

1260' 1270' 1280'

1290' 1300' 1310'

1320' 1330' 1340'

1350' 1360' 1370'

1380' 1390' 1400'

1410' 1420' 1430'

1440' 1450' 1460'

1470' 1480' 1490'

1500' 1510' 1520'

1530' 1540' 1550'

1560' 1570' 1580'

1590' 1600' 1610'

1620' 1630' 1640'

1650' 1660' 1670'

1680' 1690' 1700'

1710' 1720' 1730'

1740' 1750' 1760'

1770' 1780' 1790'

1800' 1810' 1820'

1830' 1840' 1850'

1860' 1870' 1880'

1890' 1900' 1910'

1920' 1930' 1940'

1950' 1960' 1970'

1980' 1990' 2000'

2010' 2020' 2030'

2040' 2050' 2060'

2070' 2080' 2090'

2100' 2110' 2120'

2130' 2140' 2150'

2160' 2170' 2180'

2190' 2200' 2210'

2220' 2230' 2240'

2250' 2260' 2270'

2280' 2290' 2300'

2310' 2320' 2330'

2340' 2350' 2360'

2370' 2380' 2390'

2400' 2410' 2420'

2430' 2440' 2450'

2460' 2470' 2480'

2490' 2500' 2510'

2520' 2530' 2540'

2550' 2560' 2570'

2580' 2590' 2600'

2610' 2620' 2630'

2640' 2650' 2660'

2670' 2680' 2690'

2700' 2710' 2720'

2730' 2740' 2750'

2760' 2770' 2780'

2790' 2800' 2810'

2820' 2830' 2840'

2850' 2860' 2870'

2880' 2890' 2900'

2910' 2920' 2930'

2940' 2950' 2960'

2970' 2980' 2990'

3000' 3010' 3020'

3030' 3040' 3050'

3060' 3070' 3080'

3090' 3100' 3110'

3120' 3130' 3140'

3150' 3160' 3170'

3180' 3190' 3200'

3210' 3220' 3230'

3240' 3250' 3260'

3270' 3280' 3290'

3300' 3310' 3320'

3330' 3340' 3350'

3360' 3370' 3380'

3390' 3400' 3410'

3420' 3430' 3440'

3450' 3460' 3470'

3480' 3490' 3500'

3510' 3520' 3530'

3540' 3550' 3560'

3570' 3580' 3590'

3600' 3610' 3620'

3630' 3640' 3650'

3660' 3670' 3680'

3690' 3700' 3710'

3720' 3730' 3740'

3750' 3760' 3770'

3780' 3790' 3800'

3810' 3820' 3830'

3840' 3850' 3860'

3870' 3880' 3890'

3900' 3910' 3920'

3930' 3940' 3950'

3960' 3970' 3980'

3990' 4000' 4010'

4020' 4030' 4040'

4050' 4060' 4070'

4080' 4090' 4100'

4110' 4120' 4130'

4140' 4150' 4160'

4170' 4180' 4190'

4200' 4210' 4220'

4230' 4240' 4250'

4260' 4270' 4280'

4290' 4300' 4310'

4320' 4330' 4340'

4350' 4360' 4370'

4380' 4390' 4400'

4410' 4420' 4430'

4440' 4450' 4460'

4470' 4480' 4490'

4500' 4510' 4520'

4530' 4540' 4550'

4560' 4570' 4580'

4590' 4600' 4610'

4620' 4630' 4640'

4650' 4660' 4670'

4680' 4690' 4700'

4710' 4720' 4730'

4740' 4750' 4760'

4770' 4780' 4790'

4800' 4810' 4820'

4830' 4840' 4850'

4860' 4870' 4880'

4890' 4900' 4910'

4920' 4930' 4940'

4950' 4960' 4970'

4980' 4990' 5000'

5010' 5020' 5030'

5040' 5050' 5060'

5070' 5080' 5090'

5100' 5110' 5120'

5130' 5140' 5150'

5160' 5170' 5180'

5190' 5200' 5210'

5220' 5230' 5240'

5250' 5260' 5270'

5280' 5290' 5300'

5310' 5320' 5330'

5340' 5350' 5360'

5370' 5380' 5390'

5400' 5410' 5420'

5430' 5440' 5450'

5460' 5470' 5480'

5490' 5500' 5510'

5520' 5530' 5540'

5550' 5560' 5570'

5580' 5590' 5600'

5610' 5620' 5630'

5640' 5650' 5660'

5670' 5680' 5690'

5700' 5710' 5720'

5730' 5740' 5750'

5760' 5770' 5780'

5790' 5800' 5810'

5820' 5830' 5840'

5850' 5860' 5870'

5880' 5890' 5900'

5910' 5920' 5930'

PROPERTY MAP
M E R E D I T H
NEW HAMPSHIRE



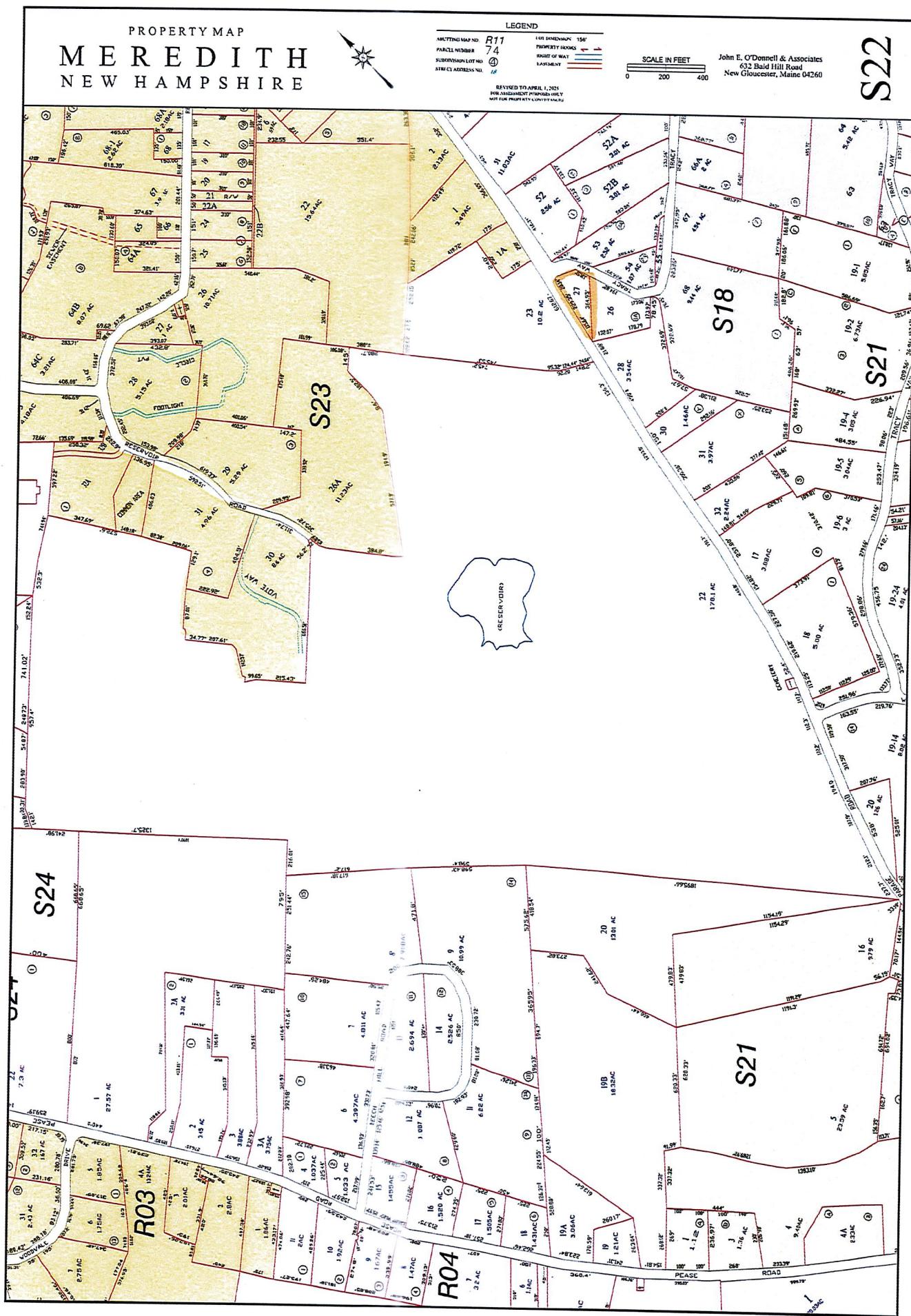
LEGEND

SHUTTING MAP NO. **R11** 101 DIMENSIONS
PARCEL NUMBER **74** PROPERTY IN
SUBDIVISION LOT NO. **4** RIGHT OF WAY
STREET ADDRESS NO. **18** EASEMENT
REvised to April 1, 2025
FOR ASSESSMENT PURPOSES ONLY

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New Gloucester, Maine 04260

18





PROPERTY MAP
M E R E D I T H
NEW HAMPSHIRE

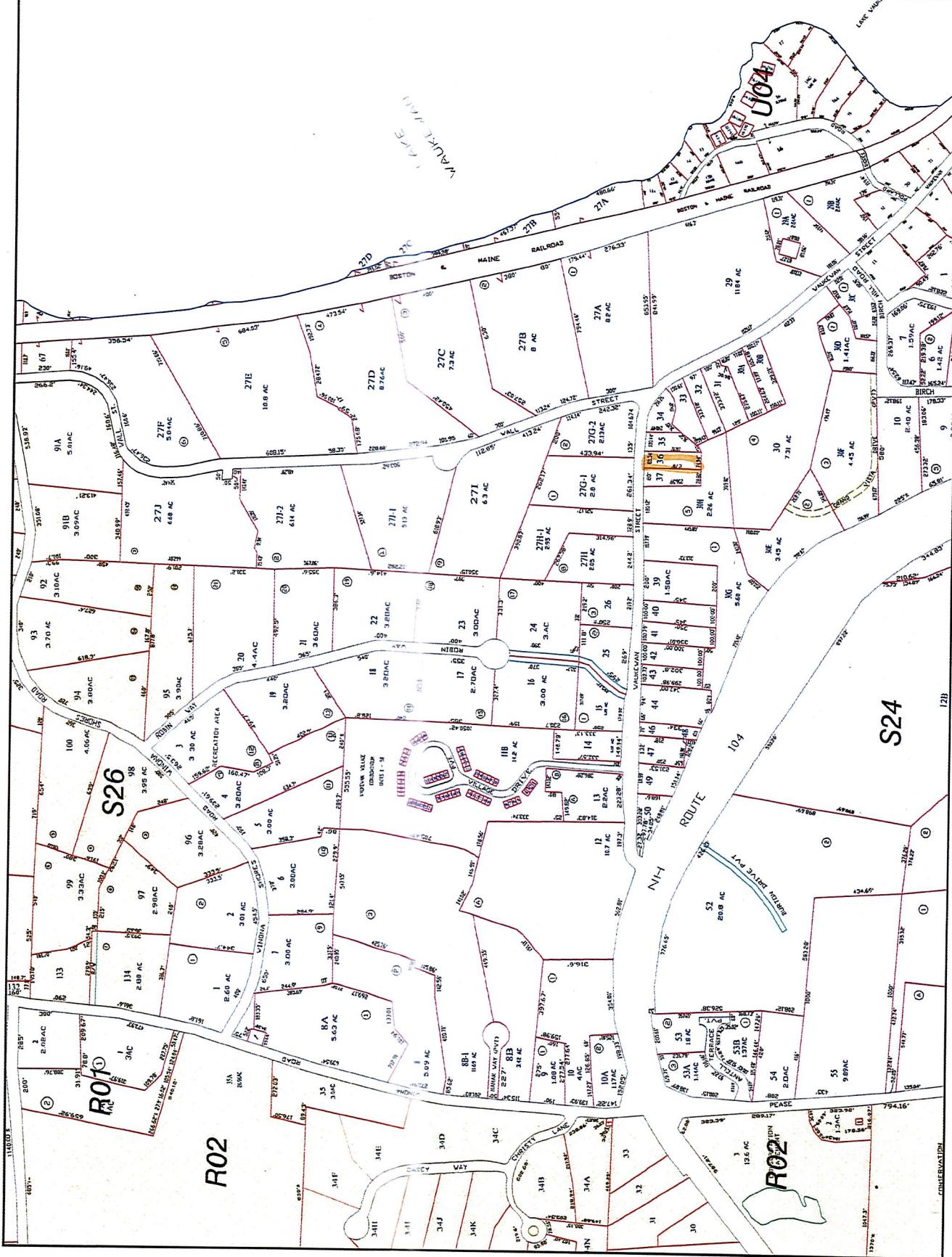


LEGEND

SHUTTING MAP NO. R11 101 DIMENSION 156'
 PARCEL NUMBER 74 PROPERTY HOOKS
 SUBDIVISION LOT NO. 4 RIGHT OF WAY 
 STREET ADDRESS NO. 15 BASEMENT 

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New Gloucester, Maine 04260

525



PROPERTY MAP
M E R E D I T H
NEW HAMPSHIRE

PROPERTY MAP

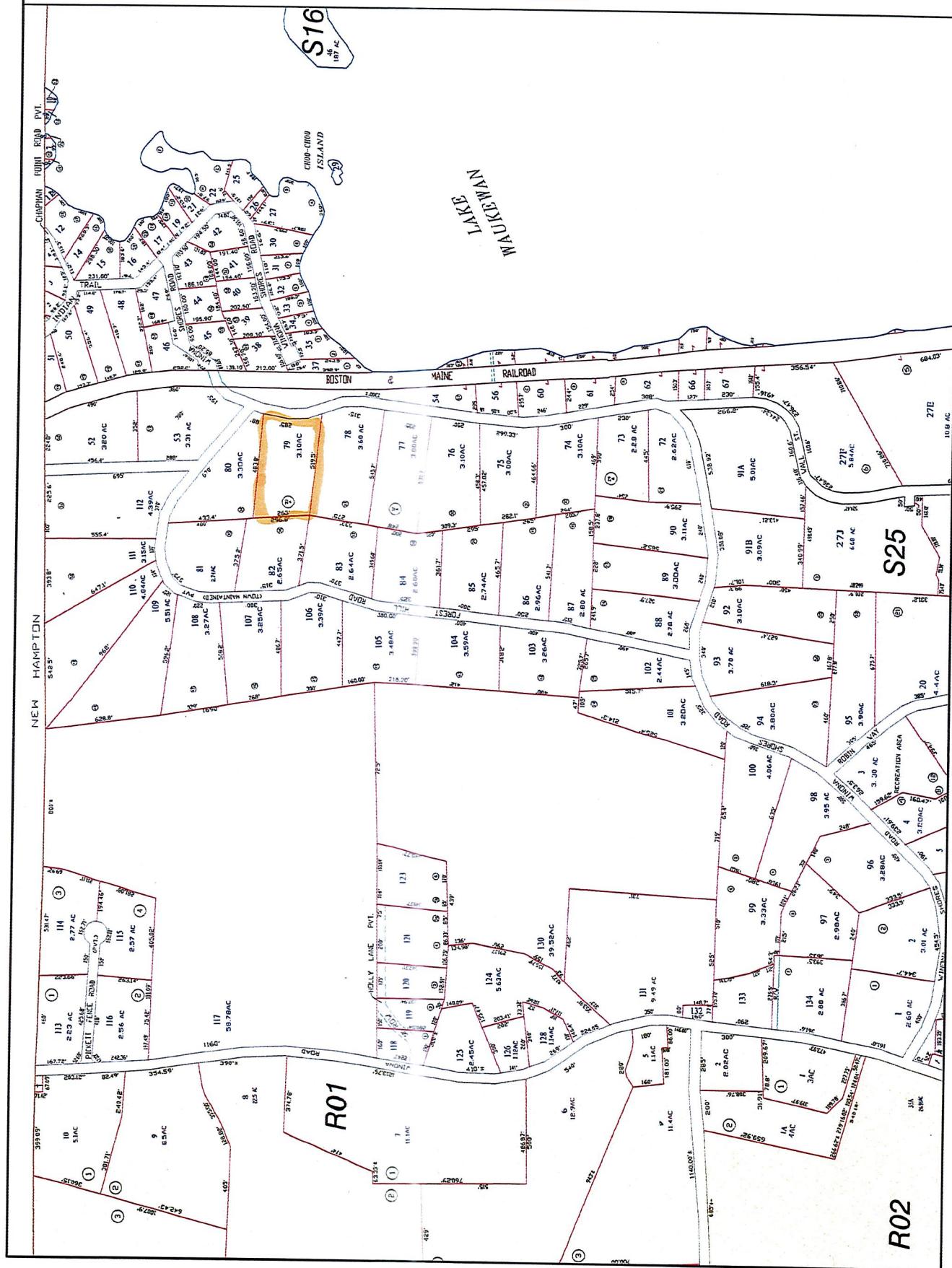


LEGEND
 ABUTTING MAP NO **R11** LOT DIMENSION **156'**
 PARCEL NUMBER **74** PROPERTY HOOKS 
 SUBDIVISION LOT NO **(4)** RIGHT OF WAY 
 STREET ADDRESS NO **18** EASEMENT 

REVISED TO APRIL 1, 2025
FOR ASSESSMENT PURPOSES ONLY

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226



PROPERTY MAP
M E R E D I T H
NEW HAMPSHIRE



LEGEND			
SHUTTING MAP NO.	R71	LOT DIMENSION	156'
PARCEL NUMBER	74	PROPERTY HOOKS	→ →
SUBDIVISION LOT NO.	④	HIGHWAY	— —
STREET ADDRESS NO.	100	EASEMENT	— —

REVISED APRIL 1, 2024
FOR ASSESSMENT PURPOSES ONLY
NOT PROPERTY CONVEYANCE

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New Gloucester, Maine 04260

U01

M E R E D I T H

N E W H A M P S H I R E

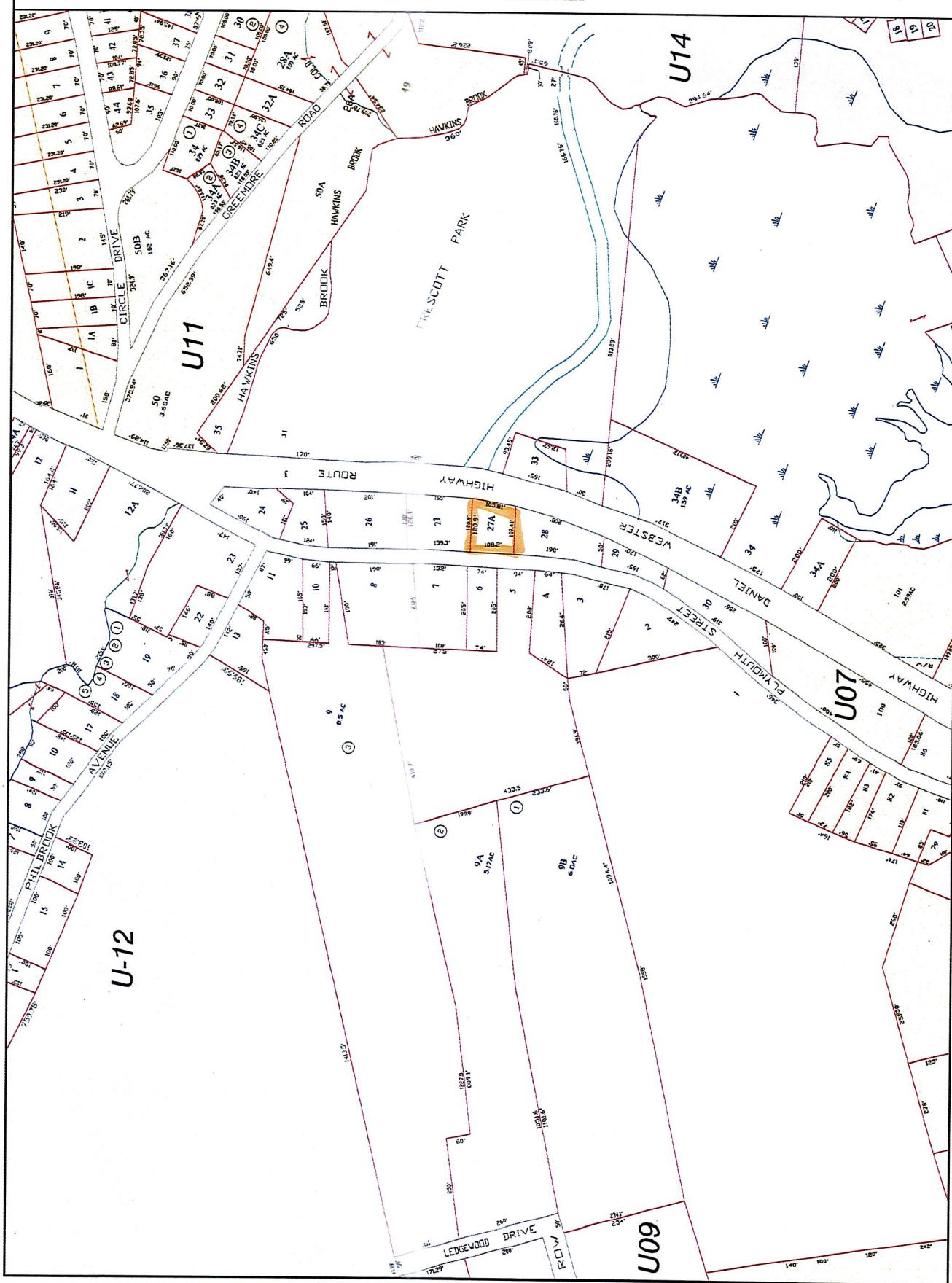
PROPERTY MAP

LEGEND

ANNUITING MAP NO R11 101 DIMENSION 155'
PARCEL NUMBER 74 PROPERTY BOOKS —
SUBDIVISION LOT NO. 4 RIGHT OF WAY —
STREET ADDRESS NO. 18 EASEMENT —

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New Gloucester, Maine 04260

U10



PROPERTY MAP
M E R E D I T H
NEW HAMPSHIRE

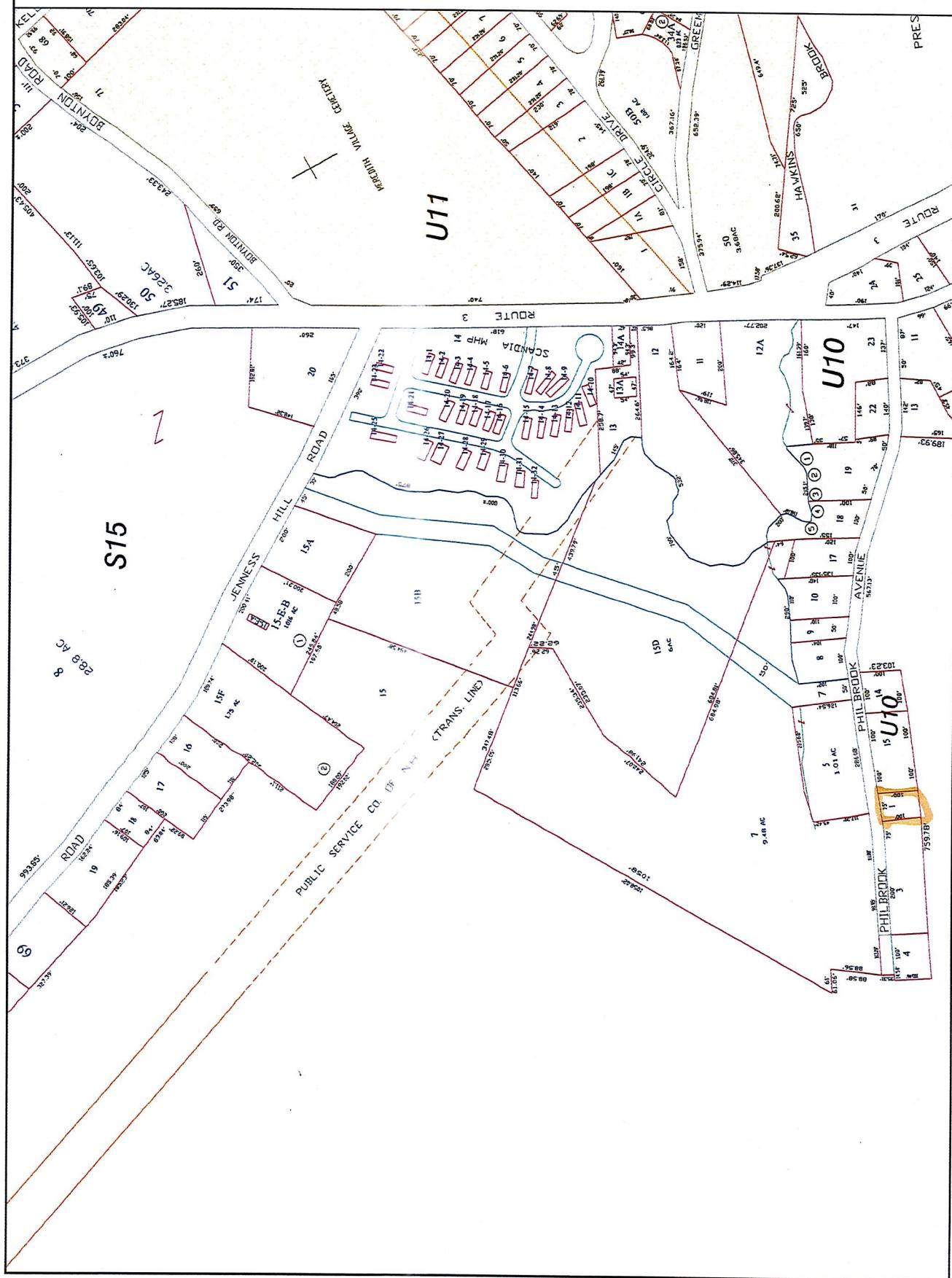


LEGEND

PLATTING MAP NO. R11 LAT. DIMENSION 156'
PARCEL NUMBER 74 PROPERTY HOOKS
SUBDIVISION LOT NO. ④ RIGHT OF WAY
STREET ADDRESS NO. 18 EASEMENT

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632 Bald Hill Road
New Gloucester, Maine 04260

U12



PROPERTY MAP

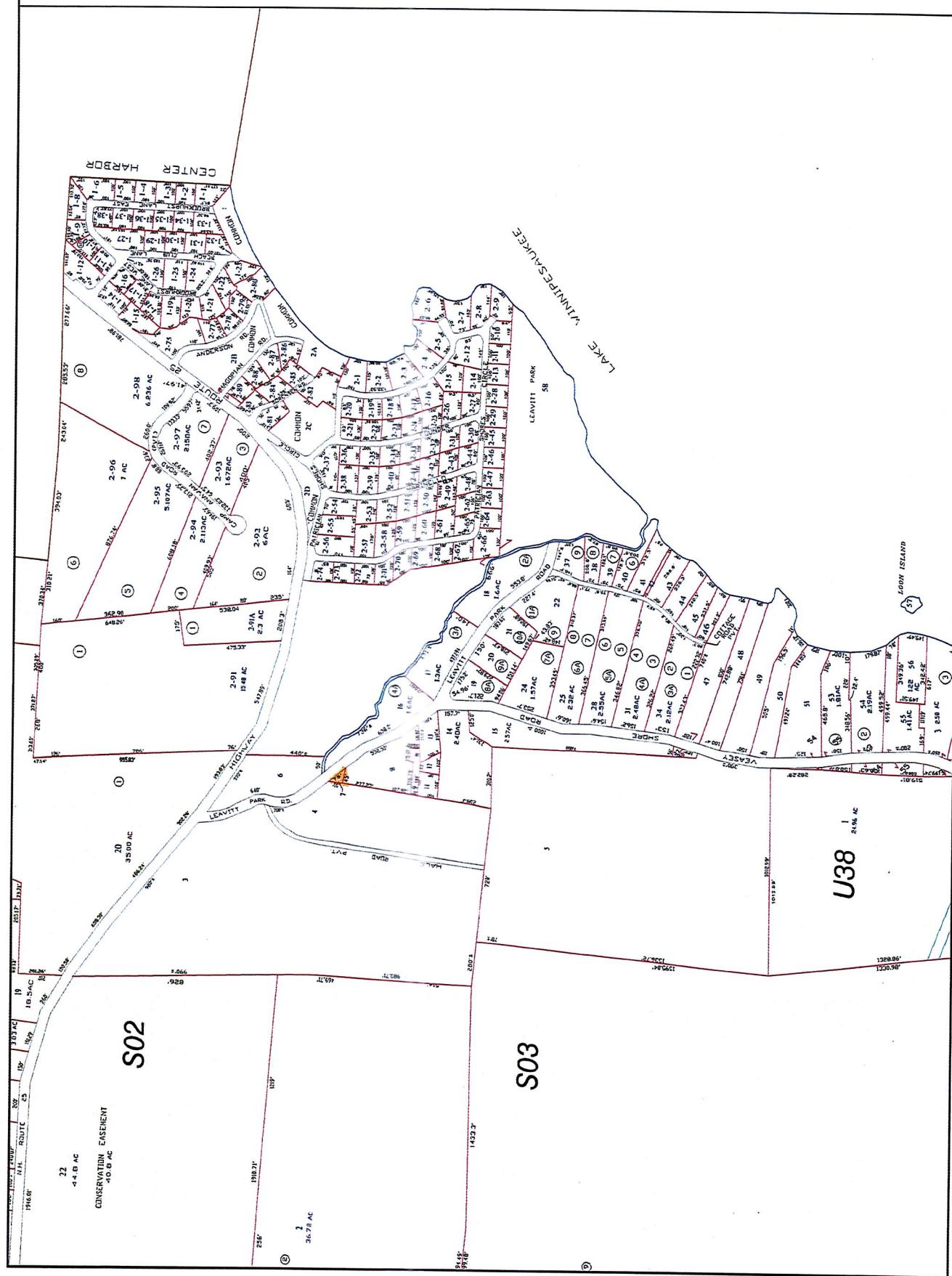
MEREDITH
NEW HAMPSHIRE

LOT NUMBER 74
PARCEL NUMBER 74
SUBDIVISION LOT NO. 74
STREET ADDRESS NO. 74
REFINED TO APRIL 1, 2000
FOR ASSESSMENT PURPOSES ONLY
NOT FOR PROPERTY OWNERSHIP

LOT DIMENSION 150'
PROPERTY LINE 1
RIGHT OF WAY 2
EASEMENT 3
SCALE IN FEET
0 200 400

John E. O'Donnell & Associates
632 Bald Hill Road
New Gloucester, Maine 04260

U39





**Town of Meredith, New Hampshire
Selectboard Agenda Report
For the Meeting of August 25, 2025**

From: Judie Milner, Town Manager

Subject: Selectboard to consider authorizing the Town Manager to execute the Memorandum of Understanding with Coalition Communities 2.0

Suggested Motion:

Selectboard member moves, *"I move that the Meredith Selectboard authorize Town Manager, Judie Milner, to execute the memorandum of understanding with Coalition Communities 2.0."*

Selectboard Chair calls for a second, discussion and vote.

Background/Discussion:

Coalition Communities was an advocacy group formed during the education funding formula changes of the late 1990s and early 2000s, commonly referred to as the *Claremont* lawsuit. The coalition represented what became known as "donor communities"—municipalities that raised the statewide property tax locally and were then required to redistribute a portion of that revenue to support other communities. The coalition successfully challenged this arrangement in court, ultimately securing a ruling that allowed each community to retain all of the revenue it generated through the statewide property tax. With this legal victory, the coalition had fulfilled its mission and eventually disbanded.

Coalition Communities 2.0 was reestablished in 2021 in response to a new education funding lawsuit brought against the state, which threatened to reinstate the "donor" community model. Additionally, recurring legislative proposals have continued to pose similar threats. In response, approximately 55 donor communities united once again, this time hiring the Shaheen Phinney Capitol Group to advocate on their behalf.

Town of Meredith Selectboard Agenda Report

Shaheen Phinney has provided strategic representation for these communities, including participation in the *Rand* case heard by the New Hampshire Supreme Court in December, as well as active lobbying efforts on various education funding bills in the State Legislature—many of which could have devastating financial impacts on communities like Meredith.

Coalition Communities 2.0 maintains a comprehensive website containing detailed information about their mission, current initiatives, and educational resources. You can learn more at: <https://coalitioncommunitiesnh.com/#home>

The MOU was written by the coalition's attorneys and reviewed by Attorney Sullivan. Attorney Sullivan prefers one year agreements in case of non appropriation but has no other problems with the agreement. These agreements have been 2 years to correspond with the legislative biennium. This is the third agreement and Meredith has participated from the beginning. Fees assessed to the towns are based on the 2 year agreement and the other towns have already signed. The likelihood of non appropriation is small as the \$1.6m loss per year is a much bigger impact to our taxpayer than the annual fee for the coalition (approx. \$13,000) to advocate for our taxpayer. This service could fall under legal line as well for appropriation.

Fiscal Impact:

Meredith's share of the annual fee for Coalition Communities is approximately \$13,000. However, if legislation to reinstate donor communities prevails, Meredith would lose \$1.6 million in education funding with no relief to the Meredith taxpayer.

Concurrences:

The Select Board voted to remain with Coalition Communities 2.0 at their April 14, 2025 Select Board meeting. Workshop regarding MOU held at August 11, 2025 Selectboard meeting.

The New Hampshire Municipal Association is an advocacy group that the Town participates in as well. However, because there are “winning” and “losing” towns on this issue, the municipal association remains neutral. The association’s purpose is to deal with issues that benefit all communities.

Attachments/Exhibits:

MOU

MEMORANDUM OF UNDERSTANDING FOR PROFESSIONAL SERVICES
BETWEEN THE EDUCATION COALITION COMMUNITIES 2.0 NH

This Memorandum of Understanding (“MOU” or “Agreement”) is entered into by the City of Portsmouth and the Towns/Cities listed in Exhibit B as may be updated from time to time (hereinafter referred collectively as “Education Coalition Communities 2.0 NH”) and each understands and agrees to the commitments, terms, and conditions contained in this Agreement.

WHEREAS, For approximately ten years prior to 2006, the state funded education through a formula that created what was commonly known of as “donor” and “receiver” towns. Under this formula, a community was characterized as a donor community if it raised more in Statewide Education Property Tax (“SWEPT”) than the state’s calculation of that community’s total cost of an adequate education for its students. This “excess” SWEPT was then distributed by the state to the community’s whose total cost of education exceeded the amount raised in SWEPT (known as “receiver” communities);

WHEREAS, The former donor towns worked together to challenge the donor/receiver education funding formula through the formation of a group known as the “Coalition Communities.” In part, due to the advocacy and lobbying efforts of the Coalition Communities, the legislature abolished the donor/receiver education funding formula and from 2011 through the present, communities now retain the “excess” SWEPT they raise;

WHEREAS, A Commission to Study School Funding (“Commission”) was created by the NH Legislature in 2019 to “review the education funding formula and make recommendations to ensure a uniform and equitable design for financing the cost of an adequate education for all public-school students.” RSA 193-E:2-e;

WHEREAS, The Commission’s Report, issued on December 1, 2020, recommends, in part, the return of a donor/receiver education funding model by recommending that communities that generate excess SWEPT remit the “excess” SWEPT to the state for redistribution to towns whose cost of an adequate education is more than the SWEPT the town generates;

WHEREAS, The Commission’s Report was comprehensive in its analysis of students’ needs and in identifying the deficiencies in how the state fulfills its constitutional obligations to provide students with an adequate education but seriously deficient in its misplaced reliance on the broken and overburdened system of funding education through the property tax;

WHEREAS, Legislation will be introduced in 2021 and possibly subsequent years that adopts in similar fashion the Commission’s recommendation of a donor/receiver education funding formula, which will have a substantially negative effect on the taxpayers from newly created donor communities (“Education Coalition Communities 2.0 NH”);

MOU FOR PROFESSIONAL SERVICES BETWEEN THE EDUCATION COALITION COMMUNITIES 2.0 NH FOR 2025-2026

WHEREAS, All Education Coalition Communities 2.0 NH are members of the New Hampshire Municipal Association (“NHMA”). NHMA provides advocacy and lobbying services to its members but it may not lobby on behalf of specific legislation supported or opposed by a municipality unless it is of interest to its members generally and supported by clear member adopted policy positions as legislative principles. NHMA’s current legislative policy on education does not specifically oppose a donor/receiver education funding model. NHMA does not take a position on issues that pit one set of communities against another set of communities. Without majority membership support, NHMA’s ability to lobby on behalf of the Education Coalition Communities 2.0 NH is severely limited and leaves its Education Coalition Communities 2.0 NH members at a disadvantage in their ability to effectively advocate in opposition to legislation that would recreate a donor/receiver education funding formula;

WHEREAS, RSA 31:9 provides that “[t]owns may at any legal meeting authorize the employment by the selectmen of counsel in legislative matters in which the town is directly or indirectly interested, or may ratify the previous employment by the selectmen of such counsel and may grant and vote money therefor.”;

WHEREAS, Education funding is a complex issue and it would be unduly burdensome and costly for each town to separately track, advocate and lobby in opposition to education funding legislation that supports a donor/receiver model;

WHEREAS, The Education Coalition Communities 2.0 NH seek to share the cost of professional services, including but not limited to lobbying, communication, legal, and other professional services if required to advocate and educate others regarding its opposition to public policies related to the use of the property tax to fund education;

THEREFORE, the Education Coalition Communities 2.0 NH enter into this Agreement for the purposes set forth above, as follows:

I. DEFINITIONS

A. “Advocate” shall mean the individual hired to provide professional lobbying services, as further described in the Scope of Services attached as Exhibit A.

B. “Agreement” shall mean this document, this Memorandum of Understanding for Professional Services Between the Education Coalition Communities 2.0 NH.

C. “Biennium” shall mean the two-year term of the legislature.

D. “Coalition Communities” shall mean donor towns under prior education funding formulas.

MOU FOR PROFESSIONAL SERVICES BETWEEN THE EDUCATION COALITION COMMUNITIES 2.0 NH FOR 2025-2026

E. "Education Coalition Communities 2.0 NH" shall mean any potential donor towns under an education funding formula that adopts the Commission's recommendation or any portion thereof that returns to a donor/receiver education funding formula. See also Member.

F. "Commission" shall mean the Commission to Study School Funding created by RSA 193-E:2-e.

G. "Donor communities" shall mean a community that when SWEPT is assessed on the municipality's total equalized assessed property value, SWEPT raises more funds than the state's calculated cost of an adequate education assessed for all students. This excess SWEPT is remitted to and distributed by the state to receiver communities.

H. "Excess SWEPT" shall mean when the SWEPT is applied to the equalized property value of a town, it raises more in SWEPT than the state's calculated cost of an adequate education for all students in its community.

I. "Joint Board" shall mean the Joint Board for the Education Coalition Communities 2.0 NH's Joint Board, which will be the oversight board for the Education Coalition Communities 2.0 NH. This Joint Board shall not be confused with the Board of Selectmen for the individual towns that are members of the Education Coalition Communities 2.0 NH.

J. "Lobbying Services" are the professional lobbying services, as further described in the Scope of Services attached as Exhibit A.

K. "Member" shall mean a town or city that is a potential new donor town and party to this Agreement. A Member has contributed its full Assessment and is a full voting member. The Joint Board may create Associate Membership or other types of memberships for those towns who have made a contribution but not in the full amount of the suggested Assessment.

L. "Receiver Communities" shall mean a community that when SWEPT is assessed on the municipality's total equalized assessed property value, SWEPT raises less than the state's calculated cost of an adequate education for all its students. The state distributes excess SWEPT raised by donor communities to receiver communities to meet its obligation to fund an adequate education.

M. "Report" shall mean the report of the Commission entitled *Our Schools, Our Kids; Achieving Greater Equity for New Hampshire Students and Taxpayers, A Report From The Commission to Study School Funding, Submitted to the New Hampshire General Court, December 1, 2020 Relative to RSA 193-E:2-e.*

N. "SWEPT" shall mean the Statewide Education Property Tax or any other form of property tax assessed by the State of New Hampshire.

MOU FOR PROFESSIONAL SERVICES BETWEEN THE EDUCATION COALITION COMMUNITIES 2.0 NH FOR 2025-2026

II. PURPOSE OF THIS AGREEMENT

The purpose of this Agreement is to allow the Education Coalition Communities 2.0 NH to jointly hire an advocate for professional lobbying, communication and legal services or other professional services and to share the costs associated with these services as more fully set forth in the Scope of Services attached as Exhibit A or other future contracts or Requests.

III. DURATION OF AGREEMENT

The term of this Agreement runs concurrent with the current biennium of the legislature from January 1, 2025 through December 31, 2026. This Agreement may be renewed for an additional two-year term by vote of the majority of the Members after receipt of authorization from its board of selectmen or city council at its annual meeting prior to termination.

IV. MEMBERSHIP

The undersigned hereby organize and constitute themselves as Members of the Education Coalition Communities 2.0 NH. The Members are listed in Exhibit B, which is attached and incorporated hereto. Each Member is authorized to participate by vote of its Board of Selectmen or City Council and copies of these votes are attached and incorporated as Exhibit C. Each signatory is an authorized representative of its town or city.

There will be an organizational meeting of the Members within upon renewal as described in Section III of this Agreement. At the organizational meeting, the Members will elect the Joint Board members as more fully described in Section V. Each Member is afforded one vote in all matters upon which require action. A majority vote of those Members present and voting shall be needed to act upon any business associated with this Agreement. One third of the total Membership shall constitute a quorum.

V. JOINT BOARD

1. Purpose of Joint Board

A. The Joint Board has the authority to enter into contracts on behalf of the Members, including but not limited to professional services contracts for lobbying, communication, legal, and other professional services approved by majority vote of the Members, to hire, supervise, advise and direct the activities of the professionals hired under the terms any contract, to negotiate with respect to all matters relating to this Agreement, to request, collect, hold, accept, invest, disperse and expend funds, to approve bills and circulate documents necessary in order to keep Members informed of activities pursuant to this Agreement and conduct such other activities as the Joint Board deems necessary and proper to carry out the purposes of this Agreement.

MOU FOR PROFESSIONAL SERVICES BETWEEN THE EDUCATION COALITION COMMUNITIES 2.0 NH FOR 2025-2026

B. The Joint Board shall have the sole authority to approve an annual operating budget, which it shall transmit to the Members.

C. Officers: Beginning with its first meeting and then annually thereafter, the Joint Board shall elect a Chair, Vice Chair, and a Clerk from the members of the Joint Board. The Chair shall serve as the official spokesperson for the Members.

2. Membership of Joint Board

A minimum of five regular members of the Joint Board shall be comprised of three town/city managers and two elected officials from its Members. All Joint Board members shall be nominated at the Members' organizational meeting and serve through the expiration of the term of this Agreement. If this Agreement is renewed by the Members for an additional term, the Members will elect Joint Board members before its first meeting during the first 30 days of the renewed term. There are no term limits for Joint Board members. Joint Board members may be supported by appropriate staff from its community.

Joint Board members and its officers shall not be personally liable for any debt, liability, or obligation of the Education Coalition Communities 2.0 NH. All persons having any claim against the Education Coalition Communities 2.0 NH may look only to its funds for payment of any such contract or claim, or for the payment of any debt, damages, judgment or decrees, or of any money that may otherwise become due and payable to them from the Education Coalition Communities 2.0 NH.

3. Meetings:

A. Annual meetings. The Joint Board shall schedule one annual meeting of the Members during the term of this Agreement after the close of the legislative session.

B. Regular meetings. The Joint Board shall meet regularly at quarterly meetings or more frequently at the call of the Chair at such times and places that are mutually convenient to discuss issues of mutual concern to the Members. The Joint Board shall meet once a month with the Members while the legislature is in session, as publicly noticed to the members. Additional meetings with Members may be scheduled either by the call of the Chair or by written request of five or more Members. The Clerk shall post proper notice of all meetings and shall record minutes pursuant to RSA 91-A:2. Attendance for purposes of quorum and voting may be by telephone or video, subject to the provision of RSA 91-A.

4. Voting and Alternates.

A. Number of Joint Board members. The membership of the Joint Board is comprised of five regular members and two alternate members.

MOU FOR PROFESSIONAL SERVICES BETWEEN THE EDUCATION COALITION COMMUNITIES 2.0 NH FOR 2025-2026

B. Quorum. Three of the five Joint Board members in attendance at a meeting are necessary to form a quorum.

C. Majority vote. All votes will pass by simple majority.

D. Role of Alternates.

Alternate member(s) shall sit with all other Joint Board members during the meetings and may participate but may only vote if regular member cannot participate on said item. If an alternate has already been appointed to sit in for a regular member, then the second alternate shall be appointed by the Chair.

If a Joint Board member has unexcused absences for 2 consecutive or 3 total meetings during the term of this Agreement, they will be deemed to have vacated their position and the Joint Board will be free to appoint an alternate as a regular member to the vacant position upon majority vote of the Joint Board. If a Joint Board member resigns or is unable to continue to serve, the Joint Board will appoint an alternate as a regular member by majority vote of the Joint Board.

If alternates become regular members of the Joint Board, new alternates will be appointed by the Joint Board from all applicants that have been nominated by five or more Members.

VI. FINANCIAL AGREEMENT

A. Apportionment of Cost: The Education Coalition Communities 2.0 NH agree that they will apportion costs as follows:

Apportionments shall be assessed annually to each Member no later than the 30th of June of each year of the Agreement. The Apportionment may be based on each Member's percentage of the group's total equalized property value as determined by the most recent and available data from the NH Department of Revenue Administration. Once adopted, this Apportionment formula may not be amended without a majority vote of the Members. This Apportionment will take into account the contributions transferred by Members from the Claremont Coalition Account.

B. Special Associate Member. Special Associate Member Assessment shall be assessed by the Joint Board to Associate Members who are not parties to this Agreement and may not vote but have requested information and/or support the Coalition Communities efforts.

C. Fiscal Agent. The Members agree that the City of Portsmouth ("City") will be the fiscal agent for the funds described in paragraph A above. The funds will be collected by the Joint Board and held by the City for purposes set forth in this Agreement and the Scope of Services set forth in Exhibit A. However, the Members have delegated all decisions relative to the acceptance and expenditure of funds to the authority to the Joint Board, as described more fully in section IV above

MOU FOR PROFESSIONAL SERVICES BETWEEN THE EDUCATION COALITION COMMUNITIES 2.0 NH FOR 2025-2026

D. Accounting for Funds. The Joint Board with assistance from the Fiscal Agent shall provide to the Members from time to time, but at least quarterly, a formal accounting of monies received, spent, and obligated. and a final accounting upon the termination of the Agreement.

E. No funds will inure to the benefit of any member of the Joint Board, private individuals, or employee of municipalities subject to this Agreement except that reasonable compensation may be paid for services rendered to the Members, including but not limited to contracted services and administrative support.

F. Funds upon Termination. Upon termination of this Agreement, no individual employee or member of the Joint Board shall be entitled to a share in the distribution of any funds upon dissolution. Upon termination, the funds shall be distributed to each Member at the time of distribution in proportion to the percentage of its contribution relative to the total contribution of the all Members made in the year of distribution.

VII. Termination

A. Mutual Agreement. This Agreement may be terminated at the end of the two-year term upon mutual agreement of the Members' Boards of Selectmen and City Council. The Boards of Selectmen and City Council shall make the decision to terminate in September of the second year of the term of this Agreement.

B. Terminate Without Penalty.

If this Agreement is renewed for an additional term, a Member wishing to withdraw from the Agreement shall give notice three months before the expiration of the two-year term and shall be responsible for its share of the Apportionment until the expiration of the term. Notice shall be in writing from the Board of Selectmen of the withdrawing Member to the Joint Board. The Joint Board will notify the other Members of any Member's withdrawal through their authorized agents who have executed this Agreement. This Agreement shall terminate upon completion of its two-year term if not renewed.

C. Termination With Penalty

A Member wishing to withdraw from the Agreement before the end of the two-year term shall be responsible for its share of the Apportionment until the completion of the term. Notice shall be in writing from the Board of Selectmen of the withdrawing Member to the Joint Board. The Joint Board will notify the other Members of any Member's withdrawal through their authorized agents who have executed this Agreement.

VIII. Other

A. Amendment: This Agreement may be amended only by written Agreement signed by the majority of Members.

**MOU FOR PROFESSIONAL SERVICES BETWEEN THE EDUCATION COALITION
COMMUNITIES 2.0 NH FOR 2025-2026**

B. City Council and Board of Selectman Approval: All Members undersigned have received approval of this Agreement by its City Council or Board of Selectman and have been authorized to participate by votes taken on dates attached and incorporated as Exhibit C.

C. Notices: Notices for each party shall be in writing and mailed or distributed by electronic means to the individuals listed in Exhibit C which is attached and incorporated hereto.

D. Severability: If any provision of this Agreement is deemed invalid or unenforceable, the remaining provisions shall remain in full force and effect.

E. Governing Law: This Agreement shall be governed by and interpreted in accordance with the provisions of the laws of the State of New Hampshire.

F. Separate Document: This Agreement may be executed in two or more counterparts, each of which shall be deemed an original, but all of which together shall constitute one and the same instrument.

MOU FOR PROFESSIONAL SERVICES BETWEEN THE EDUCATION COALITION COMMUNITIES 2.0 NH FOR 2025-2026

Exhibit A

EDUCATION COALITION COMMUNITIES 2.0 NH

www.coalitioncommunitiesnh.com

SCOPE OF SERVICES FOR PROFESSIONAL LOBBYING SERVICES

A coalition of similarly situated municipalities have created an association of communities called the “Education Coalition Communities 2.0 NH” to engage an individual or organization to provide lobbying and/or communication services, which tracks and respond to legislative initiatives during the 2025-2026 Legislative session relative to public school funding as more fully described in SCOPE OF WORK.

The Education Coalition Communities 2.0 NH through its representatives on the Joint Board reserves the right to negotiate any terms of a proposal that may be in the best interest of the Education Coalition Communities 2.0 NH with which it will be working.

SCOPE OF WORK

OBJECTIVE: The Education Coalition Communities 2.0 NH seeks to enter into an independent contractor relationship with an individual or organization to provide two (2) tiers of services to include lobbying and/or communication services for the legislative years 2025-2026.

BACKGROUND: For approximately ten years prior to 2011, the state funded education through a formula that created what was commonly known of as “donor” and “receiver” towns. Under this formula, a community was characterized as a donor community if it raised more in Statewide Education Property Tax (“SWEPT”) than the state’s calculation of that community’s total cost of an adequate education for its students. This “excess” SWEPT was then distributed by the state to communities whose cost of an adequate education exceeded the amount raised in SWEPT (known as “receiver” communities). Portsmouth, along with other donor towns, worked together to challenge the donor/receiver education funding formula through the formation of a group known as the “Coalition Communities”

A Commission to Study School Funding (“Commission”) was created by the Legislature in 2019. On December 1, 2020, the Commission issued its final report which recommends, in part, the return of a donor/receiver education funding model by recommending that communities that generate excess state education property tax to remit the “excess” to the state for redistribution to towns whose cost of an adequate education is more than the state education property tax the town generates. While the Commission did a thorough job in assessing students’ educational needs throughout the state, it failed to adequately address how those needs should be funded by

MOU FOR PROFESSIONAL SERVICES BETWEEN THE EDUCATION COALITION COMMUNITIES 2.0 NH FOR 2025-2026

improperly relying on the historically overburdened property tax to fund education. (for further details see: https://carsey.unh.edu/school-funding?utm_source=email&utm_medium=lmnm&utm_campaign=carsey-research)

Education funding is a complex issue and it would be unduly burdensome and costly for each potential donor town to separately track, advocate, and lobby in opposition to education funding legislation that supports a donor/receiver model. A group of donor towns, called the Education Coalition Communities 2.0 NH has formed to pool resources for professional services as more fully set forth below.

BASIC SERVICES: Responsibilities of the Lobbyist/Advocate: To represent the interests of the Education Coalition Communities 2.0 NH before the New Hampshire General Court during the 2025-2026 biennium. Specifically, the Lobbyist/Advocate shall advocate for, provide information about, and oppose selected bills, which are introduced during the session that address education funding primarily through an increase in the state education property tax and/or local property tax, which would create an education funding formula that returns to a donor and receiver town education funding concept. The Lobbyist/Advocate will exercise their responsibilities consistent with the legislative rules governing the conduct of lobbyists in New Hampshire. It is further expected that, when necessary, the Lobbyist/Advocate will participate remotely or be physically present at the legislature to attend hearings, discuss bills with legislative members, and testify on pending matters. The Lobbyist/Advocate will regularly communicate on activities to the Joint Board of the Education Coalition Communities 2.0 NH and work with its members to create communication plans and strategies for messaging and outreach to oppose donor/receiver education funding legislation.

SERVICE TIERS TO BE PROVIDED

1. Lobbying and Legislative Advocacy
2. Communications Planning

Nothing in this Scope of Services prohibits multiple firms from collaborating in providing both Service Tiers.

Services will be offered at an annual fixed base fee for these scope of services as negotiated with the provider firm(s). Any assumptions and/or limitations in the proposed fee (for example the number of public hearings to be covered for a set fee) will be clearly identified. Hourly or other fees not included in a base price will be clearly noted.

MOU FOR PROFESSIONAL SERVICES BETWEEN THE EDUCATION COALITION COMMUNITIES 2.0 NH FOR 2025-2026

SCOPE OF WORK OUTLINE FOR SERVICE TIERS PROPOSED

The stated tasks are illustrative examples of the Scope of Work and is not to be considered an exhaustive list of all tasks included in the Scope.

Tasks As Part Of The Scope:

1. Lobbying/Advocacy
2. Govt. Relations Services
3. Monitoring Legislation
4. Monitoring Regulations
5. Updating Joint Board
6. Updating CC 2.0 Membership
7. Coordinating Testimony
8. Strategic Counseling/Planning
9. External/Internal Communications
10. Develop a Communications Plan
11. Assist in organizing Joint Board Meetings
12. Assist in posting meetings of Joint Board
13. Assist in posting meetings of Membership
14. Assist in creating agendas for Joint Board/Membership
15. Assist in minute creation & posting same
16. Hosting in Person/Video Conferencing Services
17. Assist in hosting Website and Page Content
18. Assist in establishing a Social Media Presence
19. Op-Ed Pieces
20. Interview Pieces
21. Spokesmanship
22. Regulatory Review
23. Other: _____

**MOU FOR PROFESSIONAL SERVICES BETWEEN THE EDUCATION COALITION
COMMUNITIES 2.0 NH FOR 2025-2026**

Exhibit B

Member Municipalities as of January 1, 2024

Bridgewater
Carroll
Franconia
Hampton
Hebron
Holderness
Hollis
Jackson
Lebanon
Lincoln
Meredith
Moultonborough
New Castle
New London
Newbury
Newington
Portsmouth
Rye
Sugar Hill
Sunapee
Tuftonboro
Waterville Valley
Wolfeboro

**MOU FOR PROFESSIONAL SERVICES BETWEEN THE EDUCATION COALITION
COMMUNITIES 2.0 NH FOR 2025-2026**

Exhibit C

EDUCATION COALITION COMMUNITIES 2.0 NH
www.coalitioncommunitiesnh.com

AUTHORIZATION AND SIGNATURE

The person executing this MEMORANDUM OF UNDERSTANDING, FOR PROFESSIONAL SERVICES BETWEEN THE EDUCATION COALITION COMMUNITIES 2.0 NH (Agreement) on behalf of the Town/City of _____ represents and warrants that they have all legal authority and authorization necessary to enter into this Agreement, and that such person has been duly authorized by its City/Town Council/Board of Selectmen to execute this Agreement on behalf of the undersigned City/Town. Further, the person executing this Agreement has been duly authorized to represent and/or designate a representative of the undersigned City/Town as a member with regard to any terms contained within the agreement.

IN WITNESS WHEREOF, the parties hereto have executed this Agreement as of the date written below.

DATE: _____

CITY/TOWN OF: _____

AUTHORIZED SIGNATURE: _____

PRINTED NAME: _____

TITLE: _____

TOWN REPRESENTATIVE: _____

REP.'S EMAIL ADDRESS: _____

REP.'S MAILING ADDRESS: _____

REP.'S BEST AVAILABLE TELEPHONE: _____



**Town of Meredith, New Hampshire
Selectboard Agenda Report
For the Meeting of August 25, 2025**

From: Judie Milner, Town Manager

Subject: Selectboard to consider Memorial Bench Policy

Suggested Motion:

Selectboard Member moves, "I move that the Meredith Selectboard approve the Memorial Bench Policy."

Selectboard Chair calls for a second, discussion and vote.

Background/Discussion:

The Town has been receiving more and more requests for memorial dedications. At the selectboard's request, attached is a draft policy to handle these types of requests. I have included points the selectboard has previously discussed/developed (thank you for sharing SB Member Forrester).

After discussion at the workshop held on August 11th, the language was changed to AND (from OR) under the eligibility criteria. The language that requires payment prior to ordering the bench is located under costs and responsibilities, second bullet.

Fiscal Impact:

The cost of memorial benches will be the responsibility of the requestor.

Alternatives:

Come up with other ways than a bench to honor these residents.

Concurrences:

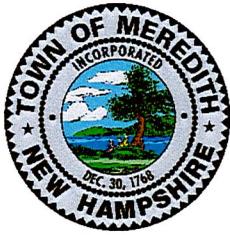
Town of Meredith Selectboard Agenda Report

Workshop held at August 11, 2025 Selectboard meeting.

Attachments/Exhibits:

Draft Policy

Draft Application Form



Town of Meredith, New Hampshire Memorial Bench Policy

Purpose

The purpose of this policy is to establish a uniform and respectful process for the donation, placement, and maintenance of memorial benches in the Town of Meredith. The policy ensures that memorial benches contribute positively to public spaces and reflect the values of the community.

Eligibility

To be considered for a memorial bench, the individual being honored must meet one of the following criteria:

- Was a **resident of Meredith** at the time of their passing, and
- Had a **significant and lasting impact** on the Meredith community, as determined by the Select Board.

Bench Design Standards

All memorial benches must conform to the standard **design, material, size, and color** adopted by the Town to ensure consistency and ease of maintenance. The Town will select and maintain an approved bench style; substitutions will not be permitted.

Inscription Guidelines

- All inscriptions must be limited to a **sentiment, name, date of birth, date of death, and date of placement** (optional).
- Wording must be **respectful, non-political, and non-commercial**.
- **All proposed language must be submitted in writing** and is subject to **review and approval by the Select Board**.
- The Town reserves the right to deny any inscription that does not meet the community's standards of appropriateness or consistency.

Placement of Benches

- Bench locations must be consistent with the character, use, and layout of the site.
- Placement must be coordinated with and approved by the **relevant Town department**, including but not limited to:

- **Department of Public Works** (e.g., Hesky Park, Main Street, waterfront areas)
- **Parks & Recreation Department** (e.g., Community Center, athletic fields)
- Bench locations may be limited based on space availability and appropriateness of the setting. The Town reserves the right to deny or suggest alternate locations.

Costs and Responsibilities

- The **requesting party is responsible for all associated costs**, including:
 - Purchase of the bench
 - Engraving or plaque production
 - Installation fees (if applicable)
- A cost estimate will be provided to the requesting party prior to final approval. Payment must be received in full before the bench is ordered or installed.
- The Town is not responsible for fundraising efforts.

Maintenance and Lifespan

- The Town will maintain the bench as part of its regular maintenance schedule for a **minimum of 10 years**.
- After 10 years, the bench may be removed or replaced due to wear, space needs, or site redesign. The Town will attempt to notify the donor, if contact information is on file.

Application Process

1. Initial Inquiry

Submit a written request to the Town Manager's Office, including:

- Name and contact information of requester
- Name and background of honoree (to verify eligibility)
- Desired sentiment for inscription
- Preferred location (if known)

2. Review and Coordination

- The Town Manager's Office will coordinate with the relevant department regarding placement feasibility.
- Final approval of inscription and bench location will rest with the Select Board.

3. Cost Confirmation and Payment

- A quote for the bench and installation will be provided.
- Upon payment in full, the Town will order and install the bench on behalf of the donor.

Policy Review

This policy may be amended at the discretion of the Select Board. Exceptions will be considered only in extraordinary cases and must be approved by majority vote.



Town of Meredith, New Hampshire Memorial Bench Application Form

Submit to:

Town Manager's Office
Meredith Town Hall
41 Main Street
Meredith, NH 03253
Phone: (603) 279-4538 | Email: townmanager@meredithnh.gov

Applicant Information

- **Name:** _____
- **Address:** _____
- **Phone Number:** _____
- **Email:** _____

Honoree Information

- **Full Name of Honoree:** _____
- **Date of Birth:** _____
- **Date of Death:** _____
- **Connection to Meredith (check one):**
 Resident at time of death
 Had significant and lasting impact on Meredith
- **Please describe briefly the honoree's connection to Meredith (1-3 sentences):**

Proposed Inscription (*Subject to Select Board approval*)

Include sentiment, full name, DOB, DOD. Maximum character limits may apply.

Preferred Location (*optional – final placement will be coordinated with appropriate department*)

- Hesky Park
- Community Center Grounds
- Library Grounds
- Main Street
- Other: _____

Acknowledgments

Please check to confirm your understanding and agreement:

- I understand that the memorial bench must conform to the Town's standard design, size, and materials.
- I agree to cover all costs associated with the bench, including purchase, engraving, and installation.
- I acknowledge that the final location and inscription are subject to Town review and Select Board approval.
- I understand that the Town will maintain the bench for a minimum of 10 years, and it may be removed or relocated thereafter.

Signature: _____

Date: _____



**Town of Meredith, New Hampshire
Selectboard Agenda Report
For the Meeting of August 25, 2025**

Subject: Meredith Parks & Recreation Department Prescott Park Renovation Committee Appointment

Suggested Motion:

Selectboard member moves, *"I move the Meredith Selectboard appoints Nikki Harding to the Meredith Parks & Recreation Department Prescott Park Renovation Committee."*

Selectboard Chair calls for a second, discussion and vote.

Background/Discussion:

Ms. Harding has met with Director Choiniere, who recommends that she be added to the committee.

Attachments/Exhibits:

Nikki Harding Committee Application

Meredith Parks & Recreation Department
Prescott Park Renovation
Committee Application

The Meredith Parks and Recreation Department is seeking volunteers to join our Prescott Park Renovation Committee. With support from the Town Manager and Board of Selectmen, the committee will work with town officials to help select an engineering firm to develop a conceptual plan for the renovation of Prescott Park and will play an active role in all aspects of the process moving forward. The committee will consist of the Parks and Recreation Director and 2 members of the Board of Selectmen, as well as representatives of all Prescott Park User Groups. We are seeking 3 Meredith residents to join the committee as well to represent the community at large.

Name: Nikki Harding
Address: 15 Casey Way, Meredith
Phone: 603-387-7887 Email: ndth16@gmail.com

Days of the week and time of day that you are available to attend committee meetings:

Except for the random appointment, I am usually always available

Please share why you would like to join the committee: I would like to see the park turned into a beautiful part of the community that services townspeople for years.

Do you have any specific skills or experiences that you think would benefit this community project?

I have an MBA with strong analytical skills, and I have experience with landscape architectural design.

What do you think is the most important consideration for the committee as they develop the conceptual plan for the renovation of Prescott Park? The most important part would be

getting the most out of the space to serve the most people without costing the most.

Please contact the Parks & Recreation Director, Vint Choiniere at vchoiniere@meredithnh.org or 603-279-8197 if you have any questions. Thank you for your input!

Please email completed forms to vchoiniere@meredithnh.org or drop off at:

Meredith Community Center One Circle Drive, Meredith NH 03253



**Town of Meredith, New Hampshire
Selectboard Agenda Report
For the Meeting of August 25, 2025**

From: Judie Milner, Town Manager

Subject: Town Manager Report

Vision/Mission/Strategic goals Exercise with Primex:

9/9/25 4:30pm Library

9/11/25 5pm Library

2025 Tax Rate Setting – Tentative schedule - workshop on 10/6 & set rate at the 10/27/25 meeting.

November Meeting Dates

2026 Budget Process – budget packets will be distributed to the board at your 10/27 selectboard meeting. 2 Workshops scheduled for November 12th at 4:30pm and November 18th at 5:30pm. We may need a 3rd workshop the first week of December but we will play it by ear. Then 2 workshops for follow up discussion at your regular December meetings (12/8 & 12/22) for completion well ahead of January 2026.

Meredith Police Association Events:

Cone with a Cop – 8/26 5:30-7:30pm, Free ice cream with first responders (police, fire and ambulance), flyer is attached.

3rd Annual Cornhole Tournament – start practicing! Sunday October 5th at 1pm, flyer is attached.

Bios for Website – gentle nudge

Fees Project – was presented earlier tonight for setting a public hearing.

Town of Meredith Selectboard Agenda Report

Master Plan – THIS IS A CHANGE FROM PREVIOUS UPDATES - the Planning Board has invited the selectboard to their meeting on **9/23** for the presentation of the Draft Master Plan.

HOP Grant Housing Audit – the Planning Board will be reviewing this draft at their **8/26** meeting.

Short Term Rental Licensing – A lot of progress has been made in implementing the software and licensing program. The software company is striving for a 10/13 up and running date but even that is a tight turn around. We will keep you posted.

Town Wide Road Assessment – presentation of plan to selectboard is expected to occur in the September 22nd Select board meeting. Director Faller and I have reviewed the draft and we will be using that in the CIP process this year to keep that process on track for the budget timeline.

Tax Deeded Property Project:

Current Deeding - Our Deputy Tax Collector Christina Brown is starting the deeding process with the required intent to deed letters. I expect a very short list of properties for consideration sometime in October.

Deeded Properties in the Town's Name – presented for vote earlier tonight.

CIP Update – the management team is working on their CIP forms for the next 15 years utilizing quotes for current items and industry standard estimates for the remainder of the projects. Director Carpenter and I expect to present a comprehensive plan to the CIP committee at their next scheduled meeting on September 10, 2025.

Pleasant Street Wall – will be part of the CIP presentation

Waterfront infrastructure – will be part of the CIP presentation

Parking PILOT Program – Data collection continues. Reports from PD and DPW have the parking lots with open spaces. I think there is a misconception out there that the Town is required to provide parking and that the PD has the capacity to enforce 24/7 parking

Town of Meredith Selectboard Agenda Report

regulations at the 2 lots. I hope to address it so we may move forward with realistic expectations of what can be done. As the selectboard knows, there is a RSA that tells us we must charge taxes associated with the use of municipal property if the property is restricted to a few users. The next meeting of this committee will be 10/16 after the PILOT program ends on 10/15.

Housing Champion Designation – we were told we'd hear closer to the end of the month, no news yet

Main Street Project – parking study was conducted August 15th. You may have noticed 4 individuals from VHB at the top of each hour of day throughout the downtown areas within .25 mile of downtown which would encompass 467 spaces. Results of the study will be shared with the board when the study is received.

Status DPW Bldg/Hutter – Attorneys are scheduling an onsite meeting to address issues with the building so we may resolve occupancy issues and final payment. Onsite meeting has not occurred yet.

Old Home Days – the Town, with representation from DPW, Police and Fire, had a good meeting with the main street old home days committee mapping out the parade route and main street area for the event for the highest degree of safety for those attending and those living in the area. We plan to put a map showing the routes open for local traffic only in the areas above main st on the Town website and throughout town. This is looking to be a great event. I hope to be able to keep it going. Reminder 9/6 is Old Home Days! Meredith has been adding to the Preservations website of having an Old Home Days! Thank you to this group for all of their hard work bringing this community event to fruition.

Next Department Head Meeting – August:

Beginning Policy Review with Personnel Policy and Administrative Regulations; CIP, Budget Timelines, Hazardous Mitigation review

Waukewan Dam & Canal project –

Route 25 assessment(underground) – borings will occur in September

Town of Meredith Selectboard Agenda Report

Route 25 Pedestrian Crossing – Director Faller has started conversations with DOT on a better way to do the crossing so traffic is not confused and stopping when they shouldn't for pedestrians which is putting further strain on the already congested area. Thank you Mike!

Sewer storm water Asset grant- Scheduled for completion late 2025

Asset management/ Strategic planning grants- Both studies are scheduled for July completion. This is 9 months ahead of the scheduled deadline. We have not seen the final product yet but will share with the board when we do.

Water/Sewer Rate Studies – Director Bordeau is shooting for an October workshop with the board, November public hearing and vote, and 1/1/26 implementation. Stay tuned.

Prescott Park Renovation – playground placement has been determined with the engineers for the greater project

Wage survey implementation – I plan to have recommendations to the board as part of the 2026 budget process.

Community Power – Meredith's Aggregation Plan was approved by the PUC. NHEC annual meeting was on 6/17, we still have not received notification of the new rates. Community Power does not anticipate launch of the program until 2026.

Fire Department Study – I am about 90% through the study and am developing a spreadsheet to include the recommendations and status. I have not made significant progress since our last meeting. I hope to present this at a scheduled selectboard meeting soon.

Space Needs RFP – we received 5 responses. Next steps are to review, interview, and award. Stay tuned.

Projects working on – Stay Tuned for Future Update

PFAS Settlements

HOP grant – Policy & Regulatory Audit, Regulatory Changes



**Town of Meredith, New Hampshire
Selectboard Agenda Report
For the Meeting of August 25, 2025**

Subject: Visitor and Resident Comments

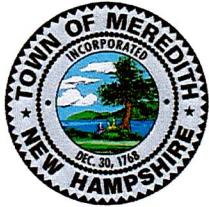
Board Chair opens the meeting to public for comment.



**Town of Meredith, New Hampshire
Selectboard Agenda Report
For the Meeting of August 25, 2025**

Subject: Select Board Reports and Comments

Board Chair recognizes Board Members for reports and comments.



**Town of Meredith, New Hampshire
Selectboard Agenda Report
For the Meeting of August 25, 2025**

Subject: Nonpublic Session

Suggested Motion to Enter Nonpublic Session:

Selectboard member moves, *"I move the Meredith Selectboard enter into nonpublic session under RSA 91-A3 II (a) the dismissal, promotion or compensation of any public employee or the disciplining of such employee, or the investigation of any charges against him or her, unless the employee affected (1) has a right to a public meeting, and (2) requests that the meeting be open, in which case the request shall be granted."*

Selectboard Chair calls for a second, discussion and **ROLL CALL** vote.

Suggested Motion to Exit Nonpublic Session:

Selectboard member moves, *"I move the Meredith Selectboard exit nonpublic session."*

Selectboard Chair calls for a second, discussion and **VOICE** vote.

In public session, Suggested Motion to Seal the Minutes:

Selectboard member moves, *"I move the Meredith Selectboard seal the minutes of the 8/11/25 nonpublic session because it is determined that the divulgence of this information likely would render a proposed action ineffective."*

Selectboard Chair calls for a second, discussion and **ROLL CALL** vote.